



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: October 27, 2020
SUBJECT: Resolution 2020-176 Approve Hiring Senior Accountant

Background:

Due to a resignation, there is a need to fill a Senior Accountant position for the City of Faribault. The position was posted and applications were accepted from September 23, 2020 to October 11, 2020.

Nineteen applications were received and reviewed. Four applicants were selected for an interview. The panelists for the interview consisted of Accounting Supervisor Ann Remold, Finance Director Jeanne Day and Human Resources Manager Kevin Bushard. From the interview process, Jamie Walburn was selected as the recommendation for hire.

Resolution 2020-176 approves the hiring of Jamie Walburn as Senior Accountant for the City of Faribault. This position is a wage grade J and Jamie would be hired at step 1, with a hire date of November 12, 2020. The position is under the Non-union 2019-2021 Compensation Agreement.

Recommendation:

Approve Resolution 2020-176, approving the hiring of Jamie Walburn as Senior Accountant

Attachments:

- Resolution 2020-176

CITY OF FARIBAULT

RESOLUTION #2020-176

APPROVE HIRING SENIOR ACCOUNTANT

WHEREAS, the City of Faribault (the "City") presently has a vacancy for Senior Accountant that needs to be filled by a qualified candidate; and

WHEREAS, the City has posted for and interviewed candidates for the Senior Accountant position within the City; and

WHEREAS, the City Council desires to fill the vacancy for the Senior Accountant position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jamie Walburn shall be extended an offer of employment to fill the vacant Senior Accountant position.

Date Adopted: October 27, 2020

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator