



**Minutes of the February 10, 2020 Meeting
Library Advisory Board**

PRESENT: Crystal Bauer (Vice Chair), Travis Davidson, Jayne Spooner, Nevaeh Weeg (Teen Advisory Representative), Delane James (Director), Paula Hildebrandt (Library Receptionist), and guest Andrew Deziel from the Faribault Daily News

CALL TO ORDER: Crystal Bauer called the meeting to order at 6:00 p.m.

APPROVAL OF THE MINUTES: The minutes of January 13, 2020, meeting were approved as written following a motion by Travis and a second by Jayne. The motion carried.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- All the library renovations have now been completed. Most of the art is back up and feedback has been positive.
- The Katy Vernon ukulele concert was on January 30, with approximately 30 people in attendance.
- Deni and Bob have started a coding club for youth which will meet weekly for 5 sessions, followed by a second 5-week program.
- Allyn resumed teaching ukulele as outreach at the Faribault Community School at FMS.
- Changes in staff hours have been made so that Lisa Reuvers and Bob Latchaw will each work 24 hours per week. The plan is to have Bob offer makerspace activities on Monday evenings in the near future.
- Distribution of funds from the Sandra Thomas estate are expected in March. The Sandra Thomas estate donated over \$90,000 to the SELCO Foundation, in the name of Buckham Memorial Library. The Library Advisory Board is responsible for decisions related to how the money will be invested or spent. Delane is working with SELCO and will have further information about this in the coming months. The Friends of Buckham Memorial Library will also receive approximately \$28,000 from the Thomas estate.

- On Thursday, February 6, 2020, a reception of appreciation was held at Buckham West for the people who serve on the City of Faribault's Boards and Commissions. Jayne and Delane attended the event.

TEEN ADVISORY BOARD REPORT: Student Board Representative Nevaeh Weeg reported on the following:

- Ms. Deni will be showing the movie "Gnomeo and Juliet" on Valentine's Day.
- Randall Ferguson will be presenting a guitar concert on February 20, 2020, at 6 p.m.
- The Library will have author Shannon Henry visiting on Saturday, March 28, 2020, at 2 p.m.
- The Teen Advisory Board will hold a food drive during spring break, March 9 – 13, 2020.

SELCO REPORT: Delane will be attending a Directors' meeting on Tuesday, February 11. The Agreement to Participate in the SELCO ILS that the board recently approved may need to be revised and then reapproved. Delane will have more information about this at the March meeting.

REVIEW OF FRIENDS OF LIBRARY PLAZA PROJECT:

- Delane noted that this is the fifth design being considered by the Friends and that the Friends have not decided on the type of shade structure they would like for the plaza. The Friends have budgeted \$100,000 for the project and the cost for the first phase projected to be close to \$200,000. The Friends plan to do fundraising in the community and to move forward with the project this spring in conjunction with the parking lot expansion.
- The Friends goal for the plaza is to create an accessible and inviting space where everyone in the community feels included. The current design includes ramps on both sides of the plaza. The parking immediately in front of the plaza will become green space and parking spaces will be gained as part of the parking lot expansion project.

REVIEW OF 2020 STRATEGIC PLAN IMPLEMENTATION TASKS:

The Board reviewed the implementation tasks for 2020. Delane noted that one task that will not be completed is the installation of a drive through book drop as it was pushed back to 2022 in the Capital Improvement Plan during the 2020 budget cycle.

OTHER:

- Community Corrections submitted a long-term meeting request for 25 weeks beginning on Wednesday, March 4, 2020, from 9:30 a.m. -12:30 p.m. This time will be used to assist justice involved women with skill development in various areas of their lives and to assist them in connecting with community resources. There is only one scheduling conflict, May 27. Jayne made a motion to approve the request, excluding Wednesday, May 27. Travis seconded the motion. All in favor. Motion carried.

NEXT MEETING DATE: Monday, March 9, 2020, at 6:00 p.m. in the 3rd Floor Makerspace.

ADJOURNMENT: The meeting was adjourned at 6:55 p.m.

Respectfully submitted,
Paula Hildebrandt, Library Receptionist