

Faribault Housing and Redevelopment Authority
Meeting Minutes
August 9 2021

1. Call to Order / Approval of the Agenda

Chair Brown called the meeting to order at 6:01 p.m.

Members Present: Loni Ahlers, Brenden Kennedy, Matt Speckhals, Matthew Steeves, and Jonathan Wood and Chair Narren Brown

Members Absent: None.

Staff Present: Community Development Coordinator, Kim Clausen. Deanna Kuennen, Director and Administrative Assistant II, Kari Casper

2. Minutes

A. Minutes of July 12, 2021 and Special Meeting Minutes of July 26, 2021

Clausen noted two errors in the meeting minutes of July 12, 2021 to be corrected.

A motion was made by Ahlers to approve the minutes of July 12, 2021 with the requested correction and seconded by Kennedy

Motion carried on a 6/0 vote.

A second motion was made by Kennedy to approve the special meeting minutes of July 26, 2021 and seconded by Steeves as written.

Motion carried on a 6/0 vote

3. Program Reports

A. Mobile Home Buyout Program

No activity to report

B. Mobile Home Heat Tape Program

No activity to report

C. Monthly Loan Status Report

Clausen reported that it was the same individuals and nothing has changed.

A motion was made by Wood and seconded by Speckhals to receive and file the report as submitted.

Mr. & Mrs. Krause were present. Clausen asked for a motion to open the public hearing and Steeves moved to open seconded by Speckhals at 6:10 p.m. Motion carried on 6/0 vote. No one came forward to speak and Wood made a motion to close the public hearing seconded by Ahlers at 6:11 p.m. Motion carried on a 6/0 vote.

After a short discussion another motion was made by Wood seconded by Steeves to approve the sale in the amount of \$25,000 and to direct staff to prepare the purchase agreement. Motion carried on a 6/0 vote. After the vote the board thanked the Krause's for their assistance with this property.

5. Items of Discussion

A. Resolution 2021-03 FY2022 Preliminary Levy Request

The City must certify it's proposed property tax levy amount to the County Auditor by September 15. The maximum amount the Faribault HRA can levy based on the approved formula is \$309,820. Once the HRA and the City certify a levy amount, the amount can be reduced, but cannot be increased. The levy is the HRA's primary source of flexible revenue that can be used to fund program and meet missions. Staff will bring back the preliminary budget proposal to the September meeting.

Clausen asked the board to think about potential projects for funding, one being the Down Payment Assistance Program and she also brought up the Chair Brown requested looking into the Downtown Rehab Program. The Rehab program that was further discussed opened it up as a general rental rehab program and did not just concentrate on the downtown. Brown asked about the budget for that and Clausen said that it was \$100,000 and that the program has not yet been brought to the landlords since they are continuing meetings with the rental inspector especially with the transitioning for her leaving. Kuennen spoke requesting thoughts on proposed programs for the next meeting to help with the budget discussions. Ahlers liked the down payment assistance program. Brown liked the general renovation approach as well.


A motion was made by Ahlers and seconded by Speckhals to approve Resolution 2021-03 FY2022 Preliminary Levy Request as written. Motion carried on a 6/0 vote.

6. Adjourn

A motion was made by Wood and seconded by Speckhals to adjourn the meeting at 6:17 p.m. Motion carried on a 6/0 vote.

Shortly following adjournment, Kuennen wanted to thank Clausen for her work on the Board and her efforts in increasing housing opportunities in town. Kuennen stated that Clausen is leaving a strong legacy. Clausen said she will miss the HRA and thanked everyone. This will be the final meeting that Clausen will facilitate as the Coordinator.

Respectfully Submitted,



Kari Casper, Recording Secretary