



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Dustin Dienst, Fire Chief  
**MEETING DATE:** July 23, 2019  
**SUBJECT:** Approve Proposal for Professional Services for the Fire Station Garage Project

---

### **Background:**

As a part of the 2019 Capital Improvement Plan, the Faribault Fire Station is scheduled for a garage that would house fire equipment. We have budgeted \$300,000 to construct this structure.

The first step in the fire station garage project is to select an architect firm to provide professional services to ensure we get a quality product.

I requested a quote from Wold Architects because we have recent experience working with them. Wold Architects were the architects used for the fire station remodel and the fire station roof replacement and they have knowledge of our facility and operational needs. We have a good working relationship with Wold and I am confident that they will help us in designing a good building that meets our needs.

Wold has proposed a fixed fee of 6% of the construction cost of the project.

### **Recommendation:**

Staff recommends hiring Wold Architects and Engineers to provide professional services for the Fire Station garage project for a fixed fee of 6% of construction cost.

### **Attachment:**

- Proposal from Wold Architects



July 12, 2019

**Dustin Dienst, Fire Chief**  
Faribault Fire Department  
122 Second Street Northwest  
Faribault, Minnesota 55021

Re: City of Faribault  
Fire Station – Storage Garage  
Commission No. 9999

Dear Dustin:

Thank you for reaching out to us about helping you with architectural design services and construction administration for the design and construction of the new vehicle and equipment storage garage to be built adjacent to the existing Fire Station.

We propose our scope of work to include full consulting services, including the following:

1. Review the existing site conditions and confirm final design solution.
2. Provide construction cost estimates for the work and work with you to gain approval of the budget with your Council.
3. Develop final design drawings, specifications and bidding requirements.
4. Full construction administration services including review of product submittals, pre-installation conferences to review construction techniques with the contractor and periodic site visits to observe and note actual construction progress.

You have indicated that you would like approximately 2,000 square feet of heated (gas fired make up air units) vehicle/equipment storage with five overhead doors. Based on our conversation, we would estimate around \$175/square foot for a metal framed building with a brick base and a stucco or EIFS material above to match the existing Fire Station building. We recommend a budget of \$350,000 for construction. We recommend an additional 20% be allocated for project soft costs for a total Project Cost of \$420,000, which would include all fees, testing, survey, soil borings and contingencies.

Our fixed fee would be calculated based on construction cost as follows: \$350,000 (construction budget) x 6% (fee basis) = \$21,000 Fixed Fee.

Reimbursable expenses would be in addition to this fixed fee and are estimated to be approximately \$1,000 and will be invoiced at actual cost.

Please call me if you have questions regarding this proposal.

Sincerely,

Wold Architects and Engineers

Jake Wollensak | AIA  
Associate

cc: John McNamara, Wold  
Matt Mooney, Wold  
Accounting

CM/Promo/CI\_Faribault/crsp/jul19

**Wold Architects and Engineers**  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101  
woldae.com | 651 227 7773

**PLANNERS  
ARCHITECTS  
ENGINEERS**