



**Minutes of the January 14, 2019 Meeting
Library Advisory Board**

PRESENT: Keri Simon (Chair), Travis Davidson (Vice Chair), Joan Smith, Marcy Irby Crystal Bauer, Melissa Kuhl, Delane James (Library Director), Paula Hildebrandt (Library Receptionist)

CALL TO ORDER: Keri Simon called the meeting to order at 6 p.m. Delane recognized and expressed appreciation to Joan Smith for her many years of service (3 terms) on the Library Advisory Board as well as the other ways she contributes to the community.

APPROVAL OF THE MINUTES: The minutes of the December 10, 2018, meeting were approved as written following a motion by Marcy and a second by Travis. The motion carried.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- Kevin Strauss, author and storyteller, who does ecological work with the Cannon River Watershed Partnership, did an "Itsy Bitsy Spider" story time event on December 11th and 12th in the Storytime Area of the library. Strauss shared displays with parents and children about water conservation and each family in attendance received a leak testing kit. Travis attended and said that it was an excellent program.
- The library staff participated in the Parade of Lights on December 14th.
- Children's Librarian Deni Buendorf hosted a "Noon Year's Eve" party on New Year's Day for preschoolers and their families and caregivers. The event included activities such as hula hoops, balloons, music for dancing as well as apple juice to toast the countdown to noon. This was well-attended and well-received.
- Jeremy Messersmith, a well-known musician often heard on MPR, will be the artist in residence at Shattuck. Messersmith will be performing at the Library on January 23rd at 6 p.m. Following the performance, Jeremy will lead a ukulele workshop for anyone who is interested.

- Deni Buendorf will start a new book club, Weekly Read, on January 17th. This new program is open to any age and will feature the reading of a chapter from a specific book, the first being Charlotte's Web. This program will replace the Little Big Read Program.
- On February 4th, Linda Hanson will present a maker space program with the vinyl cutter for ages 10-18. Participants will be making a candy gift box.
- On February 15th, Deni will host an American Girl Tea Party for ages 8-12 years. A youth had the idea for this program and teen volunteers will help the day of the event.
- The library staff will be participating in an online course presented by Ryan Dowd, the author of the book *The Librarian's Guide to Homelessness* beginning January 16th at the staff meeting. Deni will be facilitating this course.
- The newly formed Rice County Trauma Project met at the Library on January 3rd. Delane offered the library's assistance.

TEEN ADVISORY BOARD REPORT: No report available.

SELCO REPORT: No report available.

FINAL REVIEW AND ADOPT STRATEGIC PLAN 2019-2021 AND IMPLEMENTATION PLAN

- The Board reviewed suggested changes to the implementation plan. A brief discussion followed with positive comments and feedback from the Board. Marcy made a motion to adopt the Strategic Plan and Implementation plan with the changes made. Motion seconded by Crystal. All in favor. Motion carried.
- The presentation of the Strategic Plan and Implementation Plan to the City Council is on the agenda for the January 22nd regular council meeting. Delane welcomes any Board Members who would like to attend.

POLICY REVIEW: Collection Development Policy

Delane briefly explained the purpose of the policy. The Board felt that the policy looked good as it is but suggested the addition of the category for "online resources" as this now has its own line item in the budget. Joan made a motion to approve the policy with the addition of the online resources category. Seconded by Crystal. All in favor. Motion carried.

OTHER: Delane handed out the two applications that have been submitted for the open Library Board position. Consensus is that either person would be a good fit.

NEXT MEETING DATE: Monday, February 11, 2019 at 6:00 p.m. on 3rd floor.

ADJORNMENT: The meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Paula Hildebrandt, Library Receptionist