



## CITY COUNCIL MINUTES

**COUNCIL CHAMBERS**

**TUESDAY, MAY 11, 2021**

**6:00 PM**

### **Call to Order/Roll Call/Pledge of Allegiance**

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00 pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi, and Jon Wood were in attendance. Also in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Police Chief Andy Bohlen, Parks and Recreation Director Paul Peanasky, Human Resources Manager Kevin Bushard, City Engineer Mark DuChene, Community and Economic Development Director Deanna Kuennen, and Finance Director Jeanne Day.

### **Presentations/Introductions – None**

### **Approve minutes of April 27, 2021 Regular Council Meeting (majority vote)**

Motion by Spooner, seconded by Wood to Approve minutes of April 27, 2021 Regular Council Meeting and carried unanimously.

### **Consent Agenda:**

- A. List of Claims for Release
- B. Resolution 2021-096 Approve Revised Fund Balance Policy
- C. Resolution 2021-093 Approve Hiring Library Technician
- D. Resolution 2021-094 Approve Street Closures for Mental Health Awareness Walk
- E. Resolution 2021-097 Authorization to Apply for the CenterPoint Energy Community Safety Grant
- F. Resolution 2021-099 Accept Donations to Faribault Parks and Recreation Department
- G. Resolution 2021-100 Approve Hiring Economic Development Coordinator
- H. Approve Change Order No. 1 for NW Water Tower and Watermain Improvements Professional Services Contract with Bolton & Menk
- I. Approve LG230 Application to Conduct Off-Site Gambling for River Bend Nature Center
- J. Approve LG220 Application for Exempt Permit for Catholic United Financial Council 13 SS Lawrence/Anne
- K. Approve Facility Use Agreement with Faribault Rotary Club

Motion by van Sluis, seconded by Wood to approve consent agenda items A-K and carried unanimously.

### **Requests to be Heard-None**

### **Public Hearings – None**

### **Items for Discussion**

#### *Presentation of the 2020 Comprehensive Annual Financial Report*

Matt Mayer, Audit Partner at BertganKDV presented the 2020 Comprehensive Annual Financial Report to the City Council. Mr. Mayer informed the Council that the 2020 audit report was unmodified and was a clean audit. Mr. Mayer reviewed the General, Water, Waste Water and Storm Water funds. He also informed the Council that the City of Faribault revenues and expenditures are in-line with cities of similar size. Mr. Mayer thanked the Finance Department for their work throughout the year as well as during the audit.

*Northwest Area Water Tower and Watermain Extension Improvements - Resolution 2021-102 Order Improvements, Approve Plans and Specifications and Establish Bid Date for NW Area Water Tower – City Contract 2019-12A and Resolution 2021-103 Order Improvements, Approve Plans and Specifications and*

*Establish Bid Date for NW Area Watermain Extension Improvements – City Contract 2019-12B*

City Engineer Mark DuChene explained that Resolutions 2021-102 and 2021-103 order the improvements, approve the construction plans and specifications, and establish bid dates for the proposed NW Area Water Tower-City Contract 2019-12A and related NW Area Watermain Extension-City Contract 2019-12B. The projects are mutually inclusive of each other but different enough in scope to warrant being bid as separate contracts.

The preliminary total estimated cost of the improvements including a 10% contingency and engineering fees is \$5,395,425. Not included in those costs is the purchase price of the land for the water tower site, estimated to be an additional \$105,000. The purchase of the land will be conducted through a purchase and development agreement associated with the pending Met Con Business Park Second Addition plat which is anticipated to be finalized prior to or in conjunction with the award of contracts.

The project will be partly financed through a grant from the Minnesota Business Development Public Infrastructure (BDPI) Program for up to \$2 million, which requires a 50/50 City match and a low interest loan from the Minnesota Public Facilities Authority (PFA) Drinking Water Revolving Loan Fund for up to \$920,000. The debt payment on the PFA loan as well as the remaining balance of the project costs will be funded through the Water Utility Enterprise (Fund 601). A portion of the project costs will also be recouped to Fund 601 over time through annexation and further development of the surrounding water tower service area from trunk water charges. The resolutions also establish a bid date of June 16, 2021 for both projects. Construction is scheduled to begin in late summer/fall of 2021, with the water tower being on line in late 2022 or early 2023.

Councilor Viscomi requested that further discussion on what the water tower will look like take place at a work session, she would like to see something different than the City logo. City Administrator Murray will add this discussion to a future work session.

Motion by Ross, seconded by van Sluis to approve Resolution 2021-102 Order Improvements, Approve Plans and Specifications and Establish Bid Date for NW Area Water Tower – City Contract 2019-12A

Motion by Ross, seconded by van Sluis to approve Resolution 2021-103 Order Improvements, Approve Plans and Specifications and Establish Bid Date for NW Area Watermain Extension Improvements – City Contract 2019-12B

*Resolution 2021-101 Order Improvements, Approve Plans and Specifications, and Establish Bid Date for Picnic Shelter/Restrooms Building*

Parks and Recreation Director Paul Peanasky explained that Resolution 2021-101 orders the improvements and establishes the bid date for the restroom and park shelter building at the former Public Works site. This project is included in the approved 2021 Capital Improvement Plan. The improvements consist of a new picnic shelter/restroom building. The resolution established a bid date of Wednesday, June 2, 2021 at 2:00 PM at Faribault City Hall. City Council will receive those bids at their June 8, 2021, meeting for review and approval. This project has been reviewed by the Council several times—on September 3, 2019, the Joint Committee reviewed preliminary plans. The Parks and Recreation Board then reviewed and approved concepts at their September 18, 2019 meeting. The improvements were further reviewed at the October 1, 2019 and the January 19, 2021 Joint Committee meetings, moving the project forward. At the February 9, 2021 meeting, ISG was hired to prepare final construction plans and specifications based on the approved concept plans.

Motion by Ross, seconded by van Sluis to approve Resolution 2021-101 Order Improvements, Approve Plans and Specifications, and Establish Bid Date for Picnic Shelter/Restrooms Building

**Bids – None**

**Boards and Commissions Reports, Announcements and Project Updates**

City Administrator Tim Murray stated to the Council that he will be out of the office on Thursday and Friday.

Murray informed the Council and public of an upcoming Chamber event, Upstairs Downtown, if interested in attending, please register through the Chamber.

**Adjournment**

Motion by van Sluis, seconded by Caron to adjourn the Regular City Council Meeting.

Meeting adjourned at 6:28 pm.

Respectfully Submitted,

---

Heather Slehta  
Assistant to the City Administrator

DRAFT