



**FARIBAULT PLANNING COMMISSION  
MEETING MINUTES**

Minn. Stat. § 13D.021 – Meeting by Telephone or Other Electronic Means; Conditions - [Minn. Stat. § 13D.021](#) provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent because of a health pandemic or declared emergency.

**Monday, January 4, 2021**

**7:00 PM**

**1.** Chair Albers called the meeting to order at 7:01 p.m. and a Roll Call was taken.

**Roll Call:** Commissioner Ackman, Commissioner Ali, Commissioner Campbell, Commissioner Temple, Commissioner White and Chair Albers.

**Not Present:** None.

**2. APPROVAL OF MINUTES OF November 30, 2020.**

A motion was made by Commissioner Ackman and seconded by Commissioner Campbell to approve the meeting minutes of 11/30/2020; however, the Commission thought that there was a meeting in December, 2020 and asked to change the date of the meeting minutes. (Upon researching the matter, I discovered that the meeting in December which was set for the 14<sup>th</sup> was, in fact, cancelled; thus no meeting took place in December.)

**ROLL CALL VOTE:**

**Aye:** Commissioner Ackman, Commissioner Ali, Commissioner Campbell, Commissioner Temple, Commissioner White and Chair Albers.

Motion passed on a 6/0 vote.

**Nay:** None.

**3. PUBLIC HEARINGS**

A. Conditional Use Permit Amendment for an Addition to Roosevelt Elementary School at 925 Parshall Street

City Planner, David Wanberg reviewed a request from ISD 656 to amend an existing conditional use permit associated with the property at 925 Parshall Street to allow a proposed expansion to the existing school. The proposed 6,500 square foot addition will be on the northwest side of the existing school, facing Parshall Street. The proposed addition will house four classrooms and office space. It will be a one-story addition with a brick exterior to match the existing building. Schools are allowed in the R-1, Single-Family Residential District with the issuance of a conditional use permit. The City Council approved Resolution 95-97 on June 13, 1995, which allowed for the development of the existing school. The Applicant is requesting approval of an amendment to the existing conditional use permit to allow construction of the proposed addition.

Chair Albers then brought the matter up for discussion. Commissioner Ackman asked if there was a CUP as referenced in the 1995 Resolution and if an amendment was the proper procedure. Wanberg stated it was a CUP, and yes, the amendment to the original would be the proper procedure. With no further discussion, Chair Albers brought the matter to the public for comment at 7:12. No one came forward and closed the public hearing at 7:13. There was no further discussion and Chair Albers asked for a motion.

A motion was made by Commissioner White and seconded by Commissioner Campbell to recommend approval of Resolution 2021-001 based on the written finding and conditions in the resolution.

**ROLL CALL VOTE:**

**Aye:** Commissioner Ackman, Commissioner Ali, Commissioner Campbell, Commissioner Temple, Commissioner White and Chair Albers.

**Nay:** None.

Motion passed on a 6/0 vote.

**4. ROUTINE BUSINESS**

A. Approve 2021 Schedule of Regular Planning Commission Meetings

Commissioner Ackman asked if all other meeting started at 6:00 and Wanberg affirmed that. Last year it was suggested that the PC start at 6:00 but it hadn't moved forward. Wanberg reminded the Commission that the HPC meets on the 3<sup>rd</sup> Monday at 6:00 pm and it would create a conflict for

Commissioner Temple to be present. The Commission decided to keep the meeting at 7:00 p.m.

A motion was made by Commissioner Ackman and seconded by Commissioner Temple to recommend approval of the proposed meeting dates as presented.

## **5. ADJOURN**

Vice Chair Albers then requested a motion to adjourn. Commissioner Ackman then made the motion, seconded by Commissioner Temple to adjourn at 7:18 p.m.

### **Roll Call Vote:**

**Aye:** Commissioner Ackman, Commissioner Ali, Commissioner Campbell, Commissioner Temple, Commissioner White and Chair Albers.

**Nay:** None.

Motion passed on a 6/0 vote.

Respectfully Submitted,

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Kari Casper, Administrative Assistant I