



AIRPORT ADVISORY BOARD MEETING MINUTES

May 19, 2021

7:00 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: F. Ahlman, M. Brown, C. Hooper, W. Smith & T. Waarvik

Members absent: P. Johnson & D. Nelson

Airport Staff present: J. Serres

Staff present: T. Block, T. Manz

2. APPROVAL OF MINUTES

Minutes of April 21, 2021, were submitted for approval. A motion was made by B. Smith, seconded by F. Ahlman for approval. Motion passed.

3. AIRPORT MANAGER UPDATE

Cross Country Soaring plans to launch gliders with a winch rather than towing with a plane. There are some concerns when the rope is out as it can be a distraction on the runway even though it's down for just a short time. Cross Country Soaring will need to have FAA approval. There has been no activity to date.

4. OTHER

- a. Airport Open House: T. Block opened discussions regarding an Airport Open House to invite ideas and a timeline for an event. C. Hooper mentioned FAPA has not gotten together for quite some time due to COVID and he's not sure he can find enough assistance to host a breakfast. They have all of the equipment, but need to find people to work it. J. Serres will speak to Rare Aircraft, SteinAir and North Memorial about doing a cooperative event. Consensus is to hold a one-day event, possibly late August.
- b. Airfield Issues: Several issues regarding the actions of a private hangar owner have become a concern. All concerning and/or illegal activity has been documented and forwarded to the City Attorney for action.

- c. Shattuck Helicopter Landing: J. Serres was contacted by a party looking for permission to land a helicopter at Shattuck. He was told no, but proceeded to go ahead. He left the helicopter on Roosevelt School property most of the day before departing.
- d. Discussions on the runway expansion and the determination that there are not enough operations to justify an expansion were discussed. J. Serres provided air traffic counts for the Board which show much higher traffic than the FAA has reported. M. Brown would like to further investigate these numbers to move the project forward. Many of the additional operations are North Memorial helicopters, rather than aircraft needing the runway.

5. NEXT AIRPORT BOARD MEETING: June 16, 2021

6. ADJOURN: T. Waarvik adjourned the meeting at 8:00 a.m.