



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: October 23, 2018
SUBJECT: Approve Supplemental Agreement No.1 with Foth for On-Call Aviation Services

Background:

Foth Infrastructure and Environment, LLC currently serves as the City's Airport consultant. Throughout the year, the need arises for services on various aviation matters that are not part of current Airport projects.

Because of the need to address matters resulting from recent storm damage, the services in the current on-call services agreement (Task Order No. 8) have been exhausted. Staff has asked Foth to prepare a Supplemental Agreement for additional on-call services. The proposed agreement is for on-call services for the Federal Fiscal Year's (FFY's) 2018-2019. The services associated with Supplemental Agreement No.1 would be rendered from October 23, 2018 through May 27, 2019. The compensation under Section 1 of the Supplemental Agreement is not to exceed \$15,000.00. The proposed agreement allows for the efficient and timely resolution of aviation related matters at the Airport. Funding will be provided by the Airport fund (225).

Recommendation:

Approve Supplemental Agreement No.1 with Foth for On-Call Aviation Services

Attachments:

- Supplemental Agreement No.1

TASK ORDER No. 8

SUPPLEMENTAL AGREEMENT NO. 1

On-Call Services Federal Fiscal Year (FFYs) 2018-2019

In accordance with the Agreement between CITY and Consultant for Aviation Planning, Engineering and Surveying Services dated May 27, 2014 ("Agreement"), CITY and Consultant agree as follows:

Specific Project Data

The task order consists of providing on-call planning, engineering or surveying professional services to assist CITY staff with incidental requirements associated with the Faribault Municipal Airport through May 27, 2019.

1. Amended Services of Consultant

A. As a result of the tornado that damaged the Airport on September 20, 2018, the City requires a greater amount of consulting services for the recovery effort. With this supplemental agreement the ceiling for fees is increased from \$10,000 to \$25,000.

2. City's Responsibilities

City's responsibilities in accordance with the Master Professional Services Agreement between Owner and Consultant for Professional Services dated May 27, 2014.

3. Times for Rendering Services

With this Supplemental Agreement the original schedule is not changed.

4. Payments to Engineer

Method of Payment shall be in accordance with the original Task Order as Standard Hourly Rate. The total compensation for services identified under Section 1 of this Supplement is **\$15,000**.

This Supplemental Agreement is subject to all the terms and conditions of the original Task Order Agreement dated April 10, 2018. Upon execution of this Supplemental Agreement, this document shall become part of the original Task Order 8.

Approval and Acceptance: Consultant is authorized to begin performance upon its receipt of a copy of this Supplemental Agreement signed by the City of Faribault.

OWNER: City of Faribault

Attest:

Kevin F. Voracek, Mayor

Tim Murray, City Administrator

Date: _____

CONSULTANT:

Foth Infrastructure and Environment, LLC



Adam M. Wilhelm, Senior Client Manager