



Request for Council Action

TO: Mayor and City Council
FROM: Tim Murray, City Administrator
MEETING DATE: January 14, 2020
SUBJECT: Resolution 2020-004 Appoint Deputy City Administrator

Background:

In order to have a designated individual available to act in the City Administrator's absence, the Council annually appoints a Deputy City Administrator. For 2020, I am recommending that the City Council appoint Mark DuChene, City Engineer, to this position. When he would serve in this capacity, he would receive additional compensation in the amount of \$75 per day in accordance with the attached resolution.

Recommendation:

Approve Resolution 2020-004 Appoint Deputy City Administrator

Attachments:

- Resolution 2020-004 Appoint Deputy City Administrator

CITY OF FARIBAULT

RESOLUTION #2020-004

APPOINT DEPUTY CITY ADMINISTRATOR

WHEREAS, the City of Faribault (the "City") desires to appoint a Deputy City Administrator to act in the absence of the City Administrator; and

WHEREAS, the City Administrator may from time to time be unavailable because of absence from the City, or for physical, mental, or legal reasons is unavailable to exercise the powers and discharge the duties of the position; and

WHEREAS, the City Administrator has the authority to notify the Deputy City Administrator when he shall act as Deputy City Administrator; and

WHEREAS, the City Administrator shall have the authority to compensate the Deputy City Administrator in the amount of \$75 per day for related duties; and

WHEREAS, this appointment shall remain in effect until a new appointment is approved by the City Council.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota, that the City Council appoint Mark DuChene as Deputy City Administrator, at such times as the City Administrator is unavailable.

Date Adopted: January 14, 2020

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator