



Request for Council Action

TO: Mayor and City Council
THROUGH: Tim Murray, City Administrator
FROM: Kevin Bushard, Human Resources Manager
MEETING DATE: August 13, 2019
SUBJECT: Resolution 2019-154 Approve Hiring Finance Director

Background:

Due to resignation there is a need to fill the Finance Director position. The position was posted and applications were accepted from June 17, 2019 to July 19, 2019.

Seven applications were received and reviewed by staff. Six applicants were selected for interviews. Interviews were held on Tuesday, July 30, 2019 with an interview panel consisting of all Directors, Ann Remold Interim Finance Director, Tim Murray City Administrator and Kevin Bushard Human Resources Manager. From that interview, the applicant that is being recommended for hire is Jeanne Day.

Resolution 2019-154 requests that Jeanne Day be hired as Finance Director for the City of Faribault. She would be hired as Finance Director, grade level "S" wage step 8 of the 2019 – 2021 Non-Union Compensation Agreement. Jeanne would begin her new position with the City on September 12, 2019.

Recommendation:

Approve Resolution 2019-154 Hiring Jeanne Day as Finance Director.

Attachments:

- Resolution 2019-154

CITY OF FARIBAULT

RESOLUTION #2019-154

APPROVE HIRING FINANCE DIRECTOR

WHEREAS, the City of Faribault (the "City") presently has a vacant Finance Director position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Finance Director position with the City; and

WHEREAS, the City Council desires to fill the vacant Finance Director position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Jeanne Day shall be extended an offer of employment to fill the vacant Finance Director position.

Date Adopted: August 13, 2019

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator