



## Request for Council Action

**TO:** Mayor and City Council  
**THROUGH:** Tim Murray, City Administrator  
**FROM:** Andy Bohlen, Chief of Police  
**MEETING DATE:** January 14, 2020  
**SUBJECT:** Accept Police Department Policy 219 – Disposition of Recovered Bicycles

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### **Background:**

Historically, the Police Department recovers hundreds of bicycles each year. Many man hours are spent moving the bicycles from storage to auction facilities or other locations. Unfortunately, many of these bicycles have little or no value. As such, Policy 219 has been written to outline a means to economically dispose of these recovered bicycles.

### **Recommendation:**

Accept Police Department's Policy 219 – Disposition of Recovered Bicycles

### **Attachments:**

- Policy 219 – Disposition of Recovered Bicycles



# Faribault Police Department

<b>Policy #: 219</b>	<b>Subject:</b> Disposition of Recovered Bicycles
<b>Issued by:</b> Chief Andy Bohlen	
<b>Personnel:</b> Sworn Personnel	<b>Date Issued:</b> January 14, 2020

## Purpose

The purpose of this Policy is to establish a procedure for recovered bicycles, either lost or stolen, that have not been claimed by its proper owner.

## Policy

The Policy of the Faribault Police Department will be to scrap, recycle for city usage, donate to a non-profit or children's cause or sell at auction any bicycles recovered by the department. No city employee may take or possess any recovered bicycles.

## Definitions

- A. *Donation:* to contribute, donate or give at no cost to a non-profit organization that serves a public purpose and benefits its community as a whole.
- B. *Recycle/scrap:* to convert into reusable material.
- C. *Repurpose:* utilize unclaimed bikes for police department usage or for youth events such as the bike rodeo and other police sponsored events.
- D. *Auction:* the sale of unclaimed bikes to the highest bidder.

## Procedures

Recovered bicycles will be held for a period of sixty (60) days. If, after the sixty (60) days, the bicycle is unclaimed:

- A. If it is in good working order, the bicycle may be donated to a non-profit organization or sold at auction; or
- B. If it is in good working order, the bicycle will be used for youth events, such as bicycle safety; or
- C. If it is not in good working order, the bicycle will be recycled or sold as scrap.