



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Mark DuChene, City Engineer
MEETING DATE: March 26, 2019
SUBJECT: Accept Proposal for Professional Engineering Services for Demolition of 27 3rd Street NW & 225 1st Avenue NW

Background:

The City acquired the properties at 27 3rd Street NW and 225 1st Avenue NW with the intention of redeveloping the sites for additional surface parking. Due to the age and common wall construction of the buildings, the City needs to retain the services of a professional engineering firm to evaluate the structural integrity of the buildings and provide demolition and design specifications to protect the existing buildings to remain. The attached proposal from ISG is to complete the evaluation and bidding documents for the demolition work and is based on a time and materials estimate not to exceed \$16,000. Note additional costs for the actual hazardous materials assessment will be billed directly to the City and are not included in the ISG fees.

Recommendation:

Accept Professional Engineering Services Proposal from ISG

Attachments:

- Engineering Services Proposal
- Project Location

February 6, 2019

Mark DuChene
Director of Engineering
City of Faribault
208 NW 1st Avenue
Faribault, MN 55021
mduchene@ci.faribault.mn.us

RE: Professional Services Proposal for Building Demolition – 27 3rd Street NW, Faribault, MN 55021

Mark,

Thank you for the opportunity to provide you with a professional services proposal for design documents necessary to accommodate demolition of an existing building owned by the City of Faribault and located at 27 3rd Street NW in Faribault, Minnesota. This proposal includes all investigation and design documents required to proceed with demolition of the buildings along with any other items required for approval.

With these considerations in mind, ISG has prepared the following scope of services to meet the requirements of this project.

TASK 1 – HAZARDOUS MATERIALS TESTING COORDINATION

Testing Services

ISG will coordinate a hazardous materials survey with an environmental testing consultant. ISG will work with an environmental firm that will perform the required inspections and documentation such that it can be used to develop any specifications needed for required abatement. This will include getting quotes for this work and review with the city, but it is assumed that all associated fees from the environmental consultant will be billed directly to the City of Faribault.

TASK 2 – DEMOLITION CONSTRUCTION DOCUMENTS

Demolition Services

ISG will provide services to address the following demolition needs related to the project site:

- Site visits and any survey necessary to document existing conditions both within the buildings as well as to identify the extent of pavement, sidewalk, utilities, or other structures needed for removal
- Evaluate building to determine structure to remain and any modifications to the existing party walls of the two adjacent buildings to remain. This will include full structural review and evaluation and any design required for stabilization.
- Review structure for other items that may hinder the complete removal of structure and its components.
- Structural plans and details for structural reinforcement and waterproofing of the existing adjacent building to remain.
- Site demolition plan
- Site grading and restoration plan
- Specifications and details for all demolition areas



Assumptions and Exclusions

This proposal excludes any modifications other than those required for demolition, for the adjacent building that will remain. This proposal also assumes that ISG will not be responsible to develop full building drawings for either facility, but rather only those required for demolition. In addition the Contractor will be responsible for assumptions made regarding footing size and other related facility characteristics.

TASK 3 –BIDDING AND CONSTRUCTION ADMINISTRATION (IF REQUIRED)

Bidding and Preconstruction Services

ISG can coordinate bidding of the project, if required, which would include all required solicitation of bids, prebid meeting and walkthrough, answering questions and issuing addenda during bidding, contract preparation, preconstruction meeting, and all other services and communication required during the bidding process.

Construction Administration

ISG can provide construction administration services as well as ongoing project communication with the City team on an hourly basis, if requested, throughout demolition.

COMPENSATION

ISG proposes to provide the scope of services described within this proposal for compensation on a Time and Materials, not to exceed basis as outlined and estimated in the following schedule:

SERVICE	COMPENSATION
Task 1 – Hazardous Materials Survey Coordination	T+M Est. \$1,000
Task 2- Demolition Construction Documents	T+M Est. \$15,000
Task 3 –Bidding and Construction Administration (If Required)	T+M If Required

REIMBURSABLE EXPENSES

Anticipated reimbursable expenses such as travel time, mileage, and printing costs are included within the compensation listed. Please note that the city will be responsible for the cost of any review and permit related costs and recording costs that may be required.

Please contact me at 952.426.0699 with any questions regarding our services or this proposal. To provide ISG with authorization to proceed, please acknowledge receipt and acceptance of this proposal as indicated below. We look forward to the opportunity to assist you with this project.

Sincerely,

Andrew T. Brandel, PE
Vice President

ACKNOWLEDGEMENT OF ACCEPTANCE

Accepted this _____ day of _____, 2019

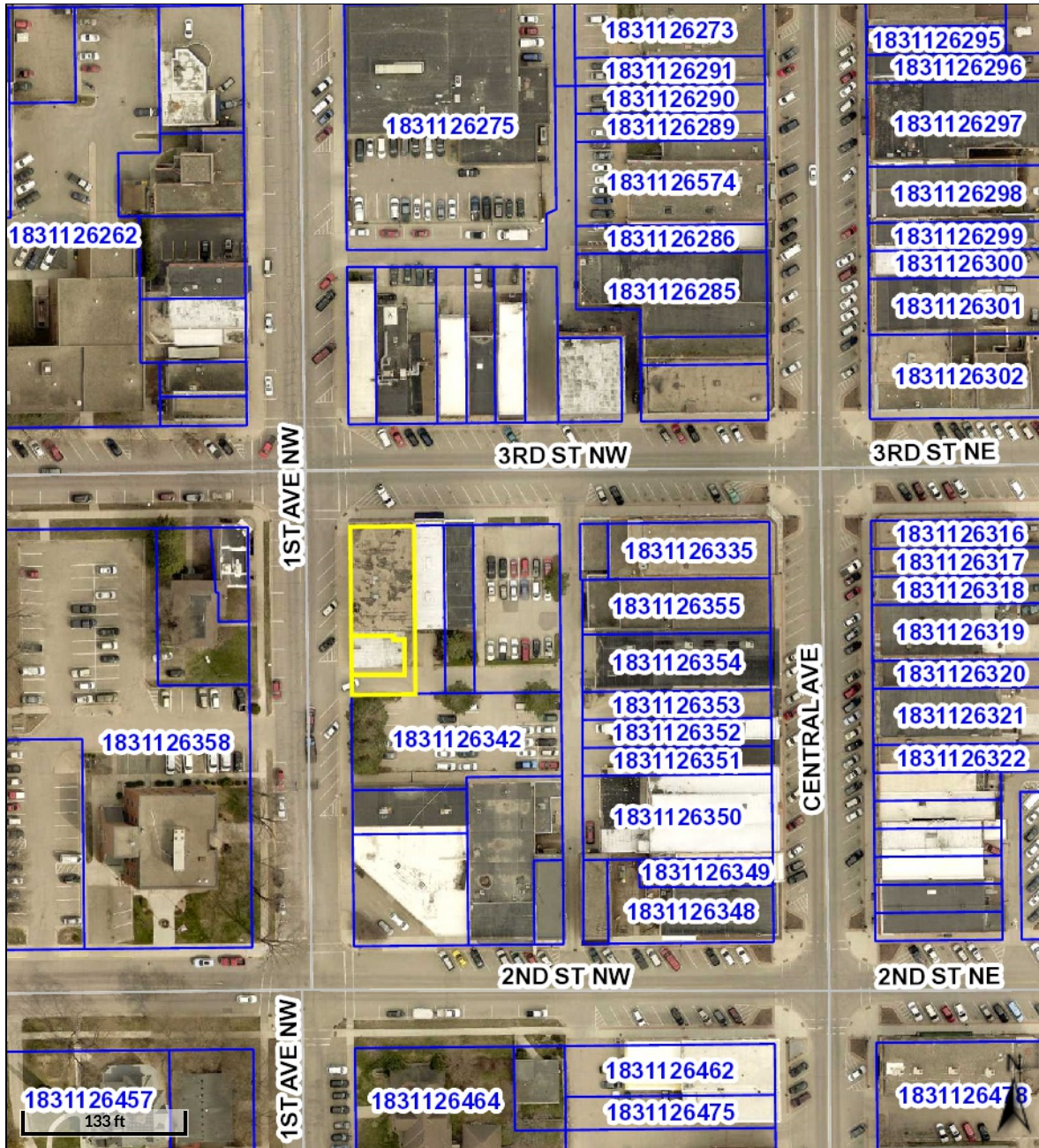
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By: _____

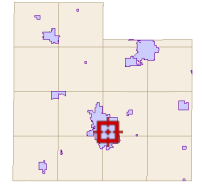
Title: _____

This proposal is valid for 30 days.




Building Demolition Location Map



Overview



Legend

-  Cities
-  Townships
-  Parcels
- Main Roads**
- CITY
- CR
- CSAH
- INT
- OUTSIDE
- OUTSIDE/SAH
- PLAT
- PR
- RAMP
- RAMP/CSAH
- ST HWY
- TA
- TWP
- US HWY
- Roads
- Road Numbers

The parcels are the base parcels in Rice County.

Disclaimer: The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed.

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