



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Travis Block, Public Works Director  
**MEETING DATE:** March 9, 2021  
**SUBJECT:** Approve 2021 CIP Purchase – Water Utility Service Truck

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### **Background:**

The approved 2021 Capital Improvement Plan (CIP) and 2021 Budget include \$47,000.00 for the purchase of a service truck used by the Water Utilities Division. The truck is scheduled to replace a 2003 F-250 with 99,356 miles. The 2003 F-250 will be traded-in.

Staff solicited quotes from two local dealers. R.C. Bliss Ford submitted a quote for an F250 for \$26,740.00. Harry Brown's was unable to provide a quote as specified. Funding will be provided by the Water Fund (601).

### **Recommendation:**

Approve 2021 CIP Purchase – Water Utility Service Truck from R.C. Bliss Ford, Faribault, MN

### **Attachments:**

- CIP Sheet
- Quote

Capital Improvement Plan  
 City of Faribault, Minnesota

2021 *thru* 2025

Project # WAT 21-01  
 Project Name Replacement - 2003 Ford F250 #11



Type Vehicle Department Water  
 Useful Life 10 years Contact Public Works Director  
 Category Equipment-Machinery/Vehicles Priority 1 High  
 Capital Asset # 20157  
 Unit # 11

**Description**  
 Replace 2003 Ford F250 Pickup Unit #11  
 Acquisition Date: 2003 -Mileage: 98,590 as of 8/6/2020

**Justification**  
 Ford F250 trucks are used for customer service (work orders, locates, shutoffs, hydrant painting and flushing).

Expenditures	2021	2022	2023	2024	2025	Total
Vehicle	47,000					47,000
<b>Total</b>	<b>47,000</b>					<b>47,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
Water Fund (601)	47,000					47,000
<b>Total</b>	<b>47,000</b>					<b>47,000</b>

**Budget Impact/Other**  
 Replacement will decrease maintenance costs.

# R.C. BLISS



F A R I B A U L T

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FARIBAULT, MINNESOTA 55021  
www.blissford.com

City of Faribault Public Works  
Mike Glende

2/9/2021

Bid on 2021 Ford F-250 4X4 Regular Cab, we are pleased to offer the following bid for you as follows:

\$37,793 Base price  
-\$4,500 Trade 2003 F-250 Regular Cab  
\$33,293  
- \$8,360 Fleet Concession  
\$ 24,933  
+ \$1,807 Tax, Title, and License  
\$26,740

A handwritten signature in black ink, appearing to read "Jeff Bliss".

Jeff Bliss  
R.C. Bliss Inc