

APPLICATION FOR REQUESTED ACTION
Planned Unit Development (PUD)

Planning Case # _____
Filing Fee _____
PUD Escrow _____
Hearing Date _____

APPLICANT _____ E-MAIL _____

PHONE _____ (H) _____ (W) _____ (FAX)

ADDRESS _____

DEVELOPER (if other than applicant) _____

PHONE _____ (H) _____ (W) _____ (FAX)

ADDRESS _____

ADDRESS OF PROPERTY _____

LEGAL DESCRIPTION _____

ACREAGE/SIZE OF PROPERTY _____

CURRENT ZONING _____

EXISTING USE OF PROPERTY _____

PROPOSED USE OF PROPERTY _____

(Including number of units per acre and types of uses if mixed use)

IDENTIFY ALL ADJACENT LAND USES _____

PROPERTY IS - ABSTRACT TORRENS

SIGNATURE OF APPLICANT _____ **DATE** _____

(Must submit proof of property control)

**PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM
AND THE ATTACHED CHECKLIST.**

PLANNED UNIT DEVELOPMENT
Required Submittals

◆ **Concept plan** (Required prior to submittal of the PUD application)

- Property boundary
- North arrow
- Scale
- Proposed density of development
- Location of major streets and pedestrian ways
- Location and extent of public and common open spaces
- Location of residential and non-residential land uses with approximate type and intensities of development
- Proposed development schedule

◆ **Development plan**

• **Written narrative**

- Statement providing evidence of sufficient property control
- Development schedule showing the time and sequence of proposed development
- Summary of the total number of units of each type of use, number of dwelling units, the acreage devoted to all land uses, and the overall net density of the development
- Character and size of all proposed structures, including the use, height, and gross floor area
- Description of architectural design standards to be implemented
- Description of the anticipated market the development is intended to serve
- Justifications for approval of the PUD and how identified objectives are being satisfied
- Statement describing the form of ownership and maintenance of all common open space, recreational facilities, and other commonly held area intended for the exclusive benefit of the residents
- Proposed protective covenants, easements, or restrictions to be imposed upon the use of land, buildings, and structures
- Statement identifying, and providing justification for, any variances, modifications, or waivers from the development standards specified

• **Site plan**

- Proposed name of development
- Location of boundary lines (in relation to known section)
- Vicinity sketch (at a legible scale)
- Names and addresses of all persons having property interest, the developer, designer, and surveyor
- Graphic scale of plat, not less than 1" to 100'
- Date and North arrow
- Boundary line and total acreage of proposed plan
- Existing zoning classifications for land within 100 feet of the development
- Location, widths, and names of all existing or previously platted streets or other public ways

- Location and size of existing sewers, water mains, culverts, or other underground facilities
- Boundary lines of adjoining unsubdivided or subdivided land, within 100 feet
- Topographic data of the site
- Location and type of land uses to be developed
- Layout of proposed streets
- Locations and widths of proposed alleys and pedestrian ways
- Locations and size of proposed sewer lines and water mains
- Location, dimension, and purpose of all easements
- Layout, numbers, lot areas, and preliminary dimensions of lots and blocks
- Minimum front and side street building setback lines
- Areas, other than streets, alleys, pedestrian ways and utility easements, intended to be dedicated or reserved for public or private use
- Location of parking areas, including the number of stalls required and the number provided, loading facilities, and proposed vehicular driveways and aisles
- Location, general exterior dimensions, and approximate gross floor areas of all proposed buildings
- Location, type, and size of proposed landscape and screening plantings, signs, or other site enhancements

- **Building plans and elevations**

- Drawings indicating use and illustrating typical floor plans, elevations, and exterior building materials

- **Required supplemental information**

- Written summary explaining how the proposed use is compatible with the neighborhood
- Written summary explaining if and how the proposed development will impact traffic
- Other information as required

◆ **Final plat approval** (Submittal subsequent to PUD approval)

◆ **Filing fee & PUD Escrow**

SIGNATURE OF APPLICANT _____ **DATE** _____

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