



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, FEBRUARY 23, 2021

6:00 PM

The meeting may be viewed via the FCTV cable television broadcast or via livestream available at either <https://mn-faribault.civicplus.com/408/View-Meetings> or <http://www.fctv10.org/>. The meeting may also be monitored (audio only) via Zoom:

Zoom Meeting

Dial-In Information: 1 312 626 6799

Meeting ID: 846 3523 3383

Passcode: 796713

Meeting Link: <https://us02web.zoom.us/j/84635233383?pwd=UUdUcHhtZ3FYs2V5eUJ2aDgreHNqUT09>

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi, and Jon Wood were in attendance. Also in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Police Chief Andy Bohlen, Parks and Recreation Director Paul Peanasky, Finance Director Jeanne Day, Fire Chief Dustin Dienst, Community and Economic Development Director Deanna Kuennen, City Engineer Mark DuChene and Public Works Director Travis Block.

Presentations/Introductions – None

Approve minutes of February 9, 2021 Regular Council Meeting (majority vote)

Motion by Ross, seconded by van Sluis to Approve Minutes of February 9, 2021 Regular Council Meeting and carried unanimously.

Consent Agenda:

- A. List of bills to be paid
- B. Approve CIP Purchase of an Unmarked Squad Car
- C. Resolution 2021-034 Approve Revised 2021 Fees, Charges, and Utility Rates
- D. Approve Hangar Rental Agreement Renewal
- E. Approve Parks and Recreation Facility Use Agreements
- F. Resolution 2021-035 Approve Appointments of Committee, Board, and Commission Members
- G. Approve Individual Project Order No. 1B with Kimley Horn for Construction Phase Services for the 2nd Avenue over Division Street Bridge Replacement Project – Contract 2021-04
- H. Approve Quotes for Teepee Tonka Park Improvements
- I. Resolution 2021-038 Authorization to Apply for the Staffing for Adequate Fire and Emergency Response (S.A.F.E.R.) Grant
- J. Resolution 2021-039 Approve Submittal of a Grant Application for the State of Minnesota – Local Road Improvement Program for 2023 2nd Avenue NW Improvements
- K. Resolution 2021-040 Authorize Payment as Recommended by the Charitable Gambling Board to Faribault Middle School
- L. Resolution 2021-042 Revising the 2021 Adopted Budget for Additional Encumbrances

Motion by van Sluis, seconded by Wood to approve consent agenda items A-L and carried unanimously.

Requests to be Heard

City Administrator Tim Murray read an email sent to him by Scott Erickson regarding damage to his mailbox by a snowplow. Mr. Erickson requested that the City increase the amount that is paid by the

City to replace mailboxes when damaged by the City. The Council will further discuss increasing the amount that is paid per damaged mailbox at its work session next week.

Murray also received an email from Elsie Slinger requesting that the Library open the microfilm room to the public. Murray explained that Delane James, Library Director, will be following up with this request, and that the Library will be offering on-site appointments beginning next week.

Public Hearings – None

Items for Discussion

Resolution 2021-036 Approve Plans and Specifications and Establish Bid Date for 2021 Street Overlay and Sidewalk Improvements – Contract 2021-02

Public Works Director Travis Block explained that Resolution 2021-036 approves the construction plans and specifications for the proposed 2021 Street Overlay & Sidewalk Improvements project - Contract 2021-02, included curb and gutter replacement, concrete sidewalk replacement & construction, storm sewer repairs, casting adjustment/ replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

| | |
|-------------------|--|
| Cardinal Avenue | (Woodland Drive to 30 th Street NW) * |
| Forest Lane | (Woodland Drive to north cul-de-sac) |
| Greenleaf Road | (Park Avenue NW to Woodhurst Drive) |
| Huntington Circle | (Greenleaf Road to south cul-de-sac) |
| Rondarwal Lane | (Park Avenue NW to Woodland Drive) |
| Woodhurst Drive | (Greenleaf Road to south end) |
| Woodland Drive | (Cardinal Avenue to Greenleaf Road) |
| 3rd Avenue NW | (5th Street NW to 7th Street NW) |
| 5th Avenue NW | (TH 60/4th St. NW to 7th Street NW) |
| 6th Avenue NW | (TH 60/4th St. NW to 7th Street NW) |

*Includes new concrete sidewalk

The improvements were formally ordered by the City Council on February 9, 2021 upon the passage of Resolution 2020-029, following a Public Hearing. After the improvements were ordered, the Engineering Department finalized the plans and specifications in preparation of bidding the improvements.

The preliminary total estimated cost of the improvements, including 5% contingency and 15% engineering, is \$861,500.00. Proposed funding for the project is as follows:

| | | |
|-----------------------------------|---------------|--------|
| Special Assessments | \$ 283,000.00 | 32.8% |
| Street Improvement Fund (401) | \$ 528,600.00 | 61.4% |
| Water Utility Fund (601) | \$ 4,000.00 | 0.5% |
| Sanitary Sewer Utility Fund (602) | \$ 20,900.00 | 2.4% |
| Storm Water Utility Fund (603) | \$ 25,000.00 | 2.9% |
| Total | \$ 861,500.00 | 100.0% |

As detailed in the feasibility report, the improvements will be assessed per City policy, using the 2021 assessments rates set by Council Resolution 2020-152, adopted on September 22, 2020. The assessment frontages are subject to credits as given in the Community Management Plan. This is a non-petitioned project proposing to levy special assessments against benefiting properties, a minimum 6/7ths vote of the City Council is required to advance the improvements. The resolution also established a bid date of March 17, 2021 for the project. Construction is scheduled to begin in June, with substantial completion by the end of July 2021.

Motion by Ross, seconded by Caron to approve Resolution 2021-036 Approve Plans and Specifications and Establish Bid Date for 2021 Street Overlay and Sidewalk Improvements – Contract 2021-02 and carried unanimously.

Resolution 2021-041 Approve On-sale and Sunday Low Volume Intoxicating Liquor License for Shattuck-St. Mary's dba The Inn at Shattuck-St. Mary's

Assistant to the City Administrator Heather Slechta explained that Shattuck-St. Mary's dba The Inn at Shattuck-St. Mary's, applied for an On-sale and Sunday Low Volume Intoxicating Liquor License for their convention/event center. The Inn at Shattuck-St. Mary's will be operating at 1000 Shumway Avenue. The Police Department has completed a background check and approves of the issuance of the license. A Certificate of Liability Insurance will be submitted for reviewed by the City Attorney. Slechta explained that once the liability insurance is reviewed, she will send the application to the Department of Safety-Alcohol and Gambling Division for review and approval.

Mayor Voracek asked if The Inn at Shattuck-St. Mary's would be able to serve alcohol anywhere on the campus, Slechta explained that only The Inn is the licensed premise, therefore alcohol will only be allowed in the event/convention center.

Motion by Spooner, seconded by Wood to approve Resolution 2021-041 Approve On-sale and Sunday Low Volume Intoxicating Liquor License for Shattuck-St. Mary's dba The Inn at Shattuck-St. Mary's and carried unanimously.

Bids

Resolution 2021-037 Accept Bids for 2021 Replacement of 2nd Avenue Bridge Over Division Street – Contract 2021-04

City Engineer Mark DuChene informed the Council that on Wednesday, February 3, 2021 bids were received for the proposed Replacement of 2nd Avenue Bridge Over Division Street - Contract 2021-04. The bids included removals, bridge replacement, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, bituminous paving, turf restoration, concrete sidewalk replacement, lighting and related improvements.

In addition to the complete replacement of the bridge, the streets included with this project are as follows:

2nd Avenue (100' north of Division St. to 100' south of Division St.)
Division Street (3rd Avenue NW/SW to 1st Avenue NW/SW)

The bids were tabulated as follows:

| | |
|--|----------------|
| Redstone Construction Company, Inc, Mora, MN | \$2,695,729.02 |
| S.M. Hentges & Sons, Inc, Jordan, MN | \$2,993,848.20 |
| Heselton Construction, Faribault, MN | \$5,156,277.45 |

The above bid prices reflect the base bid amounts only. The project was bid with an add alternate to salvage and reinstall some existing stone retaining wall, but the base bid price which included all new retaining wall was lower so it is not recommended to award the alternate.

Based on the low bidder's prices, awarding base bid only, the estimated funding for the project is as follows with contingencies/engineering fees):

| | | |
|-----------------------------------|----------------|--------|
| Federal BROS Funds | \$1,626,510.00 | 46.5% |
| State Bridge Bonds | \$ 146,930.00 | 4.2% |
| Municipal State Aid Funds (MSAS) | \$1,510,750.00 | 43.2% |
| Water Utility Fund (601) | \$ 160,825.00 | 4.6% |
| Sanitary Sewer Utility Fund (602) | \$ 49,515.00 | 1.4% |
| Total | \$3,494,530.00 | 100.0% |

DuChene recommended to award to the low bidder, Redstone Construction Company, Inc. It is anticipated that the construction will start in April/May of this year and final construction is scheduled to be completed by December 1, 2021.

Mayor Voracek asked if the drive lanes would be any wider, DuChene stated that it will not be wider, however, they may feel wider as there will be no columns in the roadway. Councilor Viscomi asked if there were any renderings of the project, DuChene will send the Council plans/photos.

Motion by Ross, seconded by Wood to approve Resolution 2021-037 Accept Bids for 2021 Replacement of 2nd Avenue Bridge Over Division Street – Contract 2021-04 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided to the Council prior to the meeting as part of the agenda materials.

Mayor Voracek congratulated the Finance Department on receiving a Certificate of Achievement in Excellence in Reporting for 2019.

City Administrator Tim Murray informed the Council that the Joint Committee name has been changed to City Council Work Session.

Adjournment

Motion by Viscomi, seconded by Caron to adjourn the meeting and carried unanimously.

Meeting adjourned at 6:29 pm.

Respectfully Submitted,

Heather Slechta
Assistant to the City Administrator