



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Deanna Kuennen, Com. & Econ. Dev. Director  
**MEETING DATE:** February 23, 2021  
**SUBJECT:** Resolution 2021-034 Approve Revised 2021 Fees, Charges and Utility Rates

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### **Background:**

Last year the City Council authorized the acquisition of OPG-3 as the City's online permitting software solution. The intended purpose of the online permitting software is to streamline the building permit process, allowing for applicants to apply and pay for a permit online, as well as track the status of their permit in real-time. The implementation of the system was delayed in 2020 due to lack of server space. The City needed to upgrade the server and migrate all of the City's Laserfiche system onto the new infrastructure prior to building and deploying the online permit system. The new infrastructure is now in place, all of the online permitting project prerequisites have been completed, and the online permitting project is moving into implementation.

One of the tasks with this project has involved providing copies of all permits and the associated fee schedules to the consultants – which will be built into the online system. This task has identified the need to simplify the City's current electrical permit/application and fee structure. The current fee structure requires an applicant to itemize individual fire alarms, power sources, circuits, feeders, and number of individual outlets and lighting fixture. This is confusing and often results in several fee corrections related to incorrect tabulation of itemized items – which will not work well with online permitting/credit card payments/refunds. In working closely with the City's Electrical Inspector – Staff has reviewed the existing permit fee structure, looked at other electric permit fee systems, and is recommending that the City revise the electrical permit fees grouping the fees into commonly permitted electrical "projects" and clarifying/adding common electrical service fees that are currently not spelled out in the existing fee schedule. In general, the fees will not change much up or down for the applicant – but will be easier to understand and calculate. The recommended fee schedule updates would be separated for residential and commercial projects, as follows:

**Proposed Residential Application Fees**

Temp Electrical Service	\$40
Electrical - New Construction	\$170
Panel Service Change*	\$100
Lower Level (Basement Finish)*	\$75
One Trip / One Outlet Fee	\$40
Additional Inspections	\$35
Pool	\$70
Hot tub/spa*	\$40
Sub Panel	\$70
Solar Arrays	\$80
Service Lateral (Conversion to underground/trench inspection)*	\$40
Off Peak Car Charger*	\$45

\*New/clarified fees not included in existing fee schedule

**Proposed Commercial Application Fees**

Commercial permit fees would be established based on valuation estimates as follows:

Commercial Fee Minimums: \$40 +\$1 State Surcharge (One Trip)
Remodel Minimum: \$70 + \$1 State Surcharge (Two Trips)
1½% of contract cost up to \$10,000
1% of cost above \$10,000 plus surcharge
(Surcharge = Contract Cost x .0005)
<p>Example: \$12,000 Job Cost            \$10,000 x 1.5% = \$150            \$2,000 x 1% = \$20            \$12,000 x .0005 = \$6            Total Permit Fee: \$176.00</p> <p>Rule: If total job cost x 1.5% is less than \$40 (one trip) \$70 (two trips) then minimums must be paid.</p>

It is estimated that these fee changes will have little impact on fees charged to the applicant/revenue collected by the City. Instead, the fees will be much more straightforward for the applicant, allowing fees to be tabulated accurately and eliminating the need for constant fee corrections.

**Recommendation:**

Approve Resolution 2021-034

**Attachments:**

- Resolution 2021-034 incl. Exhibit A (2021 Fees, Charges, and Utility Rates (Revised 2021-02-23))
- Existing Electric Permit Application

**CITY OF FARIBAULT**

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**RESOLUTION #2021-034**

**APPROVE REVISED 2021 FEES, CHARGES AND UTILITY RATES**

**WHEREAS**, the City of Faribault adopted the 2021 Fees, Charges and Utility Rates (Revised 2021-02-09) on February 9, 2021, upon the passage of Resolution 2021-026; and

**WHEREAS**, the 2021 Fees, Charges and Utility Rates includes the fees for electrical permits that require the applicant to itemize individual fire alarms, power sources, circuits, feeders, and number of outlets and lighting fixtures; and

**WHEREAS**, simplifying the electrical permit fees is necessary as the City implements and online permitting system; and

**WHEREAS**, the simplified electrical permit fees will eliminate confusion, make it easier for the applicants to accurately select the appropriate permits fees, and reduce the need for fee corrections; and

**WHEREAS**, it is estimated that these fee changes will have little impact on fees charged to the applicants and revenue collected by the City.

**NOW, THEREFORE BE IT RESOLVED**, that the 2021 Fees, Charges and Utility Rates (Revised 2021-02-23), attached as Exhibit A hereto and made a part hereof, is hereby approved and shall replace the revised schedule adopted on February 9, 2021 under Resolution 2021-026.

**Date Adopted:** February 23, 2021

**Faribault City Council**

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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**



EXHIBIT A - Resolution 2021-034

**2021 FEES, CHARGES AND UTILITY RATES (Revised 2021-02-23)**

**2021**

**CHAPTER 4 - ALCOHOLIC BEVERAGES**

**Intoxicating**

4-15	<b>On-sale Liquor*</b> (Code Sec 4-15 (a) (2)) (MS 340A.408 Subd. 2)	\$1,948
	<b>Low Volume Liquor</b> (Res. 2009-210)	\$1,000
	<b>Sunday On-Sale</b> (MS 340A.504) (cannot prorate)	\$ 100
	<b>Theater On-Sale</b> (Ord. 2009-04) (License includes Sundays)	\$ 250
	<b>Limited Culinary On-Sale</b> (Ord. 2009-05) (License does not include Sundays)	\$ 150
	<b>Club On Sale**</b> (MS 340A.408 2b)	
	Membership of 200 or less	\$ 150
	Membership between 201 & 500	\$ 250
	Membership between 501 & 1000	\$ 325
	Membership between 1001 & 2000	\$ 400
	Membership between 2001 & 4000	\$ 500
	Membership between 4001 & 6000	\$1,000
	Membership of 6001 or more	\$1,500
	<b>Off-Sale Liquor**</b> (MS 340A.408,Subd.3a(2) & Subd.3c.	\$ 560; (\$100 refunded if conditions set out in SS met)
	<b>Wine Sale***</b> (MS 340A.408 2c)	\$ 835.50
	<b>Theater Wine</b> (Ord. 2009-04)	\$ 100
	<b>Temporary On-Sale Intoxicating Liquor</b>	\$ 35/day
	(City Code Sec 4-15 a. (9) - up to 4 days)	
	<b>Consumption &amp; display permits (Setup) *****</b>	\$ 300
	(MS 340A.414 Subd. 6)	(plus \$150 State fee)
	<b>One-day consumption and display permit (Setup) *****</b>	
	(MSA 340A.414 Subd. 9) (Limit 10/year)	\$ 25
	<b>Malt Liquor (3.2%)</b>	
4-15	<b>On-Sale License (3.2 Beer)</b> Can pro-rate	\$ 100
	Annual fee - set by City Code (Sec. 4-15 (a) (1))	
	<b>Theater On-Sale Malt Liquor-3.2% Beer</b> (Ord. 2009-04)	
	<b>Off-Sale License (3.2 Beer)</b> Can pro-rate	\$100
	Annual fee - set by City Code (Sec. 4-15 (a) (1))	
	<b>Temporary On-Sale License (3.2 Beer)</b>	\$50/up to 7 days
	City Code Sec. 4-15 (a) (9)	
	<b>Address Change Fee for 3.2 Licenses</b>	\$20
	<b>Brewery and Taproom</b>	
4-25	<b>Brewer Taproom License</b> (Res. 2014-036)	\$ 300
	<b>Small Brewer License</b> (Res. 2014-036)	\$ 100
	<b>Micro-Distillery</b>	
4-25	<b>Distiller and Cocktail Room License</b>	\$ 300
	<b>Small Distiller License</b>	\$ 100
	<b>Investigation Fee</b> City Code 4-15 (f) (MS 340A.412, subd 2 limits to \$500)	
	Investigation Fee - In State (Liquor, Wine, Beer)	\$500
	Investigation Fee - Out of State (Liquor, Wine, Beer)	Actual Cost Not to Exceed \$10,000
	<b>Renewal Application late fee</b>	\$100

\* Public Hearing required to increase non-state regulated Liquor License Fees according to MS 340A.408 Subd. 3a; fee set by City but subject to limits; fee intended to cover costs of issuing, inspecting, and other directly related costs of enforcement.

\*\* Off-Sale and Club Licenses are State regulated, fees set by 340A.408.

\*\*\* Wine fee cannot exceed 1/2 On-Sale Liquor Lic fee or \$2,000, whichever is less.

\*\*\*\* Consumption/Display Permits cannot exceed \$300 by state regulation.

\*\*\*\*\* One-day Consumption/Display Permits cannot exceed \$25 by state regulation.

**CHAPTER 5 - AMUSEMENTS**

## Dances

5-57	Temporary Public Dance License	\$25
	License transfer fee	\$20

**CHAPTER 6 - ANIMALS AND FOWL**

## Animals

6-49	Board fee	\$35/day
6-24	Voluntary Disposal of Dog	\$50
6-36	Kennel License	\$150
	Prescribed Grazing & Beekeeping	See Zoning Compliance Certificate

**CHAPTER 7 - BUILDINGS AND BUILDING REGULATIONS**

## Building Permits

7-16	1997 Uniform Building Code Permit Plan	
	Checking for Commercial Building Plan Review	65% of permit fee
	Residential Plan Check	50% of permit fee
	Reinspection Fee	
	Additional Visits (second reinspection and thereafter)	\$54
	Special Inspection	\$54
	In Ground Pool	\$120
	Above Ground Pool	\$60
	Demolition Permit (\$1,500 escrow for land restoration)	\$54
	Building without permit	Double fee
	Solar Installations	\$110

## State Surcharge (per State Statutes)

		\$1
7-23	Manufactured Home Set-up	\$112

## 7-24 Surcharge on Park Land Development(Dwelling Unit as defined in Appendix C-Zoning)

	Single-Family Dwelling	\$225
	Two-Family Dwelling	\$225 per unit
	Multiple-Family Dwelling	\$150/unit
	Single-Family (Attached)	\$200
	Manufactured Homes (Private lots only)	\$200
	Dormitory	\$90/occ
	Boarding House	\$90/occ
	Conversion to Dwelling Units	Same as above
	Conversion to Primary Use	\$175
	Commercial, Industrial, Institutional	
	Under \$100,000	\$225
	\$100,000 to \$500,000	\$1,200
	\$500,000 and up	\$3,000

## Rental License

7-39	Rental Property license fees	
	Single Family	\$110
	Multi-Family	\$110 per building + \$20 per unit
	Re-Inspection fee	\$100 (1-3 units)
		\$50 per unit (4+ units)
	Rental Compliance Appeal Fee	\$50
	Re-Instatement Fee	\$50
	Delinquent Penalty (Sec 7-39, 1. License Fees, City Ordinances)	15% of the amount of the license fee
7-46	Moving Structures - Moving permit per structure	\$100
	State Surcharge (per State Statutes)	\$1

## Shingling/ Roofing Permit

	One & Two Family Residences	\$80
	Partial Shingling	\$54
	All Other Uses	Valuation x 1997 FS
	State Surcharge (per State Statutes)	\$1

## Siding Permit

	One & Two Family Residences	\$80
	Window Replace.	\$80
	All Other Uses	Valuation x 1997 FS
	State Surcharge (per State Statutes)	\$1

## 7-112 Electrical Permits, Inspections, and Fees -

Residential

Temporary Electrical Service	\$40
Electrical - New Construction	\$170
Panel Service Charge	\$100
Lower Level (Basement Finish)	\$75
One Trip/One Outlet Fee	\$40
Additional Inspections	\$35/each
Pool	\$70
Hot tub/spa	\$40
Sub Panel	\$70
Solar Arrays	\$80
Service Lateral (Conversion to underground/trench inspection)	\$40
Off Peak Car Charger	\$45
Minnesota State Surcharge on All permits (Per Application)	\$1

Commercial

Commercial Fee Minimums: \$40 + \$1 State Surcharge (One Trip)	\$40 + \$1 State Surcharge
Remodel Minimum: \$70 + \$1 State Surcharge (Two Trips)	\$70 + \$1 State Surcharge
1.5% of contract cost up to \$10,000	
1% of cost above \$10,000 plus surcharge	
Surcharge = Contract Cost X 0.0005	Contract Cost x 0.0005
If total job cost x 1.5% is less than \$40 (one trip) \$70 (two trips) then minimums must be paid.	

Services, Generator, Feeders to Separate Structures and Other Powers Supply Resources

0 ampere to and including 200 ampere capacity	\$40
Each additional 100 amps or fraction thereof an additional	\$10
For services and circuits operating over 250 volt	Scheduled fee for doubles

Circuits, Feeders, Feeder Taps or Sets of Transformer Secondary Conductors

0 amps to and including 30 amp capacity	\$6
31 amps to and including 100 amp capacity	\$6
Each additional 100 amps or fraction thereof an additional	\$5
One Family dwelling and each unit of two family dwelling - Up to including 200 amp services (includes up to 3 inspections)	\$170
Multi-family dwellings each unit	\$100
Each existing circuits or feeders reconnected to replacement panels (new or extended circuits or feeders at the above fees)	\$2
Electrical supply for each manufactured home park lot	\$36
Recreational vehicle site, electrical supply equipment each	\$6
Street, parking lot, or outdoor area lighting standards, and traffic signal standards each	\$5

Transformers For Lighting, Heat and Power

Up to and including 10 kilo-volt amps each	\$15
Over 10 kilo-volt amps each	\$30
Transformers and electronic power supplies for electric signs and outdoor lighting each	\$5
Swimming pool bonding inspection (each separate inspection) Bonding conductors connections require inspection before concealed	\$70
Retrofit Modifications to existing lighting fixtures each	\$0.25
Each attraction or concession inspection	\$40
Special inspection or inspections not covered by above fee is \$90.00 / hr plus mileage at the rate established by the IRS	\$90
Re-inspection fee when necessary to determine if unsafe conditions have been corrected a fee will be assessed by inspector / working without electrical license is double fee fine \$500 up to \$1,000	\$35
Low voltage temp control - per device	\$1
Fire alarm - per device	\$1
Solar panel	\$80
Plan Review - % of Permit	1% of Permit
Provide proof of Bond and Electrical license yearly	\$40
Minimum Fee Per Trip is	\$35
All fees are subject to State of MN surcharge fees of	\$1

Plumbing

License verification fee	\$50/yr
Residential dwelling	\$99
Alteration or additional fixtures	\$66
Apartments/per unit	\$66
Commercial/Industrial - New	\$155
Additional plumbing fixture	\$5/each
Septic (ISTS) (\$350 goes to the County - added \$50 for City admin to collect fee)	\$400
State Surcharge (per State Statutes)	\$1

**Heating and Air Conditioning**

Residential dwelling (per furnace)	\$90
Heating Alteration/Change Out	\$54
Apartments	\$75
Commercial/Industrial Valuation	\$1.00 surcharge if permit fee is under \$10,000
State Surcharge (per State Statutes)	\$1
	\$ .0005 x permit fee

**CHAPTER 10 - FIRE PREVENTION/PROTECTION**

<b>Fire prevention-Sprinkler review</b>	
New construction	\$.015 x value of project
Existing/retrofit	\$.015 x value of project; minimum of \$54
State Surcharge (per State Statutes)	\$.05 x value of project
<b>Police &amp; Fire Alarm Charges</b>	
<b>False alarm charge</b>	
Each false alarm in excess of 2	\$58
Each false alarm in excess of 5	\$112
Each false alarm in excess of 10	\$224

**CHAPTER 11 - GARBAGE AND REFUSE**

11-3 License fee	\$70
Inspection fee for each vehicle (under 2 tons)	\$40
Inspection fee for each vehicle (over 2 tons)	\$75

**CHAPTER 14 - LICENSE AND BUSINESS REGULATIONS**

<b>Tobacco</b>	
14-27 License fee (can not be prorated)	\$200
Name or address change fee	\$20
<b>Salvage Dealers</b>	
14-30 Pawn Shop/Pawnbroker License	\$500
Pawn transaction fee	\$1.15 per transaction
14-45 License fee	\$60
<b>Massage Establishments</b>	
14-56 License fee-Massage therapist (Can Prorate)	\$55
<b>Charitable Gambling</b>	
14-100 Gambling license exemptions	\$45
(MS 349.213 Subd. 1a)	
(Gambling license can not exceed \$100 by state regulation.)	
<b>Fireworks</b>	
14-116 Fireworks-Sale of (Fee limits set by State Statute 624.20 Subd.1 (d))	
Retailers selling only fireworks	\$350/yr
Retailers selling fireworks in addition to other items	\$100/yr
14-112 Fireworks Display License Fee (Res 2010-162)	\$25

**CHAPTER 15 -MOTOR VEHICLES AND TRAFFIC**

15-40 Parking Fine - 18 hr/specialty vehicles/trailers	\$50
15-44 Parking Fine - Snow Emergency Parking	\$50
15-61 Parking Fine - All Other	\$25
15-82 Golf Cart Permits	\$150
Golf Cart Permits (Physical Disability Qualification)	\$75
Mini Truck Permits	\$75

**CHAPTER 17 - OFFENSES**

<b>17-52. Repeat Nuisance Calls</b>		
Petty misdemeanors & misdemeanors offenses	3rd call	\$250
	4th call	\$350
	5th call	\$450
Gross misdemeanors and felonies	2nd call	\$1,000
	3rd call	\$2,500
	4th call	\$5,000



**CHAPTER 18 - PARKS AND RECREATION**

18-10	Keg permit	\$30
18-11	Liquor in parks (Beer)	\$20

**CHAPTER 19 - PEDDLERS**

Peddlers License	\$35 per person
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**CHAPTER 23 - SIGN REGULATIONS**

23-5(d) Permit fee/each sign	
Under 100 square feet	\$60
Over 100 square feet	\$85
State Surcharge* (per State Statutes)	\$1*
Sign erected without a permit	Double Fee
*surcharge only required if poured footing, electrical, or inspection required.	

**CHAPTER 27 - TAXI**

27-31 License fee	\$65
Vehicle Fee - per vehicle	\$10 first, \$20 each additional

**CHAPTER 28 - WATER, SEWER, & STORM WATER****Water Rates****Monthly fixed water service access charge (based on meter size):**

5/8" - 3/4"	\$10.55
1"	\$11.68
1 1/2"	\$19.65
2"	\$22.32
3"	\$60.87
4"	\$70.59
6"	\$93.60

**Consumption:****Residential/Multi-Family**

0-12,000 gallons/month	\$0.001854/gal
12,001-24,000 gallons/month	\$0.002085/gal
>24,000 gallons/month	\$0.002375/gal

**Commercial**

0-50,000 gallons/month	\$0.001994/gal
50,001-300,000 gallons/month	\$0.002061/gal
>300,000 gallons/month	\$0.002306/gal

**Industrial**

0-300,000 gallons/month	\$0.001473/gal
300,001-500,000 gallons/month	\$0.001694/gal
>500,000 gallons/month	\$0.001902/gal

**Water Meter**

City cost rounded up to nearest dollar

**Water Reconnection Fee**

\$60.00

**Water Meter/System Tampering Fee**

\$100.00

**Hydrant Connection Fee**

\$100.00

**Water Restriction Violation Fines**

1st Offense	Warning
2nd Offense	\$25.00
3rd Offense	\$50.00
4th Offense	\$100.00
5th Offense	Place restrictive device on sprinkler system and outside water tap

**Lawn Watering Permit**

No Charge

NOTE: Required to register newly sodded or planted lawns

with Public Works Department

**Water Availability Charge**

Standard	\$1,382.50
Non-standard	\$5,665.00

**Late Payment Fee**

A penalty of ten (10) percent of the amount of the consumer's water bill for water supplied by the municipal water system may be imposed on to any such bills that are delinquent.

**Service Call Fee (Section 28-82)**

\$100.00

**Sewer Rates**

**Residential**

Monthly Base Sewerage User Fee (\$/month)	\$8.32
Flow Charge	\$0.003610/gal

Based on charges for non-sewered water usage, such as lawn and garden watering, for single-family residential users shall be the total of the Base Sewerage User Fee of \$8.32, plus the Metered Sewerage User Fee, which is not to exceed a maximum of \$35.00 per month. A single-family residence shall be defined as a dwelling unit that is individually metered. The maximum monthly sewer charge does not apply to a single family residence with an irrigation system metered through one water meter. There are no sewer charges for a designated irrigation meter.

**Late Payment Fee**

A penalty of ten percent (10%) of the amount of the consumer's sewer bill may be imposed onto any such bills that are delinquent.

**Significant Industrial User (SIU)**

Monthly Fixed Charge	\$8.32
Flow Charge	*Flow Charge is per individual SIU contract
Surcharge/Credit Coefficients:	
CBOD5	\$0.26/lb
TSS	\$0.30/lb
NH3	\$0.09/lb
TP	\$0.36/lb

Penalties:	
Daily Limit per SIU contract	\$500.00
Monthly Limit per SIU contract	\$1,000.00
pH	\$100.00/incident

\*SIUs who do not renew their contracts within 90 days of the expiration date will automatically and retroactively revert to the residential flow charge, plus any surcharges and penalties as outlined above.

**Sewer Availability Charge**

Standard	\$1,500.00
Non-standard	\$5,865.00

**Storm Water Rates**

Residential Lot Equivalent (RLE)	\$5.70/RLE
<b>Late Payment Fee</b>	A penalty of ten percent (10%) of the amount of the consumer's storm water bill may be imposed onto any such bills that are delinquent.
Residential Lot Equivalent (RLE) equals 3,500 square feet of impervious surface. Each single family residential property is considered to be one RLE.	
The Other Developed Property will be individually assigned a certain number of RLEs based on property size, impervious surface, and calculated storm water run-off. The property will also receive a credit if it has a storm water retention pond or facility on-site.	
<b>Water Availability Charge (WAC) Units &amp; Sewer Availability Charge (SAC) Units</b>	
The City will adopt and use the Met-Council WAC & SAC schedule to determine the units for calculation of fees, excluding residential multifamily. Residential multifamily per unit (duplex, fourplex, apartments, etc.) 2 units=1 WAC/SAC.	<a href="https://metro council.org/Wastewater-Water/Publications-And-Resources/Appendix-A-SAC-Criteria-for-Commercial-Properties.aspx">https://metro council.org/Wastewater-Water/Publications-And-Resources/Appendix-A-SAC-Criteria-for-Commercial-Properties.aspx</a>
<b>Water Reclamation Facility</b>	
Hauled Waste	\$40 per 1,000 gallons
Hauled Waste - Annual Registration	\$300

**ADMINISTRATIVE FEES**

Copy fees (100 pages or fewer)	\$.25/copy; \$.50/ 2-sided
Special requests from public for information requiring more than 100 pg	Charge hourly wage of lowest paid employee able to retrieve/copy data plus materials and mailing costs.
City Council packet (Available on website)	\$30
Copy of meeting DVD	\$10
Board/Commission packets	
Heritage Preservation Commission	\$20
Faribault HRA	\$25
MURL Advisory Board	\$15
Faribault EDA	\$25
Rice County HRA	\$25
Planning Commission	\$25
Ad Hoc Committee	\$15
Filing Fee for Mayor's Office & City Council (MS 205.13 Subd.3(b))	\$5
Maps	\$5
Color map (42 x 60)	\$30
Color map (24x36)	\$20
Color map (11x17)	\$5
Color map (8.5x11)	\$2
Custom made maps	\$25-\$50
Project plans and specifications	
Project costs < \$50,000	\$10/set
Project costs < \$50,000 - \$250,000	\$25/set
Project costs > \$250,000 - \$1,000,000	\$50/set
Project costs > \$1,000,000	\$75/set
Residential Lot Inventory (new document-multiple color pages)	\$20
NSF/ACH Returned Item Fee (per MN Statute 604.113)	\$30
Late fee charge for monthly recurring accounts receivable with delinquent balances.	A penalty of ten (10) percent of the amount of the customer's bill may be imposed onto any such bills that are delinquent.
Assessment Searches	
2 day response	\$22
less than 2 day response	\$33
Copies	
Adopted Budget Book	\$30
Capital Improvement Plan	\$50
Comprehensive Annual Financial Report	\$30
City Code Book (Available online)	
Code supplements	Actual cost
New Code Book	\$150
Currency Exchange License application approval	\$110
Airport Hangar Rent (based on 1 year lease-monthly lease add \$15 per month)	
Building 2	\$184/month

(ADMINISTRATIVE FEES CONTINUED)

Building 3	\$184/month
Building 4	\$207/month
Building 5 - Heated	\$385/month
Building 5 - Unheated	\$285/month
Private hangar land lease (One time charge of \$100 linear front ft at start of lease)	\$.17/sq ft/year
Airport Fuel Flowage Fee	\$0.05/gallon
Engineering Fees	
1. Full engineering services - design, bidding, construction management including inter-agency coordination and permits as well as project inspection and staking.	15%
2. Bidding and construction management including inter-agency coordination and permits as well as project inspections and staking.	9%
3. General project administration, overview and limited inspection to insure compliance to City Standards and project acceptance by the City.	4%
Right-Of-Way Management	
1. Registration Fees	\$60
2. Excavation Permit Fees	
A. Hole - Paved Surface	\$90
B. Hole - Unpaved Surface	\$60
C. Hole - Emergency	\$60
D. Trenching or Directional Boring	\$10/100 l.f. + holes
3. Obstruction Permit Fee	\$45 + \$5/day
4. Permit Extension Fee	\$25 + \$10/day
5. Driveway/Second curbcut	\$30
Utility Restoration Administrative Charge	\$300/hr. - 2 hour minimum

**Antenna Tower/Utility Pole Rental**

Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.

Tenant's leasing space on City elevated tower or monopole.

1. One to three PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at same elevation.	\$5,500/year
2. Four to nine PCS or Cellular, Community, Repeater, RCC, Multi-User, or Single User Antennas at same elevation.	\$16,500/year
a. Additional antenna	\$1,850/year
3. Additional Fees and Requirements	
a. Microwave or Sat. Dish < 2' additional fee	\$500/year
b. Microwave or Sat. Dish 2-3' additional fee	\$750/year
c. Microwave or Sat. dish > 3' additional fee	\$950/year
d. Small Cell/Can Antenna/Antenna Tower/Utility Pole Rental	Up to \$150 per year rent
(1) Maintenance Fee	\$25 per year
(2) Electrical Service for nodes <= 100 watts	\$73 per radio node
(3) Electrical Service for nodes > 100 watts	\$182 per radio node
e. Limit one coaxial line per antenna, or add per additional coaxial line.	Actual costs if exceeding the fees listed above \$950/year
f. Initial consulting fee for review, mapping, study, etc. paid prior to review.	\$2,500
g. Initial landscape and restoration fee paid prior to construction.	\$1,500
4. Utility Pole Rental (increase 2% per year)	\$1,836

**Subdivision Fees and Vacation Application Fees**

Minor Subdivision	\$100*
Preliminary plat	\$200+\$10/parcel*
Final plat	\$300+\$15/parcel*
Extend Deadline to Report Approved Plat	\$150
Minor Subdivision/Plat Escrow	\$1,500 - \$10,000
Vacation of street, easement, or other public reservation	\$350*

\*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.

**Zoning Application Fees**

Conditional Use Permit (single-family residential)	\$300*
Conditional Use Permit (all other uses)	\$500*

(ADMINISTRATIVE FEES CONTINUED)

Conditional Use Permit Amendment (All Uses)	\$300*
Interim Use Permit (All Uses)	\$500*
Interim Use Permit Amendment (All Uses)	\$300*
Ordinance Amendment	\$350*
PUD (Residential)	\$600*
PUD (All other uses; 0-5 acres)	\$750*
PUD (All other uses; 5-20 acres)	\$1,500*
PUD (All other uses; 20+ acres)	\$3,000*
PUD Amendment	\$300*
Rezoning of Property	\$350*
Site Plan Review	\$100
Site Plan Security (may be cash, certified check, performance bond, or irrevocable letter of credit-subject to approval of the City)	110% of improvements
Variance (Single-Family Residential)	\$300+\$50 each additional*
Variance (All other uses)	\$350+\$50 each additional*

\*Applicant shall pay the County recording fees and all City Attorney and City Consultant Costs.

**Administrative Zoning Permit Fees**

Home Occupation Permit (Original Application)	\$40 for first two years
Home Occupation Permit (Renewal)	\$25 for every two years after the first two years
Natural Landscape Permit	No Charge
Sign Permit (Under 100 sq. ft.)	\$60
Sign Permit (Over 200 sq. ft)	\$85
Sign Permit (state surcharge for footing or electrical)	\$1
Sign Permit (Penalty for installation without a permit)	Double the Sign Permit
Zoning Certificate	\$25
Zoning Compliance Letter	\$30
Zoning Compliance Letter (Rush within two business days)	\$50

**Other Planning and Zoning Fees**

Address change request from property owner	\$200
Annexation Petition	\$200+\$5/acre*
Annexation Escrow	\$10,000*
Comprehensive Plan Amendment	400*
EAW or EIS	300*
EAW or EIS Escrow	\$10,000+
Extension to record documents or start construction	\$150

**Police Department Fees**

Pictures (i.e. accident, burglary, etc.)	\$6/photo
Copies of police reports	\$.25/pg for first 100 pgs Charge hourly wage of lowest paid employee able to retrieve/copy the data plus materials/mailling costs.
Over 100 copies	\$12
Copy of items put onto CD or DVD	\$12

**Library Fees**

Micro film copies	\$.15/sheet
Double sided	\$.30/sheet
Meeting Room (Non-profit groups - no charge)	\$30/4 hours
Photo copies	\$.15/sheet
3D Printing	\$0.10/gram of filament
Non-Residential Card Fee (Set by State)	\$40
Replacement cards	\$2
Fines	
Paperback Book	\$.20/day up to \$10/item
Books, Cassettes, & Compact Discs	\$.20/day up to \$10/item
Magazines	\$.20/day up to \$10/item
Video Cassettes & DVDs	20 cents/day max \$10/movie
Payment for lost books	Replacement cost
Obituary research	\$10/obituary
Headphones	\$1
Flash Drives	\$10

**Private Activity (Tax Exempt) Bonds Issuance**

<u>Administrative Fee</u>	<u>1/2 of 1% of the face amount of Bond not to exceed \$5,000</u>
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**Point of Sale Inspection**

<u>Inspector license</u>	<u>\$113</u>
<u>Inspection fee</u>	
<u>Inspection fee</u>	<u>\$35</u>
<u>Additional visits</u>	<u>\$35</u>

**Commercial and Industrial Development Program Application**

<u>Application Fee</u>	
<u>Special Program Application Fee</u>	<u>\$150</u>
<u>Industrial Development Loan</u>	<u>\$350</u>
<u>Minnesota Investment Fund</u>	<u>\$350</u>
<u>Economic Development Revolving Fund</u>	<u>\$350</u>
<u>Micro Loan Program</u>	<u>\$100</u>

**Tax Abatement Program**

<u>Application fee</u>	<u>\$500</u>
<u>Tax Abatement escrow</u>	<u>\$10,000*</u>
<u>* Note: Applicants pay City's legal costs and consultant costs</u>	<u>Balance returned after City costs are recovered*</u>

**Tax Increment Financing**

<u>Application fee</u>	<u>\$500</u>
<u>Tax Increment Financing escrow</u>	<u>\$20,000*</u>
<u>* Note: Applicants pay City's legal costs and consultant costs</u>	<u>Balance returned after City costs are recovered*</u>

**Recreation Center** (periodically allows discounts up to 20% on programs for promotional purposes)Aquatics

<u>Lap swim punchcard (14 times)</u>	<u>\$46</u>
<u>Lap swim</u>	<u>\$5</u>
<u>Open swim-Ages 3 and up</u>	<u>\$3</u>
<u>Open swim family</u>	<u>\$12</u>
<u>Open swim punch c (15 punches)</u>	<u>\$40</u>
<u>3 month lap swim unlimited-Individual</u>	<u>\$75</u>
<u>Annual lap swim unlimited-Individual (Jan - Dec 31)</u>	<u>\$250</u>
<u>Pool rental-One hour</u>	<u>\$65</u>
<u>Birthday Party Rental (Room and Pool)</u>	<u>\$83</u>
<u>Swim lessons</u>	<u>\$34</u>
<u>Private swimming lessons</u>	
<u>1 person</u>	<u>\$25</u>
<u>3 person</u>	<u>\$60</u>
<u>5 person</u>	<u>\$100</u>
<u>Semi-Private Lessons per one half hour</u>	
<u>1 person</u>	<u>\$45</u>
<u>3 person</u>	<u>\$120</u>
<u>5 person</u>	<u>\$185</u>
<u>Water Fitness</u>	
<u>14 classes/punchcard</u>	<u>\$46</u>
<u>Pay each time</u>	<u>\$5</u>

Fitness Room

<u>Weight room passes</u>	<u>Individual</u>	<u>Couples</u>	<u>Family</u>
<u>3 month</u>	<u>\$78</u>	<u>\$125</u>	<u>\$140</u>
<u>1 month</u>	<u>\$36</u>	<u>\$55</u>	<u>\$62</u>
<u>6 month</u>	<u>\$140</u>	<u>\$235</u>	<u>\$250</u>
<u>12 month</u>	<u>\$255</u>	<u>\$350</u>	<u>\$400</u>
<u>Daily</u>	<u>\$5</u>		
<u>Punchcard (14 Punches)</u>	<u>\$46</u>		
<u>Personal Training</u>	<u>varies</u>		
<u>Group Rate (6 or more from same organization - monthly)</u>	<u>\$32</u>	<u>\$48</u>	<u>\$55</u>

## (ADMINISTRATIVE FEES CONTINUED)

All Around Pass	Individual	Couples	Family
1 month	\$40	\$65	\$75
3 month	\$105	\$175	\$145
6 month	\$200	\$330	\$365
12 month	\$360	\$550	\$610
<b>Aerobics</b>	<b>Individual</b>		
Punch Card (14 times)	\$46		
Daily rate	\$5		
<b>Locker Rooms</b>			
Daily lock rental	\$0		
1 Month - Small Locker	\$6		
1 Month - Large Locker	\$7		
2 Months - Small Locker	\$8		
2 Months - Large Locker	\$10		
3 Months - Small Locker	\$11		
3 Months - Large Locker	\$13		
4 Months - Small Locker	\$13		
4 Months - Large Locker	\$15		
5 Months - Small Locker	\$17		
5 Months - Large Locker	\$19		
6 Months - Small Locker	\$22		
6 Months - Large Locker	\$24		
<b>Miscellaneous fees and charges</b>			
Noon time adult basketball-Daily fee	\$3		
Open Gym	\$3		
Open Gym Punchcard (#0-14 Punches)	\$32		
Sauna Punchcard (14 punches)	\$45		
Sauna Only	\$5		
Pickle Ball Punchcard (14 punches)	\$38		
<b>Youth programs</b>			
Indoor soccer	\$33		
Bitty basketball			
6 sessions	\$26		
8 sessions	\$33		
10 sessions	\$41		
Youth basketball	\$34		
Floor hockey	\$31		
Flag football	\$37		
Cub football	\$45		
Summer t Ball (includes all youth summer ball programs)	\$38		
T-Ball	\$33		
Softpitch	\$33		
Baseball	\$40		
Baseball Clinic	\$75		
Summer softball	\$34		
Hershey track	\$24		
Investigators 8 weeks	\$42		
Preschool	\$36		
Safety Camp	\$41		
Small Wonders 8 Sessions	\$42		
Fun Center 3 weeks	\$51		
2 weeks	\$38		
Tennis	\$42		
Youth volleyball	\$34		
Spirit Team	\$30		
<b>Adult Programs</b>			
TKD (Taekwondo) (10 punchcard)	\$35		
20 Punchcard	\$60		
40 Punchcard	\$90		
3 on 3 basketball	\$185		

(ADMINISTRATIVE FEES CONTINUED)

Racquetball league	\$40
Racquetball	
Daily	\$5 PP/Hr
1 Month	\$30
Punchcard (14 Punches)	\$46
Adult volleyball	\$31 per game
Adult volleyball double headers	\$31 per game
Beginner golf	\$48
Softball (team fee)	
Plus men 20 games	\$32 per game
Plus other leagues 12G	\$32 per game
Fall Softball (10 games)	
Team	\$32 per game
Teen softball league	\$300
Drop-In Programs	
Ice Arena	
Public skating	
Individual	\$5
Family	\$18
Punchcard (14 Punches)	\$45
Ice skating lessons	negotiable

**Faribault Family Aquatic Center**

General Admission at Entrance	\$6 w/tax
Active Military Rate	\$3.50 with tax
Admission After 5:00 pm	\$3.50 with tax
Resident Discount Passes	
10 passes	\$50 + tax
20 passes	\$90 + tax
30 passes	\$105 + tax
Non-Resident Discount Passes	
10 passes	\$50 + tax
Season Passes	
Individual	\$70+tax
Family (2A, 2Y Plus \$20 any extra immediate family members)	\$160 + tax + addtl. members
Pool Rental (Before or After hours) per hour rates	\$245 per hour + tax

**Park Shelter Reservation Fee**

Full day	\$46
Entire park (Not North or South Alexander)	\$250 per day

**Facility Rent**

Regular Hours	
Class rooms	\$20 per hour
Gymnasium	\$32 per hour
After or Before hours	
Class rooms	\$33 per hour
Gymnasium	\$45 per hour
Washington Center	
3 hour rental	\$160
12 hour rental	\$275
Community Center (includes 2 hrs pool)	
3 hour rental	\$240
12 hour rental	\$480
Armory Building	
Class rooms	\$25 per hour
Gymnasium	\$40 per hour



(ADMINISTRATIVE FEES CONTINUED)

<b>Buckham West</b>	
Dining Hall and Activity Room - during regular hours	\$20 per hour
Dining Hall and Activity Room - before or after regular hours	\$33 per hour
Conference Room - during regular hours	\$50 per hour
Conference Room - before or after regular hours	\$65 per hour
Commons Area - during regular hours	\$40 per hour
Commons Area - before or after regular hours	\$55 per hour
Small Offices - during regular hours	\$15 per hour
Small Offices - before or after regular hours	\$20 per hour
Military Discount (Active & Families)	10%



208 N.W. 1st Ave.  
Faribault, MN 55021  
www.faribault.org

RI \_\_\_\_\_

Final \_\_\_\_\_

Sign \_\_\_\_\_

## ELECTRICAL PERMIT APPLICATION

PRINT PROJECT ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

DATE OF PERMIT: \_\_\_\_\_

PERMIT # \_\_\_\_\_

AMOUNT OF PERMIT \_\_\_\_\_

Request Date \_\_\_\_\_ Rough-in inspection required? Yes / No \_\_\_\_\_ **PLEASE notify inspector when ready**

\_\_\_\_ Licensed Electrical Contractor \_\_\_\_\_ Homeowner-only

Homeowner, within strict limitations, are exempt from electrical licensing. An owner is a person who physically performs electrical work on premises **the person owns and actually occupies as a residence or owns and will occupy as a residence** upon completion of construction. MN Stat §3268.31, Subd. 22

I hereby request inspection of electrical work installed at:

Street Address (if not same as above)	City
Occupant (PRINT)	Phone No.
Power Supplier	Address (optional)
Electrical Contractor (Company Name)	Contractor License No.
Mailing Address (Contractor/Owner making installation)	Email
<b>Auth. Signature (Contractor/Owner making installation)</b>	Phone No.

Description of Work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### **ALL WORK MUST BE FILLED OUT ON THE BACK OF THIS PAGE.**

Applicant certifies that all information on **both pages** is correct and that all pertinent state regulations and city ordinances will be complied with in performing work for which this permit is issued.

Requests for Electrical Inspections (REI) with a fee of \$250 or less expire 12 months from the filing date. The contractor must have the work completed within the 12-month period or submit another REI that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from one REI to another.

**FILLABLE APPLICATION - ENTER QUANTITY ONLY**

Inspector: Brian Grey 507-333-0356

Item Description	Quantity	Fee	Unit	Total
0 to 200 Amp Power Source			per source	
Each additional 100 Amps or fraction of			per amp/fraction	
0 to 100 Amp Circuit or Feeder			feeder/circuit	
Each additional 100 Amps or fraction of			feeder/circuit	
Over 600 Volts	0 to 400 Amp Power Source		per source	
	401 - 800 Amp Power Source		per source	
	Over 800 Amp Power Source		per source	
	0 to 200 Amp Circuit or Feeder		feeder/circuit	
	Over 200 Amp Circuit or Feeder		feeder/circuit	
New One-Family Dwelling (3 trips maximum)			each	
New One-Family Dwelling (additional circuits over 30 pr unit)			feeder/circuit	
Reconnected Existing Circuit or Feeder (for panelboard replacements)			feeder/circuit	
New Multi-Family Dwelling (3+ Units ) with up to 20 cirucits/feeders per unit			each	
New Multi-Family Dwelling (3+ Units) additional cirucits over 20 per unit			feeder/circuit	
Separate bonding inspection			inspection	
Inspection of concrete-encased grounding electrode			inspection	
Transformer (light, heat or power) rated up to 10KVA			transformer	
Transformer (light, heat or power) rated in excess of 10KVA			transformer	
Manufactured Home Park (Lot Supply)			pedestal	
RV Pedestals (all circuits originating in pedestal incl. factory circuits)			circuit	
Street, Parking Lot, Outdoor, Traffic Standards			standard	
Power Supplies for Signs & Outline Lighting			power supply	
Technology/Fire Alarm circuits & circuits less than 50 volts (low voltage)			device/apparatus	
Swimming Pools			each	
Solar Arrays			Per Array	
Retrofit of existing lighting fixtures			fixture	
INITIAL Inspection			Initial inspection fee	
<b>Additional inspections (number of inspections after the initial inspection)</b>			per each additional inspection	
Minnesota State Surcharge on ALL Permits			per application	
			<b>Grand TOTAL</b>	

Revised 1/2016