



AIRPORT ADVISORY BOARD MEETING MINUTES

May 15, 2019

7:00 a.m.

City Hall Public Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: F. Ahlman, M. Brown, C. Hooper, P. Johnson, W. Smith, T. Waarvik

Members absent: D. Nelson

Airport Staff present: J. Serres

Staff present: T. Block, T. Manz

2. APPROVAL OF MINUTES

Minutes of April 17, 2019 were submitted for approval. A motion was made by P. Johnson, seconded by C. Hooper for approval of the minutes of April 17, 2019. Motion passed.

3. AIRPORT MANAGER UPDATE

On May 4th there was an incident at the airport where a small plane crashed, likely caused by erratic winds. The pilot was uninjured. The emergency response team did an excellent job in assisting with the incident.

Don Ingraham called to request being placed on a waiting list for Hangar #929 in Building 5. It's next to the hangar he previously rents #933. Ingraham is requesting to remove a wall and add a lift to accommodate his gliders. This T-hangar is the newest and most requested hangar to rent. Discussions were not favorable to modifying this structure. A motion was made by M. Brown, seconded by C. Hooper, to deny any changes to Hangar #5.

4. AIRPORT IMPROVEMENTS UPDATE

a. Hangar Repairs: Healy Construction began removing sheeting and doors Monday, May 13th, as repairs begin to take place.

b. Fuel System Replacement: The old tanks have been removed. Petroleum release was found, possibility due to overfill and the high water table. The contractor believes it will likely be under the threshold of requiring additional investigation. Water was discovered in the old tanks so fuel will not be transferred to the new tanks and will have to be treated. The additional cost is \$15,000. The project should be closed out within a few days.

c. Storm Damage: The City Street Department, along with several volunteers assisted with additional cleanup of the airport property, and insulation in the right-of-way along the property adjacent to the airport.

e. AD/FBO Rebuild: Kraus Anderson has not yet submitted an estimate for the AD/FBO building. The insurance provider for the City wants to continue working with Kraus Anderson.

T. Block gave a presentation on the damage to MCOA. The slab for the AD/FBO building is not covered by insurance. MnDOT and SHER will provide funding and recommend this be a separate project to capture funds from fiscal year 2019 which ends June 15, 2019. T. Block will edit and submit the grant request. The buildout of the future space will not be covered and cannot be included in the rebuilding process from the storm damage. The new facility will be 12,000 square feet as opposed to the previous building of 8,000 square feet providing additional options.

Barry Jaeger designed the Stein Air structure and is familiar with this project. He would like to discuss design and is very interested in submitting a proposal. A building constructed similar to the Stein Air building with a rough cost of \$100 per square foot is significantly less than other options.

There was also a consensus to build a single story structure with a mezzanine for extra storage. This would eliminate the need for an elevator. W. Smith inquired about ADA requirements not being met without access to the 2nd floor. A mezzanine on a single story facility does not require an accessible route.

Timeline goals are to have the footings in before September 1st. Once the footings and slab are in the building would go up quickly. The Stein Air building only took two days for walls to go up after the foundation was in. The interior buildout could then continue through the winter.

5. OTHER

The Airport Zoning Board may get involved in location of the Water Tower to service the Industrial Park area. One possible location is north of Aldi warehouse.

6. NEXT AIRPORT BOARD MEETING: June 19, 2019

7. ADJOURN: T. Waarvik adjourned the meeting at 7:47 a.m.