



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: January 26, 2021
SUBJECT: Resolution 2021-018 Approve Hiring Accounting Technician

Background:

Due to a resignation, there is a need to fill an Accounting Technician position for the City of Faribault. The position was posted and applications were accepted from December 23, 2020 to January 11, 2021.

Seventeen applications were received and reviewed. Eight applicants were selected for an interview. The panelists for the interview consisted of Accounting Supervisor Ann Remold, Finance Director Jeanne Day and Human Resources Manager Kevin Bushard. From the interview process, Arlo Unger was selected as the recommendation for hire.

Resolution 2021-018 approves the hiring of Arlo Unger as Accounting Technician for the City of Faribault. This position is a union position in Local 70 and is wage grade G and Arlo would be hired at step 1, with a hire date of January 27, 2021. The position is under the Local 70 CBA 2019-2021 Compensation Agreement.

Recommendation:

Approve Resolution 2021-018, approving the hiring of Arlo Unger as Accounting Technician

Attachments:

- Resolution 2021-018

CITY OF FARIBAULT

RESOLUTION #2021-018

APPROVE HIRING ACCOUNTING TECHNICIAN

WHEREAS, the City of Faribault (the "City") presently has a vacancy for Accounting Technician that needs to be filled by a qualified candidate; and

WHEREAS, the City has posted for and interviewed candidates for the Accounting Technician position within the City; and

WHEREAS, the City Council desires to fill the vacancy for the Accounting Technician position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Arlo Unger shall be extended an offer of employment to fill the vacant Accounting Technician position.

Date Adopted: January 26, 2021

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator