



CITY COUNCIL MINUTES

COUNCIL CHAMBERS TUESDAY, JANUARY 12, 2021 6:15 PM
OR IMMEDIATELY FOLLOWING JOINT COMMITTEE MEETING

This meeting was held via Zoom.com due to the COVID-19 Pandemic in accordance with Minn. Stat. § 13D.02., which provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent because of a health pandemic or declared emergency. Dial-In Information: 1 312 626 6799; Meeting ID: 897 8999 9151; Passcode: 622888

Call to Order/Roll Call

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:30 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi, and Jon Wood were in attendance. Also in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Human Resources Manager Kevin Bushard, Community and Economic Development Director Deanna Kuennen, City Planner David Wanberg, Library and Communications Director Delane James, Finance Director Jeanne Day, Fire Chief Dustin Dienst, Police Chief Andy Bohlen, Parks and Recreation Director Paul Peanasky, City Engineer Mark DuChene and Public Works Director Travis Block.

Approve minutes of December 22, 2020 Regular Council Meeting (majority vote)

Motion by Ross, seconded by van Sluis to approve minutes of December 22, 2020 Regular Council Meeting

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Consent Agenda:

- A. List of bills to be paid
- B. Resolution 2021-001 Approve Designation of Official Newspaper
- C. Resolution 2021-002 Approve Designation of Authorized Signers, Official Depository and Broker/Dealers for City of Faribault
- D. Resolution 2021-003 Approve City Administrator Purchasing and Contracting Authority
- E. Resolution 2021-004 Appoint Deputy City Administrator
- F. Approve Council Appointments to Committees, Boards, and Commissions
- G. Resolution 2021-007 Approve City Council Recommendations for City Charter Commission Appointments
- H. Approve Revised City Council Rules and Procedures
- I. Resolution 2021-005 Approve 2020 Budget Amendments
- J. Approve LG230 Application to Conduct Off-Site Gambling for River Bend Nature Center
- K. Approve Hangar Rental Agreement Renewals
- L. Approve Supplemental Letter Agreement with SEH for Professional Engineering Services for Flood Mitigation Project
- M. Resolution 2021-008 Receive/File Feasibility Report and Establish Public Hearing for 2021 Street Overlay and Sidewalk Improvements - Contract 2021-02
- N. Approve New Hangar Rental Agreement

- O. Accept Quote for Signage for Arrival/Departure Building at Airport
- P. Resolution 2021-010 Write-off Uncollectable Accounts Receivable Balances
- Q. Resolution 2021-011 Approve 2021 Massage License Renewals
- R. Resolution 2021-012 Approve 2021 Salvage Dealer License Renewals
- S. Resolution 2021-013 Approve 2021 Vehicles for Hire License Renewal

Motion by Spooner, seconded by van Sluis to approve Consent Agenda items A-S.

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Requests to be Heard – None

Public Hearings – None

Items for Discussion

Resolution 2021-006 Approve a Conditional Use Permit Amendment for an Addition to Roosevelt Elementary School at 925 Parshall Street

Community and Economic Development Director Deanna Kuennen explained that the Faribault Public Schools requested approval of a conditional use permit amendment to construct a 6,500 square foot addition to Roosevelt Elementary School at 925 Parshall Street. The proposed one-story addition will be located on the northwest side of the existing school and will house four classrooms and office space. The City Council approved Resolution 95-97 in 1995, which granted Faribault Public Schools a conditional use permit to construct the existing school on the subject site. The requested conditional use permit amendment would modify the existing conditional use permit to allow the construction of the proposed addition. The proposed school addition is consistent with all provisions of the City's Unified Development Ordinance, including the required findings for approval of a conditional use permit or an amendment to an existing conditional use permit. The City's Development Review Committee did not object to the proposed addition. On January 4, 2021 the Planning Commission held a public hearing to consider the conditional use permit amendment request. No one from the public provided comments. With a 6-0 vote, the Planning Commission recommended that the City Council approve Resolution 2021-006, which approves the requested conditional use permit amendment.

Motion by van Sluis, seconded by Ross to approve Resolution 2021-006 Approve a Conditional Use Permit Amendment for an Addition to Roosevelt Elementary School at 925 Parshall Street

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Resolution 2021-009 Rescind and Replace Resolution 86-19 Establishing the Parks and Recreation Advisory Board

Parks and Recreation Director Paul Peanasky explained that at the City Council Joint Committee Meeting on January 5, 2021, the City Council discussed the appointment of council members on City of Faribault Boards and Commissions. During this discussion, Council asked about appointing a council member to serve on the Parks and Recreation Advisory Board due to the number of parks and financial commitment of the City. Resolution 2021-009 if approved would amend the previous resolution, which establishes the composition of the Parks and Recreation Advisory Board and places a City council member on such Board. The resolution also updated current practices and details associated with the Parks and Recreation Advisory Board authority.

Councilor Ross asked Peanasky if there was any opposition from the Board regarding adding a council

member to the Board, Peanasky explained that Board has anticipated this change as it has been discussed in previous years. Ross requested that the council member appointment be a non-voting member. Councilor Viscomi agreed with Ross that the council member could be a liaison between the Board and the Council. Councilor Spooner questioned where the Council would stop, would there be a council member on every Board and Commission? Spooner agreed that the council member appointment could be non-voting. Wood stated that the Parks and Recreation Board is just an advisory Board, and that the Council ultimately makes the decisions. City Administrator Tim Murray reminded the Council that all Board and Commission meetings are open to the Public, and that they can attend any meeting that they choose. Murray requested that if the Council is not going to approve the resolution as written that they table the item so that it can be written as requested and brought back for approval at a future meeting. Mayor Voracek stated that he thought that the council member appointment would be a voting member. Viscomi and Wood requested that the resolution be approved as written by staff.

Motion by Viscomi, seconded by Wood to approve Resolution 2021-009 Rescind and Replace Resolution 86-19 Establishing the Parks and Recreation Advisory Board

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Ordinance 2021-1 Amend Sec. 3-15 of the City Code of Ordinances regarding Composition of the Airport Advisory Board – First Reading

Public Works Director Travis Block explained that Chapter 3 of the City Code of Ordinances defines the criteria for the composition of the Airport Advisory board. Currently, Sec. 3-15 states that the airport advisory board shall consist of seven members, five residents of the city and up to two residents of the county, who shall be appointed by the council for terms of three years each. The board is currently comprised of four city residents and three county residents, due to one of the board members recently moving from the city to the county, whose term expires on January 31, 2021. This board member has indicated they would like to apply for appointment to another term on the advisory board. In order for this to occur, Block recommended amending Sec. 3-15 to revise the criteria for the city residents to allow persons that either live or work in the city to serve on the Airport Advisory Board.

Motion by Spooner, seconded by van Sluis to approve Ordinance 2021-1 Amend Sec. 3-15 of the City Code of Ordinances regarding Composition of the Airport Advisory Board – First Reading

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Bids - None

Boards and Commissions Reports, Announcements and Project Updates – None

Adjournment

Motion by van Sluis, seconded by Ross to adjourn the meeting.

Roll Call Vote:

Aye: Councilor Caron, Ross, van Sluis, Spooner, Viscomi, Wood and Mayor Voracek

Nay:

Motion carried 7:0

Meeting Adjourned at 6:54 pm.

Respectfully Submitted,

Heather Slechta
Assistant to the City Administrator

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