



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: October 23, 2018
SUBJECT: Resolution 2018-218 Approve Hiring Fire & Property Maintenance Inspector

Background:

Due to resignation there is a vacancy for a Fire & Property Maintenance Inspector for the City of Faribault. The Fire & Property Maintenance Inspector position was posted from August 31, 2018 to September 22, 2018.

The city received ten applications for the position which were reviewed and scored. From that review there were five applicants that were selected for interviews held on October 17, 2018. The interview committee consisted of Deanna Kuennen Director of Community and Economic Development, Dustin Dienst Fire Chief and Kevin Bushard Human Resources Manager. After the interview process, the committee is recommending that Jon Phelps be hired as Fire & Property Maintenance Inspector.

Pending City Council approval of Resolution 2018-218, Jon Phelps will be hired at step 6, grade 110, of the Fire & Property Maintenance Inspector wage per the 2017 - 2018 Non-Union Amended Agreement.

Recommendation:

Approve Resolution 2018-218, hiring of Jon Phelps as Fire & Property Maintenance Inspector for the City of Faribault, Minnesota.

Attachments:

- Resolution 2018-218

CITY OF FARIBAULT

RESOLUTION #2018 - 218

APPROVE HIRING FIRE & PROPERTY MAINTENANCE INSPECTOR

WHEREAS, the City of Faribault (the "City") presently has a vacancy for Fire & Property Maintenance Inspector that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed candidates for the Fire & Property Maintenance Inspector position with the City; and

WHEREAS, the City Council desires to fill the vacancy for the Fire & Property Maintenance Inspector position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jon Phelps shall be extended an offer of employment to fill the vacant Fire & Property Maintenance Inspector position.

Date Adopted: October 23, 2018

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator