



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** General Affairs Committee  
 Joint Council Committee  
 Tim Murray, City Administrator  
**FROM:** Heather Slechta, Assistant to the City Administrator  
**MEETING DATE:** March 12, 2019  
**SUBJECT:** Approve 2019 Board, Commission and Committee Appointments

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### **Background:**

As discussed at the March 5, 2019 General Affairs Committee meeting, the following individuals have expressed a desire to serve a term on their respective Board or Commission. It is recommended the City Council appoint the following members to their respective Board or Commission.

### Charitable Gambling Commission

The Charitable Gambling Committee is made up of the Gambling Managers or their designees for each of the organizations that participate in charitable gambling within the City. The following individuals have requested appointment to the Charitable Gambling Commission:

Terry Meschke – Morristown Fire Relief Association  
 Sheila Radtke – Jesse James Day's Committee  
 Debra Anthony – Jesse James Day's Committee

### Tourism Commission

The Tourism Commission currently has one, 3-year term open. Staff received one application from Miki Orr.

### Tree Board

The Tree Board currently has one Parks Board representative opening. Shelly Kramer has volunteered to serve as the Parks Board representative.

With these appointments, there are still openings on the following Boards & Commissions:

Heritage Preservation Commission	2 seats
Tommy Allen Youth Endowment Fund	1 seat

At the March 5, 2019 Joint Committee Meeting, the Council directed that an adhoc committee be formed to evaluate the condition of the two City-owned buildings located at 27 3<sup>rd</sup> Street NW and 223/225 1<sup>st</sup> Avenue NW, and to develop recommendations to be brought back to the Council on how to proceed forward with the use of those properties. The committee and membership is as follows:

Downtown Buildings Adhoc Committee

Mayor Voracek

Councilmember Wood (Finance Committee)

Councilmember Ross (General Affairs Committee)

**Recommendation:**

Approve the appointments to Boards and Commissions as recommended.

**Attachments:**

- 2019 Board and Commission Listing



## **2019 CITY COUNCIL STANDING COMMITTEES**

### **JOINT COMMITTEE**

Meets the first and third Tuesday of every month at 6:00 pm. or after the Finance / General Affairs Committee meeting.

**Members: Mayor and all City Council members**

### **FINANCE COMMITTEE**

Meets the first Tuesday of the month at 6:00 pm and meets the third Tuesday of the month following the Joint Committee meeting. The Committee reviews and evaluates bond issues, general fiscal and budgetary matters, and physical planning and development issues.

**Members: Council members Cap, van Sluis, Wood**

### **GENERAL AFFAIRS COMMITTEE**

Meets the first Tuesday of the month following the Joint Committee Meeting and meets the third Tuesday of the month at 6:00 pm. The Committee addresses personnel issues, traffic studies, and organizational policy matters.

**Members: Council members Ross, Spooner, Viscomi**

### **AD HOC**

Special committees established at Council discretion on an issue by issue basis. The Mayor serves on all established Ad Hoc Committees, and two Council members representing the General Affairs Committee and Finance Committee.

## 2019 COUNCIL APPOINTMENTS AND REPRESENTATIVES

(Appointments made yearly)

<u>Committee Name</u>	<u>Council Liaison</u>	<u>Staff Liaison</u>
1) VICE MAYOR	Viscomi	
2) ALEXANDER PARK COMMITTEE	Spooner, Mayor Voracek	Paul Peanasky
3) ANNEXATION COMMITTEE	Ross, Cap, Mayor Voracek	N/A
4) BMX TRACK BOARD	Wood, Ross	Paul Peanasky
5) CHARITABLE GAMBLING BOARD	Viscomi	Heather Slechta
6) DISTRICT 1 HOSPITAL APPOINTING COMMITTEE	Viscomi, Mayor Voracek	N/A
7) ECONOMIC DEVELOPMENT AUTHORITY	Viscomi, Mayor Voracek	Deanna Kuennen
8) FARIBAULT HOUSE COMMITTEE	van Sluis	N/A
9) HIAWATHALAND TRANSIT ADVISORY COMMITTEE		Tim Murray
10) HOUSING AND REDEVELOPMENT AUTHORITY	Wood	Deanna Kuennen
11) ICE ARENA	Viscomi, van Sluis	Paul Peanasky
12) JOINT DISPATCH BOARD	van Sluis	Dustin Dienst
13) LABOR COMMITTEE	Ross, Mayor Voracek	T. Murray/K. Bushard
14) MILL TOWNS TRAIL BOARD	Cap, Wood	Paul Peanasky
15) PARADISE CENTER FOR THE ARTS BOARD	van Sluis	N/A
16) RIVER BEND NATURE CENTER	van Sluis	N/A
17) SENIOR ADVISORY COMMITTEE	Viscomi, Cap, Mayor Voracek	N/A
18) SENIOR CENTER REPRESENTATIVE	Ross	Paul Peanasky
19) SOCCER COMPLEX BOARD	Cap	Paul Peanasky
20) TECHNOLOGY COMMITTEE	Cap, van Sluis	T. Murray/tbd
21) TOURISM COMMISSION	Wood	Tim Murray
22) TOWNSHIP FIRE CONTRACT COMMITTEE	Spooner, Mayor Voracek	Dustin Dienst
23) MAIN STREET COMMITTEE	Viscomi	Deanna Kuennen

## 2019 COUNCIL APPOINTED BOARD AND COMMISSION MEMBERS

**AIRPORT ADVISORY BOARD** – Ordinance #A-368, #76-09 (Ord. 95-19) 7 members (5 city residents, 2 county residents). Advises the City Council and City Administrator on the construction, improvement, maintenance and operation of the municipal airport, and general aviation activities affecting the community.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Tom Waarvik, 800 Vardon Court	02/09/93	3 yrs.	1/31/2020
2) James Carl Hooper, 4210 Cass Ave, Webster 55088	09/13/01	3 yrs.	1/31/2020
3) Doug Nelson, 803 Vardon Ct	05/23/17	3 yrs.	1/31/2020
4) Pete (Robert) Johnson, 1301 Forest Lane	04/27/76	3 yrs.	1/31/2021
5) Mike Brown Sr, 23586 Decker Avenue	12/22/09	3 yrs.	1/31/2021
6) Frank Ahlman, 3900 Wells Lake Way	03/09/10	3 yrs.	1/31/2022
7) William Smith, 1160 Kingswood Crescent	02/12/2019	3 yrs	1/31/2022

- Airport Manager: Gerald Serres
- Meetings: Third Wednesday at 7:00 a.m., Airport Board Room
- City Staff & Agenda Contact: Travis Block, Public Works Director

**JOINT AIRPORT ZONING BOARD (CITY REPRESENTATIVES)** – Res 2011-016, MN §360.063(3) (in coop. w/Rice Co, Cannon City Twp, Wells Twp) Establishes, administers, and enforces zoning laws for the area surrounding the airport and for the protection of the airport and the public.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Chuck Ackman, 1709 Sun Bird Dr (PIng Comm Rep)	02/08/11	no limit	---
2) Tom Waarvik, 800 Vardon Court (Airport Brd Rep)	02/08/11	no limit	---

- Meetings: Public Meeting Room, City Hall
- City Staff & Agenda Contact: David Wanberg, City Planner
- Board Appointed Chairperson: Tom Spooner, 133 Erblang Ave

**CHARTER COMMISSION** –Resolution 2011-089. The Charter Commission is responsible for reviewing and revising the City Charter to ensure that it meets all applicable State and Federal laws and meets the needs of the citizens. Appointments made by District Chief Judge.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Chuck Ackman, 1709 Sun Bird Dr	05/24/11	4 yrs.	12/31/2020
2) Elizabeth Cap, 940 Willow (Council rep.)	01/24/17	4 yrs.	12/31/2020
3) Daniel Burns, 854 Lincoln Ave SW	05/24/11	4 yrs.	12/31/2020
4) David Albers, 2512 Woodland Dr	05/23/17	4 yrs.	12/31/2020
5) Kymn Anderson, 216 SW 4th Ave	05/24/11	4 yrs.	12/31/2022
6) Dan Behrens, 1549 18th Avenue NW	05/24/11	4 yrs.	12/31/2022
7) Kay Duchene, 872 SW 8 <sup>th</sup> St.	01/22/19	4 yrs.	12/31/2022
8) John Jasinski, 16B Greenhaven Bay	05/24/11	4 yrs.	12/31/2022
9) Pat Rice, 713 Ravine St	05/24/11	4 yrs.	12/31/2022

- Meetings: as scheduled

- City Staff & Agenda Contact: Tim Murray, City Administrator

**CHILDREN’S FUND (AQUATIC CTR) BOARD** –Resolution 2003-226, The Board advises City Council and staff on the Aquatic Center Scholarship fund monies.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Mark Zeller, 2302 Birn Hill Drive	12/14/04	3 yrs.	1/31/2020
2) Ken Hubert, 721 Ravine Street	03/27/18	3 yrs.	1/31/2021
3) Merissa Menge, 1036 7 <sup>th</sup> Street NW	01/09/18	3 yrs.	1/31/2021

- Meetings: quarterly
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**CIVIL SERVICE COMMISSION** - Ordinance 90-21 The Commission is authorized by State law and deals with hiring and promotion issues for Police and Fire personnel. *(Currently in process of being eliminated per Ordinance 2019-1)*

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Brian Peterson, 716 Spring Road	02-25-14	3 yrs.	1/31/2020
2) <b>Open</b>		<b>3 yrs.</b>	<b>1/31/2021</b>
3) <b>Open</b>		<b>3 yrs.</b>	<b>1/31/2022</b>

- Meetings: Once annually and as needed.
- City Staff & Agenda Contact: Kevin Bushard, Human Resources Manager

**ECONOMIC DEVELOPMENT AUTHORITY** - Resolution 86-77, 2001-98, 2005-35, 2008-015, 2016-239. The EDA has authority to take action on economic development programs for business and industry. The EDA manages tax increment financing districts and varieties of grant and loan programs. Its powers are defined by state law.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Mayor Kevin Voracek, 630 4 <sup>th</sup> St SW (Council Rep.)	01/08/19	1 yr.	1/31/2020
2) Janna Viscomi, 1009 Division St. E (Council Rep.)	01/08/19	1 yr.	1/31/2020
3) Gary Kindseth, 415 NW 11 <sup>th</sup> Ave (at large)	02/10/09	6 yr.	1/31/2021
4) David Albers, 2512 Woodland Dr	04/12/16	6 yr.	1/31/2022
5) Matthew Drevlow, 22228 Dahle Ave (at large)	05/23/17	6 yr.	1/31/2023
6) Matt Carlander, (at large)	01/13/15	6 yr.	1/31/2023
7) Rodney Gramse, 15436 Camp Winona Trl	02/11/14	6 yr.	1/31/2025

- Meetings: Third Thursday of the month, 7:00 a.m., Public Meeting Room
- City Staff & Agenda Contact: Deanna Kuennen, Community and Economic Development Director

**GAMBLING BOARD** - Ord 89-01 & Ord 95-26—The Board is made up of representatives of the holders of Gambling licenses. Board makes recommendations to Council on how City’s gambling tax should be spent.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
a) City Council Rep.			
a) Janna Viscomi	01-06-15	1 yr.	1-31-2020
b) American Legion			
a) Luverne Malecha, 624 Ladonna Lane	09-27-16	2 yrs.	1-31-2021
c) Bethlehem Academy			
a) Patty Radatz, 721 SW 2 <sup>nd</sup> St	02-2015	2 yrs.	1-31-2021
b) Troy Marquardt, 6672 198 <sup>th</sup> Court West (Carbone’s, Grampa Al’s, Country Club)	2017	2 yrs.	1-31-2021
d) Divine Mercy School			
a) Ron Radatz, 721 SW 2 <sup>nd</sup> Ave (Signature Bar, Carbone’s)	02-2015	2 yrs.	1-31-2021
e) Eagles			
a) Jon Sirek, 14750 Shieldsville Blvd.	01-25-12	2 yrs.	1-31-2020
b) Clayton LaCroix, 16078 Acorn Trail (alternate)	04-25-89	2 yrs.	1-31-2020
f) Elks			
a) Cory Evenstad, 401 Central Ave	01-23-01	2 yrs.	1-31-2021
g) Faribault Hockey Association			
a) Rick Caron, 924 SW 9 <sup>th</sup> St (Depot, Bashers, Joe’s, Carbone’s)	09-13-11	2 yrs.	1-31-2020
h) Faribault Wrestling Club			
a) Jason Tobin, 1508 Greenleaf Rd – (J&J Bowling Ctr.)	08-28-07	2 yrs.	1-31-2020
b) Jamie Hausen (alternate)	02-20-18	2 yrs.	1-31-2021
i) Knights of Columbus			
a) Peter Dodge, 1721 Westwood Drive	01-09-18	2 yrs.	1-31-2020
j) Moose			
a) Jim DeGezelle, 15320 Gary Ave	02-26-13	2 yrs.	1-31-2021
b) Tim Schmidtke, 1019 Carlton Ave (alternate)	02-26-13	2 yrs.	1-31-2021
k) Morristown Fire Relief			
a) Dennis Merritt, P.O. Box 487, Morristown 55052 – (LoriAnns)	02-13-96	2 yrs.	1-31-2020
l) River Bend Nature Center			
a) Doug Zahn, 1806 Westwood Dr. – (Boxer’s)	02-13-96	2 yrs.	1-31-2020
b) Stacy Dupont, 1296 Cuyllle Bay (alternate)	08-23-16	2 yrs.	1-31-2021

- Meetings: Quarterly (2<sup>nd</sup> Tuesday of February, April, August, November)
- City Staff & Agenda Contact: Assistant to City Administrator

**HERITAGE PRESERVATION COMMISSION** - Ordinance 81-12, 83-05, 85-21, (Ord. 95-19 -7 members)

The Commission advises City Council and staff on issues related to the preservation of the community's cultural, historical and architectural heritage. The Commission is actively involved in a variety of educational efforts which highlight Faribault's past.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Karl Vohs, 428 2 <sup>nd</sup> St NW	07/22/08	3 yrs	1/31/2020
2) Lee Nordmeyer, 532 1 <sup>st</sup> St NW	06/08/10	3 yrs.	1/31/2020
3) Open		3 yrs.	1/31/2020
4) Ron Dwyer	02/27/18	3 yrs.	1/31/2021
5) Julie Schiffer, 8 4 <sup>th</sup> Avenue SW	12/22/09	3 yrs	1/31/2021
6) Lyn Rein, 608 Division St E	03/13/12	3 yrs.	1/31/2022
7) Open		3 yrs.	1/31/2022

- Meetings: Third Tuesday at 6:30 pm, 3<sup>rd</sup> flr conference room
- City Staff & Agenda Contact: Deanna Kuennen, Community and Economic Development Director

**HOUSING AND REDEVELOPMENT AUTHORITY** - Resolution A-3248 (11-10-70) Per State law the HRA handles a variety of housing programs. It also manages public housing units, Trails Edge Apartments and Robinwood Manor senior housing. Resolution 2001-029 Seven member Board, including one public housing resident. Must be a city resident. Term limit of 15 yrs.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Jon Wood, 1806 Birchwood Ct.	01/08/19	1 yr.	1/31/2020
2) Brendan Kennedy, 1209 Autumn Dr (At large)	03/01/15	5 yrs.	1/31/2020
3) Narren Brown, 3018 Central Ave #2	01/22/19	5 yrs.	1/31/2021
4) Loni Streefland, 318 3 <sup>rd</sup> St SW (At large)	02/26/13	5 yrs.	1/31/2021
5) Zulema Delgado, 415 Western Ave SW	05/23/17	5 yrs	1/31/2022
6) Richard Olson, 113 9 <sup>th</sup> Ave SE	01/22/19	5 yrs.	1/31/2022
7) Matt Speckhals, 855 Home Place (At large) finish term	04/26/16	5 yrs.	1/31/2024

- Meetings: Second Monday at 6:00 pm, PMR
- City Staff & Agenda Contact: Deanna Kuennen, Community and Economic Development Director

**ICE ARENA BOARD (CITY REPRESENTATIVES) MEMBERS** - The Ice Arena Board makes decisions regarding the Ice Arena maintenance and operation, which is jointly owned by the City, School District, and Hockey Association.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Janna Viscomi, 1009 Division St E (Council rep)	01/08/19	1 yr.	1/31/2020
2) Peter van Sluis, 532 2 <sup>nd</sup> St NW (Council Rep)	01/08/19	1 yr.	1/31/2020
3) Paul Froman, 21230 Elmore Ave (City rep)	06/25/02	3 yrs.	1/31/2020

- Meetings: Monthly, 2<sup>nd</sup> Wed, at 7:00 pm
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director



**LIBRARY ADVISORY BOARD** - Ordinance 77-27, 83-31, 2005-18 This Board advises the City Council and staff on issues related to the Buckham Memorial Library. Members do not need to be residents of the City.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Crystal Bauer, 1982 Eiler Ave	09/27/16	3 yrs	1/31/2020
2) Marcy Irby, 1809 Sunbird Drive	02/23/16	3 yrs	1/31/2020
3) Travis Davidson, 1789 Glynview Trl	01/24/17	3 yrs	1/31/2020
4) Hannah Cannon, 127 1 <sup>st</sup> Ave SW (STUDENT)	01/24/17	1 yr	1/31/2020
5) Melissa Kuhl, 1353 S. Trail Drive	01/09/18	3 yrs	1/31/2021
6) Keri Simon, 1011 1st Ave NW	02/23/16	3 yrs	1/31/2022
7) Jayne Spooner, 133 Erblang Ave	01/22/19	3 yrs	1/31/2022
8) Mary Jane Holland - SELCO Representative			

- Meetings: Second Monday of the month at 6pm
- City Staff & Agenda Contact: Delane James, Library Director

**PARK & RECREATION ADVISORY BOARD** - Resolution 84-136, Res. 86-19 This Board advises the City Council and staff on park land development and recreation programs.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Cheryl Sterling, 1208 Home Pl	07/23/02	3 yrs.	1/31/2020
2) Lola Brand, 532 SW 3 <sup>rd</sup> Ave	07/14/98	3 yrs.	1/31/2020
3) Sally Kramer, 1828 16 <sup>th</sup> Street NW	08/23/11	3 yrs.	1/31/2021
4) Bruce Krinke, 836 Westwood Drive	10/11/16	3 yrs.	1/31/2021
5) Troy Temple, 922 Newhall Drive	01/22/19	3yrs	1/31/2022
6) Chad Kreager, 1813 Birchwood Court	11/22/05	3 yrs.	1/31/2022
7) Elise Slinger, 19505 Roberds Lake Blvd	04/13/04	3 yrs.	1/31/2022
8) Rahma Abdi	02/12/19	1 yr.	1/31/2020

- Meetings: Fourth Wednesday, 7:00 p.m., Community Center
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**PETER SMITH ADVISORY BOARD** - Resolution 86-201 The Board advises on expenditures from the Peter Smith trust fund for youth recreation programs.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Don Burkhartmeyer, 1203 SW 10th Street	12/22/86	3 yrs.	1-31-2021
2) Gordon "Duffy" Elleby Jr. 18065 Breezy Point Rd Wayzata, MN 55391	11/12/13	3 yrs	1-31-2020
3) Bruce Krinke, 826 Westwood Drive	1/14/14	3 yrs.	1-31-2020

- Meetings: Once Annually & As Needed
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**PLANNING COMMISSION** -Ord. A-405, 75-2 (Ord 95-19 - 7 members) - makes recommendations to the City Council on land use related issues: variances, Conditional Use Permits, subdivisions and zoning changes.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Steve White, 421 Littleford Lane	12/10/96	3 yrs.	1/31/2020
2) Joe Faugstad, 1202 Amber Lane	01/22/19	3 yrs.	1/31/2020
3) Ann Vohs, 428 NW 2 <sup>nd</sup> Street	10/11/16	3 yrs.	1/31/2020
4) Chuck Ackman, 1709 Sun Bird Dr	12/22/09	3 yrs.	1/31/2021
5) David Albers, 2512 Woodland Dr	01/13/14	3 yrs.	1/31/2021
6) David Campbell, 215 4 <sup>th</sup> Ave SW	10/11/16	3 yrs	1/31/2022
7) Mike Schendel, 1845 Paulis Dr	11/10/15	3 yrs.	1/31/2022

- Meetings: First & Third Monday of the month, City Hall, 7:00 pm
- City Staff & Agenda Contact: Deanna Kuennen, Community and Economic Development Director

**TECHNOLOGY COMMITTEE** – Resolution 2012-- Advises City Council and staff on the Technology issues.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Elizabeth Cap (Council rep)	01/09/18	1 yr.	1/31/2020
2) Peter van Sluis (Council rep)	01/08/19	1 yr.	1/31/2020

- Meetings: meets as needed
- City Staff & Agenda Contact: Tim Murray, City Administrator

**TOMMY ALLEN YOUTH ENDOWMENT FUND** – Resolution 2003-225- Advises City Council and staff on the Fund, administers program, determines guidelines to subsidize youth rec programs, and develop fundraising efforts.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1) Cindy Griesert, 1011 Newhall Drive	11/08/11	3 yrs.	1/31/2020
2) Sharon Dell, 2316 Hulett Avenue	02/14/06	3 yrs.	1/31/2021
3) OPEN			

- Meetings: meets quarterly
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**TREE BOARD** – Est. 12/23/2008 - The Board advises the Park/Rec Board on issues related to tree.

	<u>Appointed</u>
1) Ed Bastyr	12/23/08
2) Jim Munson	12/23/08
3) Pat Rice	12/23/08
4) Pauline Schreiber	12/23/08
5) Rueben Tangren	12/23/08

- 6) Christopher O’Neil, 1254 Glynview Trail (Park/Rec Brd rep) 12/23/11
- 7) Greg Mews 01/12/16

- Meetings: as needed
- City Staff & Agenda Contact: Paul Peanasky, Parks & Recreation Director

**TOURISM COMMISSION** – Resolution 2014-218 - Advises City Council and staff on the Tourism issues.

	<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
1. Jon Wood (Council Rep)	1/15/19	1 yr.	1/31/2020
2. Heidi Nelson	03/27/18	1 yr.	1/31/2020
3. Steve Bortz, 1011 1 <sup>st</sup> Ave, Goodhue, MN 55027	05/23/17	3 yrs.	1/31/2020
4. Susan Garwood	11/25/14	3 yrs.	1/31/2020
5. John Sheesley, 5915 Sunrise Drive, Mpls, MN 55419 <b>OR</b> P.O. Box 466, Faribault, MN 55021	10/11/16	3 yrs.	1/31/2021
6. Tami Schluter	11/25/14	3 yrs.	1/31/2021
7. Open		3 yrs.	1/31/2022

- Meeting: Second Monday of the month, 4:15 pm, Public Meeting Room
- City Staff & Agenda Contact: Tim Murray, City Administrator