



### Request for Action

**TO:** Faribault Housing and Redevelopment Authority  
**FROM:** Kim Clausen, Community Development Coordinator  
**MEETING DATE:** July 8, 2019  
**SUBJECT:** Robinwood Manor Apartments

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**PURPOSE:**

The purpose of this memorandum is to provide the Faribault Housing and Redevelopment Authority with an update on activities at Robinwood Manor.

**OCCUPANCY:**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<u>Occupancy:</u>	96%	92%	94%	94%	92%							
<u>Turnover:</u>	0	2	0	2	0							

Vacant Unit: 112, 202, 224 (filled 6/26/) and 225 (filled 4/15)

**OPERATING STATEMENT:**

Discussion: The financial report for the month of May is attached.  
The largest expenses during the month of May included \$7,200 the annual audit, \$993.25 for unit turnovers, plowing for \$500, \$1,095 for the annual alarm system/pull cord tests and \$215 for parking lot sweeping.

Requested Action: The Board is asked to review and approve the operating statement as presented.

**PROJECT ACTIVITY:** No unusual project activity.