



**AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**February 19, 2020**

**7:00 a.m.**

**Airport Temporary AD Bldg.**

**1. CALL TO ORDER**

The meeting was called to order by P. Johnson at 7:05 a.m.

Members present: F. Ahlman, M. Brown, P. Johnson, D. Nelson, W. Smith,

Member absent: C. Hooper, T. Waarvik

Airport Staff present: J. Serres

Staff present: T. Murray, City Administrator, T. Block, T. Manz

**2. APPROVAL OF MINUTES**

Minutes of October 23, 2019 were submitted for approval. A motion was made by P. Johnson, seconded by F. Ahlman for approval of the minutes of October 23, 2019. Motion passed.

**3. OATH OF OFFICE**

City Administrator Tim Murray issued the oath of office to D. Nelson.

Murray thanked everyone for serving on the Airport Advisory Board.

**4. AIRPORT MANAGER UPDATE**

There are two new hangar renters, leaving just a few open hangars for rent.

**5. AIRPORT IMPROVEMENTS UPDATE**

**a. AD/FBO Rebuild:** Contracts were approved for drywall, electrical, plumbing and HVAC, finish carpentry, roofing installation and metal door installation for the building. Once the mechanical and electrical plans are submitted, the Building Official will issue a foundation permit. Once the foundation is cured, the panels will go up within a week, and interior work can begin. The goal for completion is the end of May.

Quality Aviation's contract with Steve Spang ends on June 30<sup>th</sup>. T. Block will work to extend the April 30<sup>th</sup> deadline for rental of the temporary AD building.

**6. OTHER**

Cross Country Soaring will have office space in Barry Jaegers hangar which should help their operations run more smoothly.

M. Knoff is working to coordinate installation and location of the new AWOS.

Two new renters have entered into Hangar Rental Agreements. There are also two land leases for the construction of two new private hangars.

**7. NEXT AIRPORT BOARD MEETING:** March 18, 2020

**8. ADJOURN:** P. Johnson adjourned the meeting at 7:30 a.m.