



Faribault Economic Development Authority  
**AMENDED MEETING MINUTES**

Thursday | July 15, 2021

---

**Members Present:** Dave Albers, Matthew Drevlow, Mark Jarrett, Trisha Duncan, Janna Viscomi, Kevin Voracek and Chair Gramse

**Members Absent:** None

**Staff Present:** Community & Economic Development Director Deanna Kuennen, Economic Development Coordinator Stephanie Aman, City Administrator Tim Murray, Recording Secretary Kari Casper

---

**1. Call to Order / Roll Call / Agenda Approval**

**Action:** Chair Gramse called the meeting to order at 7:00 a.m.

Roll Call Present: Albers, Drevlow, Duncan, Jarrett, Viscomi, and Voracek.

**2. Approval Minutes**

A. Minutes of May 20, 2021 EDA Meeting (majority vote)

**Action:** Motion was made by Viscomi and seconded by Duncan to approve the Minutes of May 20, 2021 as presented.

**Roll Call:**

**Aye:** Albers, Duncan, Viscomi, Jarrett, Drevlow, Voracek and Chair Gramse.

**Nay:** None.

Motion carried on a 7/0 vote.

**3. Routine Business:** *Agenda items below are approved by one motion unless an EDA member requests separate action.*

A. Monthly Loan Status Report

B. Permit Activity Update Report

C. Budget Status Report

**Action:** Motion was made by Albers and seconded by Duncan to receive and file the monthly status reports as presented.

**Aye:** Albers, Duncan, Viscomi, Jarrett, Drevlow, Voracek and Chair Gramse.

**Nay:** None.

Motion carried on a 7/0 vote.

#### 4. Public Hearings

A. None.

#### 5. Items for Discussion

##### A. Southern Minnesota Initiative Foundation (SMIF) Presentation – Tim Penny

Annually SMIF provides an annual update to the EDA, highlighting their work in southern Minnesota. Mr. Penny started off by explaining SMIF's mission, vision, and territory. He then provided details on specific initiatives SMIF is currently working on in Faribault, including training for daycare providers, their literacy program, business training and mentor to minority business owners. Kuennen added that SMIF is a strong partner in economic development efforts in Faribault.

No action taken at this time.

##### B. 2022 Initial Budget Discussion

Kuennen stated that the 2022 budget season has started and over the next few months the EDA will take action on a preliminary levy, final levy, EDA budget, and 2022 work plan. Gramse opened the initial budget topic up for discussion. The EDA members asked for a "wish list" of different initiatives that have been discussed and/or projects that Staff believes are of value for the EDA to consider. Discussion followed regarding the status of the core priorities in the current work plan, need to be flexible in light of the impact of COVID, and grants/loan programs to support small businesses. Staff will prepare a draft work plan and accompanying draft budget for discussion at an upcoming EDA meeting.

##### C. Approve 2022 Preliminary Levy

**Action:** Motion was made by Jarrett and seconded by Viscomi to approve Resolution 2021-05 Approving the Preliminary EDA Levy Request for 2022 as presented.

**Aye:** Albers, Duncan, Jarrett, Viscomi, Drevlow, Voracek and Chair Gramse.

**Nay:** None.

Motion carried on a 7/0 vote.

#### 6. Updates/Project Reports

Kuennen opened up about the various opportunities that are made available to the City of Faribault and then introduced the new Economic Development Coordinator.

Kuennen brought to the EDA's attention the possibility of land acquisition. Two sites (1.9 acres and 3.9 acres) may become available on land currently owned by Faribault Foods, known as the "spray fields." The parcels will potentially be sold for \$20,000 to \$40,000/acre. Discussion ensued regarding potential buyers, timeframe for the road construction, etc. The EDA directed Staff to get more information and stay involved, providing support for potential acquisition in the future.

## 7. Adjourn

**Action:** Motion was made by Voracek and seconded by Drevlow to adjourn at 8:14 a.m.

### Roll Call:

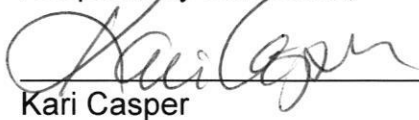
**Aye:** Albers, Drevlow, Jarrett, Duncan, Viscomi, Voracek and Chair Gramse.

**Nay:** None.

Motion carried on a 7/0 vote.

Next meeting will be in person.

Respectfully Submitted,

  
Kari Casper