



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: April 23, 2019
SUBJECT: Resolution 2019-071 Approve Hiring Full-Time CSO

Background:

Due to separation of employment there is a need to fill a full-time CSO position. The position was posted and applications were accepted from March 13, 2019 to April 3, 2019.

Nine applications were received, scored and interviewed on April 8, 2019. The interview panel consisted of Police Captain Jason Severson, CSO Supervisor Doug Delesha and presiding over the process was Human Resources Manager Kevin Bushard. From those interviews, Staff is recommending Susan Irvin be hired as full-time CSO.

Resolution 2019-071 recommends to City Council the hiring of Susan Irvin as full-time CSO for the City of Faribault. Her start date would be April 24, 2019 with her wage being step 1 of the 2019 through 2021 Police Support Services CBA.

Recommendation:

Approve Resolution 2019-071. Approve hiring of Susan Irvin as full-time CSO for the City of Faribault, Minnesota.

Attachments:

- Resolution 2019-071

CITY OF FARIBAULT

RESOLUTION #2019-071

APPROVE HIRING FULL-TIME CSO

WHEREAS, the City of Faribault (the "City") presently has a vacancy for full-time CSO that needs to be filled by a qualified candidate; and

WHEREAS, the City has posted and interviewed candidates for the full-time CSO position with the City; and

WHEREAS, the City Council desires to fill the vacancy for the full-time CSO position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Susan Irvan shall be extended an offer of employment to fill the vacant full-time CSO position.

Date Adopted: April 23, 2019

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator