

**Faribault Housing and Redevelopment Authority  
Meeting Minutes**

Monday, April 8, 2019

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**1. Call to Order / Approval of the Agenda**

Kennedy called the meeting to order at 6:01 p.m. in the First Floor Public Meeting Room at Faribault City Hall.

**Members Present:** Brendan Kennedy, Loni Ahlers, Richard Olson and Jonathan Wood

**Members Absent:** Narren Brown, Zulema Delgado and Matt Speckhals

**Staff Present:** Community Development Coordinator Kim Clausen; City Planner Dave Wanberg

**Others Present:** None

**2. Minutes**

**A. Minutes of March 11, 2019**

A motion was made by Olson and seconded by Wood to approve the March 11, 2019 regular meeting minutes as presented. Motion passed unanimously.

**3. Program Reports –Kim Clausen, Community Development Coordinator presented the reports.**

**A. Mobile Home Buyout Program**

A closing was held for the purchase of a home in the Cannon River Mobile Home Park. The home will be demolished in May.

A motion was made by Ashlers and seconded by Wood to receive and file the Mobile Home Buyout Program Report. The motion passed unanimously.

**B. Monthly Loan Status Report**

Loan status reports for 245, 246 and 247 were reviewed.

Motion was made by Ahlers and seconded by Wood to receive and file the report as submitted. Motion passed unanimously.

**4. Property Reports – Kim Clausen, Community Development Coordinator presented the reports.**

**A. Robinwood Manor**

February 2019 Program Report

February occupancy was at 92% with two units turning over. The largest expenses in February included \$1,695.86 for unit turnovers and \$3,100 for snow plowing and removal. The audited financial statements were submitted to HUD by the March 31 deadline.

Motion was made by Olson and seconded by Ahlers to receive and file the monthly operating report as presented. Motion passed unanimously.

**B. Public Housing**

February 2019 Program Report

February occupancy was at 100% with no units turning over. The largest expenses in Febraury included \$4,480 for plowing and snow removal and \$843 for a new range. There was no unusual project activity.

Motion was made by Olson and seconded by Ahlers to receive and file the monthly operating report as presented. Motion passed unanimously.

**C. Scattered Sites Rental Housing**

February 2019 Program Report

February occupancy was at 100% with no units turning over. There were no unusual expenses during February.

Motion was made by Ahlers and seconded by Wood to approve the monthly operating report as presented. Motion passed unanimously.

**5. Items of Discussion**

**A. Downtown Master Plan**

Wanberg presented information on the draft Downtown Master Plan and asked for comments from the HRA. Commissioners had the following comments on the various redevelopment maps:

- Public Works Site
  - The bike trail in this area needs better lighting. The multifamily development proposed for the site should be used as a way to encourage better/more lighting on this trail.
  - Parking in the Heritage Park Office Complex and around the Legion is very crowded as it is. Future develop should take the parking needs of the area into account.
- South Viaduct
  - Development should reflect the architectural significance of the Viaduct
  - The Highway 60/Division Street intersection is busy, traffic impacts may need to be analyzed
  - They are supportive of housing in this area although they are concerned about flooding along the river
- River Development
  - They like the park areas and pollinator gardens
- Faribault House
  - They like the idea of highlighting the Faribault House but wished it was open more often

**B. Ehler's Program Information**

Commissioners reviewed the housing program information previously provided by Ehlers. The Commission discussed various programs but declined to add programming at this time. They would like to develop materials to consolidate information about local, state and federal housing programs in one place.

**6. Adjourn**

A motion was made by Ahlers and seconded by Wood to adjourn the meeting at 6:58 p.m. The motion passed unanimously.

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Brendan Kennedy, Chairperson

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Matt Speckhals, Vice Chairperson/Secretary

Respectfully Submitted,

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Kim Clausen, Community Development Coordinator