

Faribault Housing and Redevelopment Authority
Meeting Minutes
Monday, December 10, 2018

1. Call to Order / Approval of the Agenda

Kennedy called the meeting to order at 6:00 p.m. in the First Floor Public Meeting Room at Faribault City Hall.

Members Present: Brendan Kennedy, Matt Speckhals, Gary Lazarz, Loni Ahlers, Zulema Delgado and Janna Viscomi

Members Absent: None

Staff Present: Community Development Coordinator Kim Clausen

2. Minutes

A. Minutes of November 13, 2018

A motion was made by Lazarz and seconded by Viscomi to approve the November 13, 2018 regular meeting minutes as presented. Motion passed unanimously.

3. Program Reports –Kim Clausen, Community Development Coordinator presented the reports.

A. Mobile Home Buyout Program - No activity to report

B. Monthly Loan Status Report

Loan status reports for 245, 246 and 247 were reviewed.

Motion was made by Ahlers and seconded by Speckhals to receive and file the report as submitted. Motion passed unanimously.

C. Mobile Home Painting Program

All of the homes have been painted, with a total program cost of \$15,450. Viscomi stated the program budget was \$25,000. She would like to see the remaining balance carried over to 2019. Commissioners were supportive of this change.

Motion was made by Delgado and seconded by Viscomi to carryover the remaining 2018 balance of \$9,550 to 2019. The motion passed unanimously.

Motion was made by Delgado and seconded by Viscomi to receive and file the report as submitted. The motion passed unanimously.

D. Housing Rehab Loan Program – no activity to report

4. Property Reports – Kim Clausen, Community Development Coordinator presented the reports.

A. Robinwood Manor

October 2018 Program Report

October occupancy was at 98% with one unit turning over. The biggest expenses included repair of a burst pipe for \$309.50 and elevator repair for \$536.

Motion was made by Ahlers and seconded by Speckhals to receive and file the monthly operating report as

6. Adjourn

A motion was made by Lazarz and seconded by Speckhals to adjourn the meeting at 6:40 p.m. The motion passed unanimously.


Brendan Kennedy, Chairperson


Matt Speckhals, Vice Chairperson/Secretary

Respectfully Submitted,


Kim Clausen, Community Development Coordinator