



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JULY 14, 2020

6:00 PM

This meeting was also able to be accessed via Zoom.com due to the COVID-19 Pandemic in accordance with Minn. Stat. § 13D.02., which provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent because of a health pandemic or declared emergency. Dial-In Information: 1 312 626 6799; Meeting ID: 858 1344 8651

Call to Order/Roll Call/Pledge of Allegiance

The meeting was called to order by Mayor Voracek at 6:00 pm. Mayor Voracek, Councilors Peter van Sluis, Royal Ross, Tom Spooner, Janna Viscomi and Jon Wood attended the meeting in-person. Councilor Elizabeth Cap attended the meeting via Zoom. Also in attendance were City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Fire Chief Dustin Dienst, Community and Economic Development Director Deanna Kuennen, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene, Library and Communications Director Delane James, Planning Coordinator Peter Waldock, Public Works Director Travis Block, Human Resources Manager Kevin Bushard, and IT Coordinator Tom Rouchka.

Presentations/Introductions-None

Approve minutes of June 23, 2020 Regular Council Meeting (majority vote)

Motion by Ross, seconded by van Sluis to approve minutes of June 23, 2020 Regular Council Meeting.

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Consent Agenda:

- A. List of bills to be paid
- B. Accept Donation to Buckham Memorial Library
- C. Approve Quote to Paint Pickleball Courts at Meadows Park and Windsor Park
- D. Approve Quote to Replace Playground at Windsor Park
- E. Authorize Refund of Pro-Rated License Fees due to COVID-19
- F. Resolution 2020-103 Accept CenterPoint Energy Community Safety Grant
- G. Approve Professional Services Contract for Heritage Park Second Addition RAP Implementation – City Contract 2020-06
- H. Accept Proposal for Professional Land Acquisition Services for Airtech Industrial Park Stormwater Improvements – City Contract 2019-05
- I. Approve Change Order No. 2 for Water Treatment Plant
- J. Accept Proposal for Risk & Resilience Assessment Emergency Response Plan
- K. Receive and File 2020 Bridge Inspection Reports
- L. Resolution 2020-104 Approve Certificates of Plat Correction for The Meadows Second Addition and for The Meadows Third Addition Subdivision Plats
- M. Approve Revised Police Use-of-Force Policy 301
- N. Resolution 2020-106 Accept Bid for Sand Blasting and Repainting the Police Storage Facility

O. Resolution 2020-107 Approve Hiring Engineering Technician III

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Requests to be Heard – None

Public Hearings – None

Items for Discussion

Resolution 2020-105 Approving Establishment of the Faribault Small Business Relief Fund Policy and Program Guidelines

Community and Economic Development Director Deanna Kuennen explained that Governor Walz distributed \$841 million in federal CARES Act funding to cities, counties, and towns across the state for coronavirus-related expenses. The City of Faribault received \$1,799,427. At the July 7, 2020 City Council Joint Committee Meeting Staff presented a small business relief program to the Council for discussion. Direct grants to small businesses are an allowable use of the funds, to reimburse the costs of business interruption caused by required or voluntary closures, or to offset losses due to decreased customer demand as a result of the COVID-19 pandemic. The City Council supported the program guidelines as presented – recognizing that using a portion of the City’s CARES Act funding for this purpose not only meets the federal guidelines, it has the likelihood of having positive long-term impacts on the community by assisting businesses so that they can remain open and viable, weathering this economic crisis.

The Small Business Relief Fund will provide \$500,000 for business assistance and there could be additional funding rounds based on response and need. Businesses with one to five employees will be eligible for \$5,000 and business with six to fifty employees will be eligible for \$10,000. These funds can be for operating expenses, including rent payments, mortgage payments, utilities, payments to suppliers, and other non-payroll business expenses that are consistent with the intent of the program.

Eligible businesses must be locally owned and operated, for-profit business with a physical location in Faribault, must have at least 1 employee in addition to the owner as of March 1, 2020, must have been operating for at least 6 months prior to March 1, 2020, must be licensed and in good standing with the Minnesota Secretary of State and the Minnesota Department of Revenue, must be current on property taxes and be must be able to demonstrate loss in revenue/financial hardship as a result of COVID-19. At this time non-profits are not eligible for funding, however, they could be considered at a future date.

Online applications will be available on the City’s website, and the application period will be from July 20-August 3, 2020. Each application will be time-stamped, and funding awards will be based on a first-come, first-served basis for applications that meet the funding criteria and are considered eligible. Staff will make funding recommendations to City Council at their August 12, 2020 meeting.

Councilor Spooner questioned if the program guidelines are set forth by the federal government, Kuennen explained that they are following the federal guidelines and it is heavily regulated.

Motion by Ross, seconded by Cap to approve Resolution 2020-105 Approving Establishment of the Faribault Small Business Relief Fund Policy and Program Guidelines

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Ordinance 2020-8 Amend Chapter 11 – GARBAGE AND REFUSE of the City Code of Ordinances

regarding Garbage Container Size – First Reading

City Administrator Tim Murray explained that the maximum residential garbage/refuse container size was increased from 32 to 40 gallons in 1997. Subsequent requests have been made to further increase the container size, but have not been approved. The general premise was that with smaller containers, truck sizes would also be smaller, thereby reducing the wear and tear on the streets. There were also past requests from one or more locally-owned haulers to keep the maximum container size down. At this time, all of the licensed haulers in the city have the larger, automated trucks that can handle larger containers, and they are all in support of increasing the maximum container size. Generally speaking, garbage/refuse containers come in three general sizes—32-45, 60-65, and 90-96-gallon capacity. This item was discussed at the Joint Council Committee meeting on July 7, 2020, and the consensus from the Council was to increase the maximum size to 96 gallons. Also, at the Joint Committee meeting a question was asked regarding the shortage of recycling bins that are provided by Rice County, Murray informed the Council that Rice County approved the purchase of recycle bins. Murray also reiterated that just because the ordinance is going to allow for larger containers, smaller containers can still be used at the discretion of the haulers and their customers.

Motion by van Sluis, seconded by Cap to approve Ordinance 2020-8 Amend Chapter 11 – GARBAGE AND REFUSE of the City Code of Ordinances regarding Garbage Container Size.

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Ordinance 2020-9 Amend Sec. 15-40. - On-street durational parking limits. of the City Code of Ordinances regarding On-Street Parking Time Limit – First Reading

City Administrator Tim Murray explained that the issue of parking time limits on streets was raised during the Joint Committee meeting on November 19, 2019. Other than streets with specifically posted parking time limits, the default maximum period of time that a vehicle can be parked on a street is eighteen hours in a 24-hour period during the week excluding weekends. At the July 7, 2020 Joint Council Committee meeting, there was support for a longer time frame, electing to go with the proposed limit of 72 hours. The proposed ordinance change would apply over weekends as well.

Motion by Ross, seconded by Spooner to approve Ordinance 2020-9 Amend Sec. 15-40. - On-street durational parking limits. of the City Code of Ordinances regarding On-Street Parking Time Limit

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Ordinance 2020-10 Amend Sec. 28-193. - Rates and charges. of the City Code of Ordinances regarding WAC/SAC Fees for the Reuse of Existing Buildings – First Reading

City Administrator Tim Murray explained to the Council that as part of an overall discussion on WAC/SAC fees at the Joint Committee meeting on October 30, 2018, the Council was supportive of changing the methodology for determining WAC/SAC charges for the re-use of existing buildings. The proposed changes to the code would simply charge the difference in the calculated number of units as compared with the previous use. Murray informed the Council that there would be no “look back” beyond the previous use. The installation of fire suppression lines would also be exempt from WAC/SAC charges.

This item was reviewed at the July 7, 2020 Joint Council Committee meeting, with a consensus to move forward with making the proposed changes to the ordinance.

Motion by Wood, seconded by Viscomi to approve Ordinance 2020-10 Amend Sec. 28-193. - Rates and charges. of the City Code of Ordinances regarding WAC/SAC Fees for the Reuse of Existing

Buildings

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Bids – None

Boards and Commissions Reports, Announcements and Project Updates

Councilor Cap thanked the Community and Economic Development Department for responding so quickly and she hoped that word gets out to the businesses for the Faribault Small Business Grant Program.

Adjournment

Motion by Ross, seconded by van Sluis to adjourn the meeting.

Roll Call Vote:

Aye: Councilor Cap, van Sluis, Ross, Spooner, Viscomi, Wood, and Mayor Voracek

Nay:

Motion carried 7:0

Meeting adjourned at 6:17 pm.

Respectfully Submitted,

Heather Slechta
Assistant to the City Administrator