



Request for Council Action

TO: Mayor and City Council

THROUGH: Tim Murray, City Administrator
Deanna Kuennen, Community & Economic
Development Director

FROM: David Wanberg, City Planner

MEETING DATE: February 25, 2020

SUBJECT: Ordinance 2020-3 Establishment of Environmental
Commission – Second Reading

Background:

On February 11, 2020, the City Council approved the first reading of Ordinance 2020-3 Establishment of an Environmental Commission. Since the first reading of the Ordinance, the City Planner has not received written or verbal comments from the public regarding the Ordinance, nor has the City Planner made any substantive changes to the Ordinance.

Recommendation:

Staff recommends that the Council approve the second reading of Ordinance 2020-3 and in a separate action approve the summary publication of Ordinance 2020-3.

Presuming that the Council approves the second reading of the Ordinance, City Staff will advertise to fill the openings on the Environmental Commission. The Council will then review the applications and make appointments to the Commission by resolution.

Attachments:

- Ordinance 2020-3
- Summary Publication of 2020-3

**CITY OF FARIBAULT
ORDINANCE No. 2020-3**

ESTABLISHMENT OF AN ENVIRONMENTAL COMMISSION

THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances shall be amended as follows:

Section 1. Chapter 9 of the Faribault City Code of Ordinances is hereby amended by the addition of the underlined language and by the deletion of the ~~stricken~~ language as follows:

Chapter 9 – ENVIRONMENTAL PROTECTION

ARTICLE I. – ~~IN-GENERAL~~ ENVIRONMENTAL COMMISSION

~~**Secs. 9-1 – 9-15. Reserved.**~~

Sec. 9-1. – Established. There is hereby established an environmental commission of the city.

Sec. 9-2. – Purpose. The purpose of the environmental commission is to advise the city council on environmental issues and opportunities affecting the city while respecting the city’s economic and social environments.

Sec. 9-3 – Organization.

- (a) Appointment and residency. The environmental commission shall consist of seven (7) voting members, all of whom the city council shall appoint by resolution. At least five (5) members shall be residents of the City of Faribault. Up to two (2) members may be residents of a bordering township.
- (b) Terms of office. All members of the environmental commission shall have terms of three (3) years expiring on January 31, except, of those members appointed in 2020, two (2) shall have an initial appointment of one (1) year, two (2) shall have an initial appointment of two (2) years, and three (3) shall have an initial appointment of three (3) years.

- (c) Oath of office. Every appointed member of the environmental commission shall, before entering upon the discharge of his or her duties, take an oath that he or she will faithfully discharge the duties of the office.
- (d) Chair and vice chair. The environmental commission shall elect a chair and vice chair among its appointed members for a term of one (1) year.
- (e) Removal. The city council may remove any member of the environmental commission by a majority vote of the city council.
- (f) Vacancies. Any vacancy on the environmental commission during a term of office shall be filled by the city council for the unexpired portion of the term.
- (g) Compensation. The members of the environmental commission shall serve without compensation.

Sec. 9-4 – Meetings.

- (a) Schedule. The environmental commission shall meet at such intervals as its business may reasonably require.
- (b) Quorum. Four (4) members of the environmental commission shall constitute a quorum.
- (c) Record of proceedings. The environmental commission shall keep an accurate record of its proceedings, which shall be a public record.

Sec. 9-5 – Advisory duties.

The environmental commission shall create, for city council review, an annual work plan outlining planned projects and tasks for the year. General duties of the environmental commission include the following:

- (a) Environmental review. Review and provide recommendations on projects that involve an environmental assessment worksheet or an environmental impact statement.
- (b) Creation of plans. In consultation with the city council, participate in the development of city plans that have a significant environmental component, such as a natural resource protection

plan, an energy plan, or a climate action plan. Make recommendations to the city council on the adoption and updating of said plans.

- (c) Other duties as directed by the city council. Advise the city council on other environmental matters as directed by the city council. Such other duties may include making recommendations on environmental ordinances and promoting public awareness and understanding of environmental matters affecting the city.

Sec. 9-6 - 9-15 - Reserved.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: February 11, 2020

Second Reading: February 25, 2020

Publication Date: March 3, 2020

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator