



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Jeanne Day, Finance Director  
**MEETING DATE:** January 26, 2021  
**SUBJECT:** Resolution 2021-014 Revising the 2021 Adopted Budget for Encumbrances

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### **Background:**

The City set a budget for 2020 which included multiple capital purchases and improvement projects. At the end of the fiscal year several purchases or projects had not been completed. The amount budgeted for these expenditures may be encumbered into the new fiscal year to provide appropriations previously approved by the City Council. Upon the approval of the City Council these appropriations will be moved into the current fiscal year and the purchases or projects will be completed within the 2021 budget.

### **Recommendation:**

Adopt Resolution 2021-014 Revising the 2021 Adopted Budget for Encumbrances

### **Attachments:**

- Resolution 2021-014

**CITY OF FARIBAULT**

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**RESOLUTION #2021-014**

**REVISING THE 2021 ADOPTED BUDGET FOR ENCUMBRANCES**

**WHEREAS**, the City Council of the City of Faribault did formally adopt a 2021 Budget and establish fund appropriations for 2021 on December 8, 2020 (Resolution 2019-243) in accordance with City Charter and State Statutes; and

**WHEREAS**, various projects were not completed or capital purchases ordered but not received in 2020, funds need to be carried to allow these expenditures in 2021; and

**WHEREAS**, the Faribault City Council desires to revise the adopted 2021 budget to more accurately depict expected expenditures for the current year.

**NOW, THEREFORE BE IT RESOLVED** that City staff is hereby directed to revise the 2021 Budget to include the unexpended funds for 2020 projects attached hereto as Exhibit A in the amount of \$1,110,815.

**Date Adopted:** January 26, 2021

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**

## Exhibit A

Account	Description	Purpose	Amount
101-45200-450-44050	Extraordinary Maintenance	Electricity to Wapacuta Picnic Shelter	\$ 6,559
225-49810-430-45200	Building & Improvements	Concrete Contract-Airport Arrival/Departure	\$ 173,700
225-49810-430-45200	Building & Improvements	Construction Mgmt-Airport Arrival/Departure	\$ 145,800
225-49810-430-45200	Building & Improvements	Earthwork-Airport Arrival/Departure	\$ 51,335
225-49810-430-45200	Building & Improvements	Structural Engineer-Airport Arrival/Departure	\$ 460
225-49810-430-45200	Building & Improvements	Structural Steel-Airport Arrival/Departure	\$ 105,300
225-49810-430-45200	Building & Improvements	Precast Concrete-Airport Arrival/Departure	\$ 294,900
247-46310-460-45300	Improvements Other Than Bldgs	3rd Street NE Parking Lot (2019-13)	\$ 75,000
280-46310-461-43130	Special Programs	Corridor Loan Rehab-Malecha	\$ 7,476
280-46310-461-43130	Special Programs	Corridor Loan Rehab-Endriss	\$ 5,737
280-46310-461-43130	Special Programs	Mobile Home Heat Tape Program-Churchill	\$ 4,400
401-43121-430-44050	Extraordinary Maintenance	Boulevard Tree Program	\$ 3,694
404-45200-450-45300	Improvements Other Than Bldgs	Rip Rap Section of Trail-9th St NE	\$ 30,136
404-45200-450-45300	Improvements Other Than Bldgs	Meadows Park Development	\$ 75,595
404-45200-450-45300	Improvements Other Than Bldgs	Teepee Tonka Tunnel	\$ 27,692
404-45200-450-45300	Improvements Other Than Bldgs	Meadows Park Pickleball Court	\$ 10,000
431-42220-420-45500	Machinery & Equipment	Fire Grass Rig Chassis	\$ 132,305
431-45200-450-45300	Improvements Other Than Bldgs	Painting Basketball Court-N Alex	\$ 7,900
437-41940-410-45201	Building & Improvements	27 3rd St NW Demolition (2019-10)	\$ 100,000
437-41940-410-45205	Building & Improvements	Old Public Work Site Demolition (2019-11)	\$ 6,000
437-42210-420-45200	Building & Improvements	Fire Station Roof Change Order	\$ 5,567
437-42210-420-45200	Building & Improvements	Fire Station Air Conditioning Unit	\$ 19,251
437-43121-430-45309	Improvements Other Than Bldgs	29 1st St NW Demolition (2019-16)	\$ 56,000
437-45122-450-45200	Building & Improvements	Duct Work-Community Center Pool	\$ 31,600
437-45125-450-45200	Building & Improvements	Aquatic Center Shallow Water Feature	\$ 20,950
437-45200-450-45200	Building & Improvements	Bell Field Improvements	\$ 37,088
469-43121-430-44050	Extraordinary Maintenance	CSAH 76 Utility Extension (2018-10)	\$ 208,000
470-43121-430-45300	Improvements Other Than Bldgs	TH 60 Improvements (2019-03)	\$ 900,000
471-43121-430-45302	Improvements Other Than Bldgs	2019 Street Overlays & Sidewalks (2019-02)	\$ 30,000
471-43121-430-45304	Improvements Other Than Bldgs	2019A Street Reconstruction (2019-04)	\$ 618,000
471-43121-430-45306	Improvements Other Than Bldgs	30th Street NW Reconstruction (2019-06)	\$ 425,000
601-49430-000-45200	Building & Improvements	Water Treatment Plant	\$ 7,116,198
601-49430-000-45200	Building & Improvements	Water Treatment Plant Construction Admin	\$ 288,176
602-49450-000-43090	Expert & Professional Services	Sanitary Sewer Plan Update (2019-15)	\$ 75,000
603-49500-000-43090	Expert & Professional Services	Surface Water Management Plan/MS4	\$ 310,000
603-49500-000-45300	Improvements Other Than Bldgs	Airtech Industrial Park Stormwater (2019-05)	\$ 305,250
603-49500-000-45300	Improvements Other Than Bldgs	Misc Drainage Improvements (2019-08)	\$ 150,000
898-46310-000-44050	Extraordinary Maintenance	Robinwood Common Area Improvements	\$ 140,050
			\$ 12,000,119

**City of Faribault**  
**2020 Encumbrances for 2021 Budget**  
**Exhibit A**

<i>Account</i>	<i>Description</i>	<i>Purpose</i>	<i>Amount</i>
101-41800-410-44382	Employee Programs	Wellness Funding from SE Service Coop	\$ 2,250
101-42123-420-42170	Safety Equipment	Personnel Protective Equipment Ordered w/Donation	7,640
101-42123-420-42410	Minor Equipment	Personnel Protective Equipment Ordered w/Donation	7,500
101-42220-420-42170	Safety Equipment	Turnout Gear for Fire (4 Sets)	12,275
101-45110-450-43095	Software Maintenance & Support	Replacement of Registration Software for Park & Recreation	19,415
404-45125-450-45300	Other Improvements	Design Fees for Aquatic Center Improvements	8,500
404-45125-450-45300	Other Improvements	Improvements to Aquatic Center	93,850
437-41940-410-45200	Building & Improvements	HVAC Controls for City Hall Fire, Police & Buckham Center	118,160
437-45500-450-45300	Other Improvements	Library Plaza Project - APX Construction	60,090
437-45500-450-45300	Other Improvements	Library Plaza Project - Perkins & Will, Inc.	3,573
601-49430-000-43090	Expert & Professional Services	Comprehensive Water Plan	52,700
601-49430-000-43090	Expert & Professional Services	AWIA/Risk/Resilience Assessment/Emergency Response Plan	19,536
601-49430-000-45200	Building & Improvements	Water Treatment Plant Construction Administration	122,397
601-49430-000-45200	Building & Improvements	Water Treatment Plant Construction	582,929
<b>Total Encumbrances</b>			<b>\$ 1,110,815</b>