

Policy and Procedures for Street Closure

* Block Parties	* Family Reunions	* Receptions
* Church Festivals	* Block Garage Sales	* Other

1. Complete Application Form
2. The applicant and/or 2nd contact person must be available at all times during the hours of the event.
3. The applicant is responsible to contact all neighbors that are located within area and/or would have restricted access to their driveways.
4. Alcoholic beverages are not permitted on the street.
5. The applicant will abide by the City of Faribault Noise Ordinance. Events with outdoor music shall cease music before 11:00 p.m.
6. The applicant will be responsible for city traffic cones. (Pickup and Return)
7. In case of inclement weather or cancellation of the event please contact Public Works 333-0361 and/or Law Enforcement Center 334-4305 at your earliest convenience.
8. An approved “Street Closure Application” will be given to the applicant to have with him/her on the day of the event.
9. Upon application approval a copy of the application will be forwarded to the Law Enforcement Center and Fire Department .
10. Placement of obstructions, such as tents, shall only be allowed provided that the traveled street is not fully obstructed to permit for emergency vehicle access. Placement shall be approved by the Director of Public Works, Director of Fire and Code Services, or Chief of Police.
11. The City may require event insurance indemnifying the City for street closure requests that are open to the general public or when the closure request is anticipated to have a large number of attendees.
12. The street closure policy and procedures apply to streets of a residential nature. Collector or arterial streets shall not be closed except for public events as approved by City Council.



Street Closure Application

(I) (we) hereby request consideration for closure of _____
Street Address

between _____ and _____
(Street Name) (Street Name)

for _____
(description of event)

between the hours of _____ and _____ on _____
(Date)

Applicant information: Name: _____

Address: _____

Phone: _____

2nd Contact person: Name: _____

Address: _____

Phone: _____

Orange traffic cones are available upon request. The applicant will be responsible for picking up and returning the cones. Applicant will make arrangements with Public Works 333-0361 for date of pickup.

The application has been reviewed and approved on _____.

By: _____
Public Works Department

By: _____
Public Safety