

Faribault Housing and Redevelopment Authority
Meeting Minutes
Monday, February 11, 2019

1. Call to Order / Approval of the Agenda

Kennedy called the meeting to order at 6:04 p.m. in the First Floor Public Meeting Room at Faribault City Hall.

Members Present: Brendan Kennedy, Narren Brown, Matt Speckhals, Loni Ahlers, Richard Olson and Jonathan Wood

Members Absent: Zulema Delgado

Staff Present: Community Development Coordinator Kim Clausen

Others Present: None

2. Minutes

A. Minutes of January 14, 2019

A motion was made by Speckhals and seconded by Brown to approve the January 14, 2019 regular meeting minutes as presented. Motion passed unanimously.

3. Program Reports –Kim Clausen, Community Development Coordinator presented the reports.

A. Mobile Home Buyout Program - no activity to report

B. Monthly Loan Status Report

Loan status reports for 245, 246 and 247 were reviewed.

Motion was made by Speckhals and seconded by Olson to receive and file the report as submitted. Motion passed unanimously.

4. Property Reports – Kim Clausen, Community Development Coordinator presented the reports.

A. Robinwood Manor

December 2018 Program Report

December occupancy was at 94% with no units turning over. The biggest expenses included snow plowing and sanding for \$2,600, unit turnovers for \$13,000.07, zone valve repair for \$353.33, boiler repair for \$480 and elevator repair for \$1,395.

Motion was made by Olson and seconded by Wood to receive and file the monthly operating report as presented. Motion passed unanimously.

B. Public Housing

December 2018 Program Report

December occupancy was at 100% with no units turning over. The largest expenses included unit turnovers for \$3,252.83, and plowing/sanding for \$4,840.

Motion was made by Ahlers and seconded by Speckhals to receive and file the monthly operating report as presented. Motion passed unanimously.

C. Scattered Sites Rental Housing

December 2018 Program Report

December occupancy was at 50% with one unit turning over. The largest expenses included plowing/sanding for \$500.

Motion was made by Ahlers and seconded by Wood to approve the monthly operating report as presented. Motion passed unanimously.

5. Items of Discussion

A. Johnston Hall RFP

Staff provided an update on a potential developer that is interested in Johnston Hall. Negotiations are continuing, so release of an RFP will be delayed.

B. Election of Officers

A motion was made by Olson and seconded by Wood to nominate Kennedy as Chairperson and Speckhals as Vice Chairperson. Kennedy and Speckhals accepted the nominations. The motion passed unanimously.

C. Update on Multifamily Housing Development

Staff provided updates on various multifamily housing developments under consideration in the community.

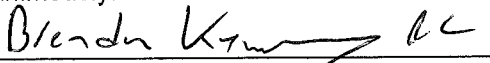
A motion was made by Ahlers and seconded by Wood to recommend the City Council support the following projects:

- 40-unit market-rate complex by Hamilton Real Estate
- 76-unit workforce housing apartment complex at 405 Western Avenue by MWF Properties
- 96-unit market-rate apartment building by Coldwell Banker Commercial/Fisher Development Group

The motion passed unanimously.

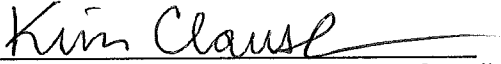
6. Adjourn

A motion was made by Brown and seconded by Ahlers to adjourn the meeting at 6:42 p.m. The motion passed unanimously.


Brendan Kennedy, Chairperson


Matt Speckhals, Vice Chairperson/Secretary

Respectfully Submitted,


Kim Clausen, Community Development Coordinator