



## Council Committee Memorandum

**TO:** General Affairs Committee  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** January 15, 2019  
**SUBJECT:** 2019 Board and Commission Appointments

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### Discussion:

The following Board and Commissions have available opportunities for residents wishing to volunteer their skills and time to the Community.

The following people have requested reappointment:

Rodney Gramse	5 yr.	Economic Development Authority
Heidi Nelson	1 yr.	Tourism Commission
Kymn Anderson	4 yrs.	Charter Commission
Dan Behrens	4 yrs.	Charter Commission
John Jasinski	4 yrs.	Charter Commission
Pat Rice	4 yrs.	Charter Commission
Frank Ahlman	3 yrs.	Airport Advisory Board
Luverne Malecha	2 yrs.	Gambling Board
Patty Radatz	2 yrs.	Gambling Board
Troy Marquardt	2 yrs.	Gambling Board
Ron Radatz	2 yrs.	Gambling Board
Cory Evenstad	2 yrs.	Gambling Board
Jamie Hausen (alternate)	2 yrs.	Gambling Board
Jim DeGezelle	2 yrs.	Gambling Board
Tim Schmidtke	2 yrs.	Gambling Board
Stacy Dupont	2 yrs.	Gambling Board
Matt Speckhals	5 yrs.	Housing & Redevelopment Authority
Keri Simon	3 yrs.	Library Advisory Board
Hannah Cannon – Student Rep	1 yr.	Library Advisory Board
Chad Kreager	3 yrs.	Park & Recreation Advisory Board
Elise Slinger	3 yrs.	Park & Recreation Advisory Board
David Campbell	3 yrs.	Planning Commission
Mike Schendel	3 yrs.	Planning Commission

### Charter Commission

The Charter Commission has one, 4-year term open. Staff has received one application from Kay Duchene.

### Library Advisory Board

There is one, 3-year term open on the Library Advisory Board. Staff has received two applications; Jayne Spooner and Stefanie Tywater-Christiansen.

### Parks and Recreation Advisory Board

Parks and Recreation Advisory Board currently has one 3-year term open. Staff has received two applications; Susan Erickson and Troy Temple.

### Housing and Redevelopment Authority

Due to resignations there are two open seats on the HRA, one of which ends in 2021 and the other ending in 2022 open. Staff has received three applications; Richard Olson, Narren Brown and Brian Peterson.

### Planning Commission

Due to Tom Spooner being elected to the City Council there is an opening on the Planning Commission that expires on 1/31/2020. Staff has received three applications, Brian Peterson, Joe Faugstad and Kay Duchene.

### **Attachments:**

2019 Board and Commission Listing

2019 Board and Commission Applications



APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 4/10 - 2019

ADVISORY BOARD OR COMMISSION INTERESTED IN: CHARTER COMMISSION

NAME: KAY A. DUCHENE

ADDRESS: 

PHONE: (HOME)  (WORK) 

EMAIL ADDRESS: \_\_\_\_\_

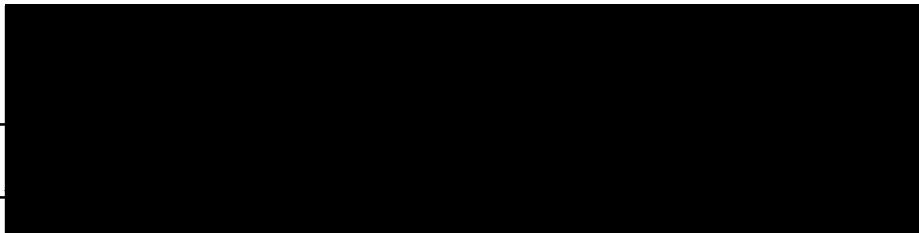
EMPLOYER: SELF-EMPLOYED - BEAUTY NOOK

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:  
MOST ANY TIME

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:  
TO KEEP THE CHARTER UP TO DATE

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:  
CITY COUNCIL - 22 YEARS, MANY OTHER COMMITTEES, INCLUDING FINANCE Com.

PERSONAL REFERENCES:  
NAME & PHONE NUMBER \_\_\_\_\_  
NAME & PHONE NUMBER \_\_\_\_\_



APPLICANT'S SIGNATURE: 

PLEASE RETURN THIS FORM TO:  
CITY OF FARIBAUT ADMINISTRATION OFFICE  
208 FIRST AVENUE NW  
FARIBAUT, MN 55021  
FAX: 507/333-0399



APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 11/29/2018

ADVISORY BOARD OR COMMISSION INTERESTED IN: Library Advisory Board

NAME: Jayne Spooner

ADDRESS: 

PHONE: (HOME)  (WORK) \_\_\_\_\_

EMAIL ADDRESS: 

EMPLOYER: Northern Tool Engineering and Manufacturing

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

Monday - Thursday - after 5:00 pm

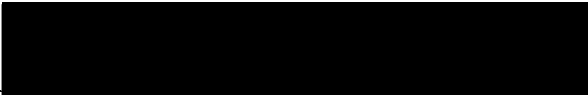
LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

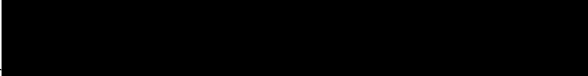
See Attached

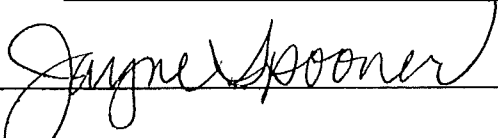
LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

See Attached

PERSONAL REFERENCES:

NAME & PHONE NUMBER 

NAME & PHONE NUMBER 

APPLICANT'S SIGNATURE: 

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LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE

I've always loved to read. As a child I thought it was such an adventure to go to the library. I remember going to the Buckham library when the children's books were downstairs. The hand stamped due date cards in the back of the book and back then...it was a quiet place! I've seen our library grow over the years and have loved the addition of the many varied programs that are offered there for people of all ages. Amazon makes no money on me when it comes to purchasing books from them. I can always find something to read right there OR use the SELCO and MNLINKS service to request books from other libraries. I not only use it for casual reading but often seek out books in my hobby areas (quilting, cooking) or for gardening research (I am a U of M Master Gardener and currently write a monthly column for the Daily News) so I've used it for classes that I have taught. I've checked out music CD's, magazines. When I was laid off from a job a few years ago – daily trips were made to the library to read all the area newspapers for employment research.

The Buckham Library is a GEM of a resource in our community for not only books but as a place to learn. The opportunities are endless!

LIST YOUR EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION

I've been part of many volunteer organizations as either member, officer, program manager. Faribault Jaycees – member and past president. Minnesota Jaycees – State Vice President and several program manager positions including state newsletter editor, Secretary of the Minnesota Jaycees Charitable Foundation, Rice County Relay for Life – team member, Corporate Fundraising and then Silent Auction Co-Chair. University of MN Master Gardener program – volunteer educator and served 3 years on the State Advisory Board with my last year as Vice Chair. Divine Mercy Catholic Church Spirit Fest Committee for 3 years with my last year serving as Co-Chair with my husband.

\*ADDED NOTE – I had the distinct honor in being cast in September's 1855: Celebration of Faribault production. I had the pleasure of playing Theresa Mallery – mother to Anna Mallery who married Thomas Buckham. So the Thomas and Anna Buckham story holds a special place in my heart – I'm thankful for their generosity!



APPLICATION FOR SERVICE ON AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 12/11/18

ADVISORY BOARD OR COMMISSION INTERESTED IN: Library Advisory Board

NAME: Stefanle Tywater-Christlansen

ADDRESS: [Redacted]

PHONE: (HOME) [Redacted] (WORK) [Redacted]

EMAIL ADDRESS [Redacted]

EMPLOYER: One Heartland

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS: Evenings during the week and other times with notice. I work full time in Minneapolis.

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE: As an avid reader, lifelong learner and mother of 2 school age children, I personally am invested in the success of our library. I love that it provides so many services to the community as well as quality programs that appeal to different ages. I would love to continue to see those program thrive.

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION: I am currently the Development Manager of a non-profit organization. Have experience with tight budgets and fundraising.

PERSONAL REFERENCES: NAME & PHONE NUMBER [Redacted] NAME & PHONE NUMBER [Redacted]

APPLICANT'S SIGNATURE: [Handwritten Signature]

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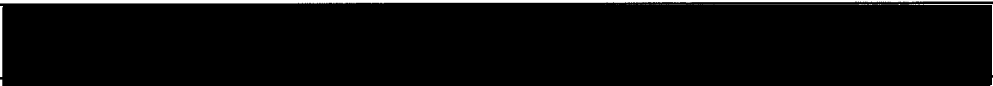


APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 12/19/18

ADVISORY BOARD OR COMMISSION INTERESTED IN: PARKS + REC

NAME: SUSAN ERICKSON

ADDRESS: 

PHONE: (HOME)  (WORK) \_\_\_\_\_

EMAIL ADDRESS: 

EMPLOYER: Faribault, Northfield, Medford Kenyon school districts (11mn sub)

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

Varies

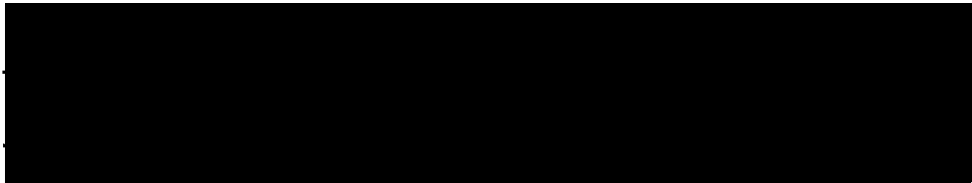
LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

I'm interested in the environment. Keeping water clean, keeping it healthy

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

My undergrad degree was Environmental studies - although I've never used it for a job, I've always been concerned about keeping our planet healthy. I've mostly worked with kids + want to pass on a healthy planet to them.

PERSONAL REFERENCES:  
NAME & PHONE NUMBER  
  
NAME & PHONE NUMBER



APPLICANT'S SIGNATURE: 

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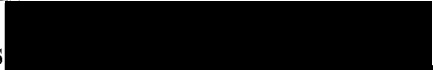


APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 9/25/18

ADVISORY BOARD OR COMMISSION INTERESTED IN: Park & Rec

NAME: Troy Temple

ADDRESS: 

PHONE: (HOME)  (WORK) \_\_\_\_\_

EMAIL ADDRESS: 

EMPLOYER: Self (TLT Video Productions, Temple Concessions)

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

Pretty Available

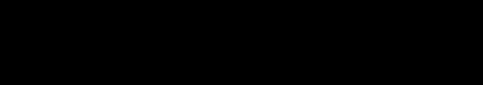
LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

I am proud of the Parks & Rec Programs that Faribault has to offer.

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

Faribault Area Pilots Association past president/member.  
Faribault Soccer Association past president and current member.  
Past School teacher/coach

PERSONAL REFERENCES:

NAME & PHONE NUMBER 

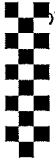
NAME & PHONE NUMBER 

APPLICANT'S SIGNATURE: Troy Temple

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APPLICATION FOR SERVICE ON AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 11-13-2018

ADVISORY BOARD OR COMMISSION INTERESTED IN: Housing and Redevelopment Authority

NAME: Richard Olson

ADDRESS: [Redacted]

PHONE: (HOME) [Redacted] (WORK) [Redacted]

EMAIL ADDRESS: [Redacted]

EMPLOYER: Danrich Inspection Services

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS: Mon thru Fri-6:00 and after

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE: Serve for the public interest, insure proper housing of all stakeholders

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION: State of Minnesota Certified Building Official, Degree In Architecture, VA & FHA Compliance Inspector, Served 12 years on the Faribault School Board

PERSONAL REFERENCES: NAME & PHONE NUMBER [Redacted]

APPLICANT'S SIGNATURE: [Handwritten Signature]

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APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 11/27/18

ADVISORY BOARD OR COMMISSION INTERESTED IN: Housing & Redevelopment Authority

NAME: Narren J. Brown

ADDRESS: [REDACTED]

PHONE: (HOME) [REDACTED] (WORK) [REDACTED]

EMAIL ADDRESS: [REDACTED]

EMPLOYER: South Central College

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

Monday through Thursday (mornings before 8am, or evenings after 5pm).

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

The HRA's focus on housing programs and management of public housing units, provides the opportunity to serve my community and work to better the lives of low to moderate income families the HRA generally focuses on.

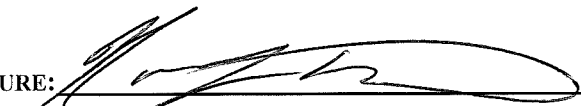
LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

I have strong analytical and data skills. Currently, I serve on several boards and committees in Faribault and a national strategy committee.

PERSONAL REFERENCES:

NAME & PHONE NUMBER [REDACTED]

NAME & PHONE NUMBER [REDACTED]

APPLICANT'S SIGNATURE: 

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APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 12/27/18

ADVISORY BOARD OR COMMISSION INTERESTED IN: Planning Redevelopment Authority

NAME: Brian C Petersen

ADDRESS: [REDACTED]

PHONE: (HOME) [REDACTED] (WORK) [REDACTED]

EMAIL ADDRESS: [REDACTED]

EMPLOYER: Bosch Automotive Service Solutions

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

When needed

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

PERSONAL REFERENCES:

NAME & PHONE NUMBER \_\_\_\_\_

NAME & PHONE NUMBER \_\_\_\_\_

APPLICANT'S SIGNATURE: [Signature]

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APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 12/07/18

ADVISORY BOARD OR COMMISSION INTERESTED IN: Planning Commission

NAME: Brian C Petersen

ADDRESS: [REDACTED]

PHONE: (HOME) [REDACTED] (WORK) [REDACTED]

EMAIL ADDRESS: [REDACTED]

EMPLOYER: Bosch Automotive Services Solutions

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

When needed

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

PERSONAL REFERENCES:

NAME & PHONE NUMBER \_\_\_\_\_

NAME & PHONE NUMBER \_\_\_\_\_

APPLICANT'S SIGNATURE: [Handwritten Signature]

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APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 1-9-2019

ADVISORY BOARD OR COMMISSION INTERESTED IN: EDA or Planning

NAME: Joe Faugstad

ADDRESS: [REDACTED]

PHONE: (HOME) [REDACTED] (WORK) [REDACTED]

EMAIL ADDRESS: [REDACTED]

EMPLOYER: Yara N.A.

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

Can be flexible but Monday or Friday would be the best.

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

I have an interest in being involved in my community. Would like to donate personal time towards helping fellow community members.

LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

In my professional life I have had to learn to work with many types of personalities and become an expert at listening.

PERSONAL REFERENCES:

NAME & PHONE NUMBER [REDACTED]

NAME & PHONE NUMBER [REDACTED]

APPLICANT'S SIGNATURE: [Signature]

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APPLICATION FOR SERVICE ON  
AN ADVISORY BOARD OR COMMISSION

TODAY'S DATE: 1-10-2019

ADVISORY BOARD OR COMMISSION INTERESTED IN: PLANNING COMMISSION

NAME: KAY A. DUCHENE

ADDRESS: 

PHONE: (HOME)  (WORK) 

EMAIL ADDRESS: \_\_\_\_\_

EMPLOYER: SELF-EMPLOYED - BEAUTY NOOK SALON

LIST THE DAYS AND HOURS WHICH YOU ARE AVAILABLE FOR MEETINGS:

*MOST ANY TIME - WITH 1 WEEK NOTICE (IF EMERGENCY I  
WOULD ADJUST APPT*

LIST YOUR REASONS FOR YOUR INTEREST TO SERVE ON THE BOARD/COMMISSION YOU IDENTIFIED ABOVE:

*TO KEEP FARIBAULT MOVING FORWARD*

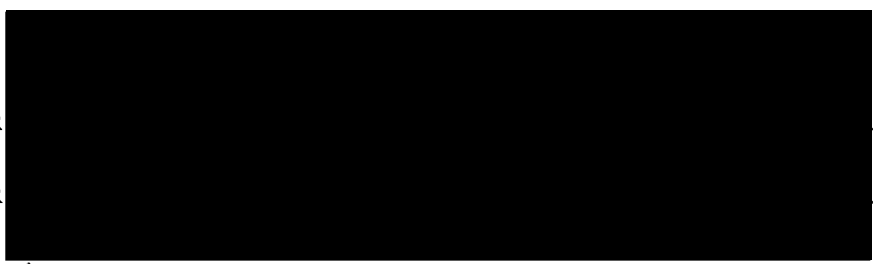
LIST WHAT EXPERIENCE OR EXPERTISE YOU CAN PROVIDE IF APPOINTED TO THIS BOARD/COMMISSION:

*SERVED ON EDA, PARK+REC, BMX, FARIBAULT ICE ARENA  
FINANCE COM, GENERAL AFFAIRS, AND MANY MORE. EXPO -  
CHILD FEED.*

PERSONAL REFERENCES:

NAME & PHONE NUMBER

NAME & PHONE NUMBER



APPLICANT'S SIGNATURE: *Kay A. Duchene*

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