



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Dustin Dienst, Fire Chief  
**MEETING DATE:** January 14, 2020  
**SUBJECT:** Resolution 2020-005 Approve Change Order #1  
 for the Fire Station Reroofing Project

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### **Background:**

As a part of the 2019 Capital Improvement Plan, the Faribault Fire Station was scheduled to receive a new roof.

At the City Council meeting held February 26, 2019, Wold Architects were approved to oversee the project. At the June 25, 2019 City Council meeting, a quote in the amount of \$102,000 from Gag Sheet Metal (GSM) of New Ulm, was approved. The amount budgeted in the Capital Improvement Plan for this project was \$130,000.

Construction started in early October and was completed by the end of the same month. As with most construction projects, some unknown issues were discovered.

### **Discussion:**

Attached is a list of changes that are recommended by Wold Architects and the contractor. The total cost of Change Order #1 is \$5,566.60. It covers:

- Construction permit costs not included in the quote by contractor.
- Furnishing and installing wood blocking at the perimeter of all three roof areas.
- Furnishing and installing material to infill hollow cavities above small windows.
- Furnishing and installing scuppers for all roof levels.

### **Recommendation:**

Staff recommends approving Resolution 2020-005 authorizing the payment of Change Order #1 in the amount of \$5,566.60 to GSM Roofing, for the Fire Station Reroofing project.

### **Attachment:**

- Change Order #1

**CITY OF FARIBAULT**

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**RESOLUTION #2020-005**

**APPROVE CHANGE ORDER #1 FOR THE FIRE STATION REROOFING PROJECT**

**WHEREAS**, the Faribault Fire Station reroofing project was started and substantially completed in October of 2019; and

**WHEREAS**, upon removal of the old roofing materials, unforeseen issues were discovered; and

**WHEREAS**, payment for the permit costs by the contractor were not included in the bid documents; and

**WHEREAS**, a change order has been submitted that will correct the issues identified by the contractor and architect.

**NOW, THEREFORE BE IT RESOLVED**, that the Faribault City Council authorizes the payment of Change Order #1 for the total of \$5,566.60.

**Date Adopted:** January 14, 2020

**Faribault City Council**

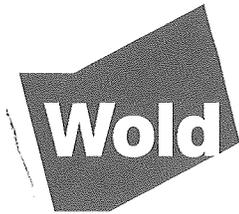
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**Kevin F. Voracek, Mayor**

**ATTEST:**

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**Timothy C. Murray, City Administrator**



January 3, 2020

Dustin Dienst, Fire Chief  
City of Faribault Fire Department  
122 Second Street Northwest  
Faribault, Minnesota 55021

Re: City of Faribault  
Faribault Fire Station 2019 Re-Roof  
Commission No. 192061

Dear Dustin:

We have concluded our review of various contract changes for the Fire Station re-roof and the following recommendations represents a fair value for the work. This change order includes the following items:

1.1	This cost includes the construction permit costs that were not required in the quote provided by the Contractor.	Add	\$1,061.65
1.2	Wood Blocking – Due to unforeseen conditions that were revealed when the existing coping was removed, new wood blocking was required to properly secure new coping to the parapet wall. This cost represents adding wood blocking to the perimeter of all three roof areas.	Add	\$2,438.24
1.3	Overflow Scuppers – It was determined that overflow scuppers would be beneficial to the longevity of the roof system even though the previous roof layout did not utilize scuppers. This cost represents modifications of three (3) existing through-wall existing scuppers and installation of two (2) new gravel stop overflow scuppers.	Add	\$1,625.29
1.4	Infill Cavity Above Windows – Due to unforeseen conditions that were revealed when the existing coping was removed, the cavities above the window piers were filled in to prevent insects and other animals from nesting in the space. This cost represents these adjustments.	Add	\$441.42
<b>Total Change Order No. 1</b>		<b>Add</b>	<b>\$5,566.60</b>

Once approved by City Council, please have all three Change Orders signed and returned to my attention. If you have any questions, please do not hesitate to call.

Sincerely,

Wold Architects and Engineers

Jake Wollensak | AIA  
Associate

cc: John McNamara, Wold  
Jordan Medeiros, Wold

LW/CI\_Faribault/192061/crsp/jan20

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**PLANNERS  
ARCHITECTS  
ENGINEERS**