



Council Committee Memorandum

TO: Joint Council Committee
THROUGH: Tim Murray, City Administrator
FROM: Scott Riggs, City Attorney
 Deanna Kuennen, Com. & Econ Dev Director
MEETING DATE: October 23, 2018
SUBJECT: Enforcement of City Ordinances

Background:

Enforcement of ordinances continues to be a priority of the City Council. There are numerous departments involved in enforcement (depending on the issue), and there are a number of different enforcement tools that the City has at its disposal to address violations and ensure compliance with various city ordinances. The purpose of this discussion will be to review the following:

1. Provide an overview of where we are at today with enforcement – *to include successes over the last few years, what has/is working, and where is there still opportunity for improvement.*
2. Discuss City Council’s expectations for enforcement– *how does City Council feel about current enforcement practices, what are the Council’s priorities based on available resources, etc.*
3. Review existing enforcement tools –*provide an overview of the tools available for enforcement and the due process associated with the tools (timelines and notice requirements), identify the “kinds” of violations that each process (civil or criminal) is best equipped to handle*
4. Discuss recommendations identified to streamline processes – *Staff and the Attorney have identified changes to practices that can be implemented immediately to streamline enforcement and/or strengthen existing tools (without modifying the ordinances)*
5. Review other types of enforcement tools – *what other possible tools are available to assist with enforcement, how would they*

replace/supplement existing tools, and what are pros/cons of these tools (costs, time, etc.)

At the end of the discussion, it is intended that City Council will be able to provide Staff with overall direction on enforcement policy and practices. Based on that direction – this item will be brought back for continued and additional discussion, and/or future action at a City Council meeting.