

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
MINUTES FOR JANUARY 23, 2019

MEMBERS PRESENT: Lola Brand, Sally Kramer, Chad Kreager, Bruce Krinke, Elsie Slinger, Cheryl Sterling and Troy Temple. MEMBERS ABSENT: None. STAFF PRESENT: Director Paul Peanasky and Administrative Assistant Denise Hansen. GUEST: Pam Charlton, Aaron Thompson and Chad Sietzer, BMX Board Members.

- 1) Meeting was called to order by Bruce at 6:00 p.m.
- 2) Approval of Minutes: Motion made by Chad, seconded by Lola to approve minutes of November 28, 2018, as corrected. Motion passed.
- 3) BMX Board Presentation: Pam Charlton presented 2018 BMX participation numbers and financial information as compared to the last few years. Pam asked if the City's 2019 bid for portable toilets rentals will include the BMX season and asked if the City would be willing to purchase the soil tack again next season. Board and Paul agreed to both. BMX will reimburse the City for the portable toilet rental costs. Pam reported that the fencing at the track was upgraded in 2018 for bikers' convenience, security and safety. Pam stated one of their future projects for the BMX track is building a cover for the gate they recently installed to protect the gate from the natural elements. Another project they hope to complete in 2019 is upgrading the current scoring/counting tower for safety and visibility reasons and also provide a concealed storage area for the soil tack barrels. Funding is in place for the tower upgrade and they will see if funding can be obtained in 2018 for the gate/track cover. Also, BMX Board is considering changing race days from Sunday to Saturday to try to boost participation. Very minimal vandalism was reported this year at the BMX Track. Jonathan Wood and Royal Ross are new Council Representatives for BMX. Board thanked BMX Representatives for coming to the meeting and wished them good luck with the next season.
- 4) Director's Report:
 - a) Aquatic Inflatables: The Parks and Recreation Department is in the process of purchasing some inflatables for the indoor pool and aquatic center. Paul shared photos of the items being purchased. The inflatables can be used separately or can also be connected in various ways to create an obstacle course. Sally informed Paul of inflatable paddleboards that can be purchased for approximately \$300 if Parks and Recreation would like to offer paddleboard classes again. Paul will research the same.
 - b) Soccer Complex Verizon Tower: Verizon wants to install a tower at the Soccer Complex. Paul is meeting with Verizon and the Faribault School District next week to discuss.

5) Requests to be Heard: None.

6) Old Business:

- a) Senior Center (Buckham West) Expansion: Paul reported Buckham West is mostly complete at this time. Fitness classes will be moving into the fitness room in the near future. Buckham West will be getting a Temporary Certificate of Occupancy this week and when the landscaping is done in the Spring, they will obtain a permanent Certificate of Occupancy.
- b) Parks Master Plan: Lola discussed new park designs and suggested Board members look at the designs via the link provided them in a recent email. Of these new suggestions, the consultants had committee members prioritize suggested changes to the parks. Two of the top priorities determined are moving the ball fields out of Teepee Tonka Park and providing accessibility to park amenities. Lola also suggested looking at the design of the trail loop to connect the trail in the southwest corner of the city. Elsie asked if Shattuck or other outside entities were working with the City regarding amenities at their private sites. Lola stated this plan is only for city property.
- c) 1740 Willow Street: Paul stated they are appraising the 1740 Willow Street property to determine the possibility of planting community gardens on the site.
- d) Parks & Recreation Advisory Board By-Laws: Paul shared proposed changes to the By-Laws as per Council direction regarding a soft two-term limit for board members. Board reviewed changes and discussed the need for consistency and experience for the Board to work effectively. Paul also discussed City Council's desire to have a council member on the Board. This would increase the size of the board to nine (9) members including a student representative. By-Laws will be reviewed again in the future after further Council direction.
- e) Student Board Representative: Paul is meeting with a student next week regarding the Student Board Representative position.
- f) Mural on Band Shell – West Wall: Paul presented a picture of the murals that are being recommended for the west wall of the band shell. Board asked about the smaller pictures on the side. Paul will get clarification of the pictures from the Mural Society.
- g) Inclusive Playground: Nothing new to report.
- h) Mill Towns Trail: Nothing new to report.
- i) Basketball Courts at North Alexander Park: Poles and hoops have been installed on the new basketball courts. Court painting will be done in the Spring.

7) New Business:

- a) Maple Lawn Agreement Extension: Council approved the 10-year Maple Lawn Agreement Extension at their meeting last night. The City agreed to clean the fence line by Maple Lawn Cartway, pay for the dirt pile to be removed and replace some of the decorative blocks by the sidewalk.

- b) 2019 Park CIP Projects: Paul reported two Park CIP projects from 2018 have been moved to 2019. They are the indoor pool ductwork and Bell Field improvements. The 2019 CIP projects are: purchase inflatables, purchase curtains for Armed Forces Reserved Center, turf work at Meadows Park and Prairie Ridge Park, install lighting in Teepee Tonka Park tunnel, convert basketball court at Windsor Park to pickleball courts, continue trail by Heritage Bluff apartments under viaduct and connect to trail, and create safe crossing across the railroad tracks into Teepee Tonka Park. Other projects include purchasing new playground equipment, applying for trail grants and restoring the riverbank by Teepee Tonka Park.
 - c) New Receptionist – April Ellingworth: April Ellingworth has been hired to fill the receptionist position left vacant by Carol Dobson’s retirement.
 - d) Board Elections in February: Paul reminded Board that Board elections will be held at February meeting.
 - e) Buckham West Rental Rates: Paul presented rates and rules for renting the rooms at Buckham West, dependent upon availability.
- 8) Other: None.
- 9) Next Meeting: The next meeting is scheduled for Wednesday, February 27, 2019.
- 10) Motion was made by Elsie, seconded by Cheryl to adjourn at 7:14 p.m. Motion passed.

Respectfully submitted,
Denise Hansen, Administrative Assistant