



**AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**September 18, 2019**

**7:00 a.m.**

**Airport Temporary AD Bldg.**

**1. CALL TO ORDER**

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: F. Ahlman, M. Brown, C. Hooper, P. Johnson, D. Nelson, W. Smith, T. Waarvik

Airport Staff present: J. Serres

Staff present: T. Block, T. Manz

**2. APPROVAL OF MINUTES**

Minutes of August 21, 2019 were submitted for approval. A motion was made by M. Brown, seconded by C. Hooper for approval of the minutes of August 21, 2019. Motion passed.

**3. AIRPORT MANAGER UPDATE**

There are some problems with the link with the hose reel on the fuel system. Repairs are being worked on at this time.

Thirteen structures were completely totaled in the 2018 storm. Of those six have been completed or are under construction; two sites will not be open for rebuilding; another site will be rented by another user if the previous tenant chooses not to rebuild.

**4. AIRPORT IMPROVEMENTS UPDATE**

**a. Hangar Repairs:** Minor items remain and when completed this project can be closed out.

**b. AD/FBO Rebuild:** A conceptual plan was provided for review. Jaeger Construction will get bid packages out for subcontractors.

M. Brown recommended looking into coating the floor with polyuria, rather than polyurethane as it would hold up much better.

Garmin is interested in providing doors if their business can be advertised on them.

## **5. OTHER**

The AWOS is being decommissioned so it can be updated. The weather station will work as a cell phone hot spot. Block has the recommendation to terminate the VOR lease to be approved at the City Council meeting on September 24<sup>th</sup>. Once that action is approved MnDOT can be contacted so they can proceed installing new equipment.

SteinAir will be hosting an open house at their business site. FAPA is assisting with the event. B. Smith inquired about hosting an open house once the AD building has been constructed to show revitalization from the storm damage. Serres indicated hosting a breakfast over Heritage Days as has been done in the past will be all that can be done this year. Any future large event such as the Balloon Rally will require a sponsor to organize the event. An event like this would need to be planned at least a year in advance. There has been no sponsorship/planning interest to proceed with such an event.

M. Brown would like to see Steve Spang recognized for his generosity. This could be done along with the Heritage Days event.

**6. NEXT AIRPORT BOARD MEETING:** October 16, 2019

**7. ADJOURN:** T. Waarvik adjourned the meeting at 7:38 a.m.