



**Minutes of the Monday, January 13, 2020 Meeting
Library Advisory Board**

PRESENT: Melissa Kuhl (Chair), Travis Davidson, Keri Simon, Jayne Spooner, Marcy Irby, Luke Weng (Student Board Member), Delane James (Library Director), Paula Hildebrandt (Library Receptionist)

CALL TO ORDER: Melissa Kuhl called the meeting to order at 6:00 p.m.

Appreciation and Recognition for the Service of Outgoing Board Members Marcy Irby and Luke Weng: Delane and the Board Members expressed their appreciation for the excellent service that Marcy and Luke have provided as board members.

APPROVAL OF THE MINUTES: The minutes of December 9, 2019 meeting were approved as written following a motion by Jayne and a second by Marcy. The motion carried.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- Currently, we have openings on the Board for 2 adults and 1 student. Applications for these 3 positions will be presented to the City Council for approval on January 14, 2020. These Board Members will start their terms in February.
- On December 5, the Buckham Center held the annual Hometown Holidays celebration which was well attended.
- Through a partnership with Cannon River Watershed, "Itsy Bitsy Water Detective" water conservation storytimes were presented during the week of December 9th.
- The painting project has been completed other than any needed touch ups. In addition to the painting project, the cabinets and countertops in the office and break room, and ledges in the hallway are being redone. Wooden doors have been lightly sanded, cleaned, and recoated as they needed refreshing. The only flooring yet to be completed is in the elevators and the connecting hallway. The high humidity issue in the hallway area is being remediated at no cost prior to laying

the new flooring. After the change order for approximately \$16,000 for the asbestos abatement, the Library will stay within budget overall for 2019 with an approximate surplus of \$8,000.

- Delane shared the most recent Fleur de Lis publication which featured Children's Librarian Deni Buendorf along with other information about the Library.
- The Friends of the Library will be having their regular meeting on Thursday, January 16, 2020. A special meeting will be held on January 27, 2020, to review the new concept plans for the plaza project. At this point, construction plans are scheduled to be completed by April. At the end of 2019, designated memorial money given to the Friends was used to purchase new items to refresh the early literacy area. The Friends have openings on their Board and looking at rebuilding the Friends' membership. Delane encouraged any interested Library Advisory Board members to consider serving on the Friends' Board and serve as a liaison.
- Buckham Book Bingo for adult patrons started the second full week in January with about 160 signups at this time.

TEEN ADVISORY BOARD REPORT: Student Board Representative Luke Weng reported on the following:

- The Teen Advisory Board met on Monday, January 6, 2020.
- Pizza and Pages will be held on January 27, with a focus on Maud Hart Lovelace Award books.
- Books and Brownies was held today, January 13.
- Storytimes have resumed on their usual schedule.
- Katy Vernon will be presenting a ukulele concert on January 30, 2020, at 6 p.m.

SELCO REPORT: The Technology and Resource Sharing Committee, on which Delane serves, will be reviewing the technology agreement each year at their first meeting. If anyone on the Board has any questions or concerns about the agreement, please let Delane know this week.

POLICY REVIEW: Review 3D Printing Policies. Staff are not recommending any changes at this time. Delane reported that our new technician, Bob, is actively promoting and working with others on 3D printing. He is currently working with a teacher at the ALC to do a 3D makerspace at the library. The plan going forward is to have Bob do makerspace classes at the library and possibly at the Community Schools in the spring. Marcy made a motion to approve the current *3D Printing Policy* as written. Motion seconded by Keri. All in favor. Motion carried.

NEXT MEETING DATE: Monday, February 10, 2020, at 6:00 p.m. in the 3rd Floor Makerspace.

ADJORNMENT: The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Paula Hildebrandt, Library Receptionist