



**AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**ZOOM MEETING      WEDNESDAY, JUNE 17, 2020      7:00 AM**

**Minn. Stat. § 13D.021 – Meeting by Telephone or Other Electronic Means; Conditions** - Minn. Stat. § 13D.021 provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent because of a health pandemic or declared emergency. Dial-In Information: 1 312 626 6799, Meeting ID: 861-632-0016

**1. CALL TO ORDER**

The meeting was called to order by T. Waarvik at 7:10 a.m.

Members present: F. Ahlman, M. Brown, C. Hooper, P. Johnson, D. Nelson, W. Smith, & T. Waarvik  
Airport Staff present: J. Serres  
Staff present: T. Block, T. Manz  
Others present: M. Knoff, Foth Infrastructure and Environment LLC, Kyle Lewis, AOPA

**2. APPROVAL OF MINUTES**

Minutes of May 20, 2020, were submitted for approval. A motion was made by M. Brown, seconded by D. Nelson for approval of the minutes of May 20, 2020. Motion passed.

**3. AIRPORT MANAGER UPDATE**

The airport has been busy with a lot of general aviation traffic. Northern Natural Gas is working on a pipeline on the west end, none of which has impacted operations.

**4. AIRPORT IMPROVEMENTS UPDATE**

**a. AD/FBO Rebuild:** Concrete pouring will be completed by this afternoon. HVAC is underway and hangar doors will be installed next Monday. Electrical work will begin once the building is secured.

**5. OTHER**

**a. Runway Length:** Kyle Lewis with AOPA was invited to the meeting by B. Smith to provide input for the proposed runway extension. He recommended looking at the Master Plan and showing justification of the need for an extension. There was much discussion on what would need to be done in order to show the extension is necessary. Finding support from potential businesses and State Representatives could help show there is a need according to Lewis. M. Knoff pointed out the extension recommended on the Master Plan was for 4,900'. 5,000' is not feasible for many

reasons including issues with the runway protection zone along Hwy 21, removal of four existing private hangars and relocating two businesses among a few. We would need to show what has changed since the Master Plan was approved that would require a need for the extension to 5,000'. The FAA is guarded on extensions and are actually removing runways that are underused. Several issues besides finding justification include funding, zoning and the relocation of Canby Avenue are to be considered. An environmental impact study would be the first phase. Funding for the study would be 90/10 with the State adding an extra 5% as part of the Cares Act. Scheduling a joint meeting with City Council is recommended to hear their position on moving this forward.

- b. T. Block received confirmation from Roy Redman that his planned event for September will be postponed to a later date.
- c. T. Block is not recommending changes to the fee schedule for 2021. This item will be added to the meeting next month for action.
- d. The meeting in July will take place via Zoom.

**6. NEXT AIRPORT BOARD MEETING:** July 15, 2020

**7. ADJOURN:** T. Waarvik adjourned the meeting at 8:10 a.m.