



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: April 23, 2019
SUBJECT: Resolution 2019-073 Approve Hiring Paid On-Call Firefighter

Background:

Due to promotion there is a need to fill a Paid On-Call Firefighter position in the Fire Department. The position was posted and applications were accepted from February 13, 2019 to March 15, 2019.

Six applications were received and three were selected to be interviewed. Interviews were held on Tuesday, March 9, 2019. After going through the interview process, the Fire Captain Joel Hansen, Paid On-Call Firefighter Jeff LaCanne and Human Resources Manager Kevin Bushard have created a certification list in rank and order. Staff is recommending hiring Jon Bolster, as he is number one on the certification list. Staff is also recommending the remaining candidates remain on the certification list for up to two years or until the Fire Chief disbands the list. For any future openings, Staff recommends applicants would be hired in rank and order from the certification list.

Resolution 2019-073 requests that Jon Bolster be hired on as Paid On-Call Firefighter wage grade "BB" at step 1 as per the Non-Union Wage Guidelines 2019-2021.

Recommendation:

Approve Resolution 2019-073 Approving the Hiring of Jon Bolster, Paid On-Call Firefighter for the City of Faribault, Minnesota

Attachments:

- Resolution 2019-073
- 2019 Paid On-Call Firefighter Certification List

CITY OF FARIBAULT

RESOLUTION #2019-073

APPROVE HIRING PAID ON-CALL FIREFIGHTER

WHEREAS, the City of Faribault (the "City") presently has a vacancy for Paid On-Call Firefighter that needs to be filled by a qualified candidate; and

WHEREAS, the City has posted and interviewed candidates for the Paid On-Call Firefighter position with the City; and

WHEREAS, the City Council desires to fill the vacancy for the Paid On-Call Firefighter position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jon Bolster shall be extended an offer of employment to fill the vacant Paid On-Call Firefighter position.

Date Adopted: April 23, 2019

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator

**CERTIFICATION LIST
PAID ON-CALL FIREFIGHTER**

April 23, 2019

1. Jon Bolster
2. Lucas Donkers
3. Jeffrey Kingland

Dated this 23rd day of April, 2019.