



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Travis Block, Public Works Director  
**MEETING DATE:** September 11, 2018  
**SUBJECT:** Accept Proposal for Wellhead Protection Plan  
Amendment Assistance

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### **Background:**

The City is required to have a Wellhead Protection Plan (WHPP) in place to help ensure the safety of the City's water supply. The WHPP is a requirement of the Minnesota Department of Health (MDH). The plan consists of two parts. Part 1 identifies and examines the vulnerabilities of the City's wells and source water. Part 2 identifies potential contaminants to the water supply, along with assessing program effectiveness. The Minnesota wellhead protection rule requires that the WHPP be updated every 10 years. The current WHPP was last updated in 2010.

Due to the complex and technical aspects of updating the plan, staff has solicited a proposal to assist with amending the WHPP. Attached is a copy of a proposal from Barr Engineering to provide assistance with amending the City's WHPP. Barr prepared the current WHPP that was submitted to the MDH in 2010. The cost of the proposal is \$24,640.00. The Water Fund (601) will provide the funding. The amended plan must begin by October 19, 2018 and be submitted to the MDH by July 21, 2020.

### **Recommendation:**

Accept Proposal for Wellhead Protection Plan Amendment Assistance from Barr Engineering

### **Attachments:**

Proposal