



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: May 14, 2019
SUBJECT: Resolution 2019-101 Approve Hiring Library Technician

Background:

Due to resignation there is a need to fill the Library Technician position in the Library. The position was posted and applications were accepted from March 14, 2019 to April 5, 2019.

Eight applications were received and four applicants were selected to be interviewed. Interviews were held on April 29, 2019. After going through the interview process, the Library Director Delane James, Librarian Allyn McColley, Librarian Deni Buendorf and Payroll and Benefits Specialist Donna Braun selected Robert Latchaw as the candidate for the position.

Resolution 2019-101 requests that Robert Latchaw be hired on as the Library Technician at Step 1 of the Library Technician wage in the Local 70 CBA 2019 through 2021.

Recommendation:

Approve Resolution 2019-101 Approving the Hiring of Robert Latchaw, Library Technician for the City of Faribault, Minnesota

Attachments:

- Resolution 2019-101

CITY OF FARIBAULT

RESOLUTION #2019-101

APPROVE HIRING LIBRARY TECHNICIAN

WHEREAS, the City of Faribault (the "City") presently has a vacancy for Library Technician that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed candidates for the Library Technician position with the City; and

WHEREAS, the City Council desires to fill the vacancy for the Library Technician position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Robert Latchaw shall be extended an offer of employment to fill the vacant Library Technician position.

Date Adopted: May 14, 2019

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator