



**AIRPORT ADVISORY BOARD  
MEETING MINUTES  
JANUARY 20, 2021**

**ZOOM MEETING      WEDNESDAY, JANUARY 20, 2021      7:00 AM**

**Minn. Stat. § 13D.021 – Meeting by Telephone or Other Electronic Means; Conditions -**  
Minn. Stat. § 13D.021 provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent pandemic or declared emergency. Dial-In Information: 1 312 626 6799, Meeting ID:851 4120 8087

**1. CALL TO ORDER**

The meeting was called to order by T. Waarvik at 7:10 a.m.

Members present: F. Ahlman, M. Brown, C. Hooper, P. Johnson, W. Smith, & T. Waarvik  
Members absent: D. Nelson  
Airport Staff present: J. Serres  
Staff present: T. Block, T. Manz

**2. APPROVAL OF MINUTES**

Minutes of November 18, 2020, were submitted for approval. A motion was made by M. Brown, seconded by P. Johnson for approval of the minutes of November 18, 2020. Motion passed.

**3. AIRPORT MANAGER UPDATE**

The airport has remained active this winter. Two Lazy Boy chairs for the pilot’s lounge were purchased. W. Smith asked about COVID impacts on airport activity. Serres commented that activity has actually increased.

**4. AIRPORT IMPROVEMENTS UPDATE**

Signage has been approved with the fleur de lis on each end of the building and a larger airport identification sign in the middle. T. Block provided a drawing of the proposed signs, which were well received by the Board. There were questions as to the awnings being earth toned rather than

blue. T. Block indicated the colors couldn't be matched to the City of Faribault blue, and this was the best option.

T. Block is working on securing a grant for the tractor mower. This has been turned down in the past, but the need is there to get it as soon as funds are available.

## **5. OTHER**

An Ordinance revising the composition of the Airport Advisory Board has been approved on first reading, and will go before the City Council for the second reading for final approval at the January 26, 2021 meeting. The language has been changed to read a minimum of five members who reside or work in the city and up to two residents of the county. With the adoption of the ordinance on January 26<sup>th</sup>, both M. Brown and P. Johnson would then be approved to renew their terms on the Airport Advisory Board when Board and Commission appointments are approved.

An inquiry has been made regarding sites to rent for building a hangar. The caller is looking for someone to partner with that needs hangar space. Mike Noland, who purchased the Cassman hangar, also inquired about renting and building on lot 120, which was where the Berendt hangar was located. No additional inquiries or updates have been received.

M. Brown questioned if another T-hangar should be considered. T. Block will need to review the CIP. There is a possibility of constructing a 4-unit T-Hangar on Lot 354, which is vacant since the 2018 storm damage. J. Serres felt if a T-hangar is constructed with all heated units, it would fill up.

The Master Plan has been sent to the FAA for review of the runway expansion.

Additional funds have been secured from HSEM for 2018 storm damage expenses. \$45,000 was awarded for soil remediation expenses, and 75% of the fence repairs will be covered. A final report of funding will be provided to the Board when all funds have been allocated.

C. Hooper asked on behalf of FAPA when they could begin holding events. This will depend on the state guidelines and executive order regarding gatherings. T. Block will report back as information unfolds. The current limit for gatherings is ten people.

J. Serres stated Terry Barta, a local businessman, has donated a flag pole. Mr. Barta takes flying lessons and wanted to do something to support the airport.

W. Smith brought up possibly planning an airport event coinciding with the Blue-Collar Festival in August. An event is usually planned around Heritage Days, but that may be too early due to the pandemic. The Board agreed to set plans in place for holding an open house on August 14<sup>th</sup>.

**6. NEXT AIRPORT BOARD MEETING:** February 17, 2021

**7. ADJOURN:** T. Waarvik adjourned the meeting at 7:48 a.m.