



**Minutes of the Monday, November 8, 2021 Unofficial Meeting  
Library Advisory Board  
Buckham Library Great Hall**

**PRESENT:** Travis Davidson (Chair), Melissa Kuhl, Crystal Bauer, Delane James (Library Director), Gordan Liu (Guest)

Travis started the meeting at 6:00 p.m. There is no quorum tonight therefore this meeting was unofficial.

**REQUESTS TO BE HEARD:** Gordon Liu joined the meeting to just say a big thank you to the library, all of the staff and the library board members. He and his family enjoy the library and all of our services.

**DIRECTOR'S REPORT:** Library Director, Delane James reported on the following:

- Storywalk is now complete and has a new story called *Moo* by David LaRoche. Staff member Linda Hanson designed a map to use with the Storywalk.
- Jeanne Day and Delane attended a Library Strategies meeting concerning the \$2.7 million donation to the library. From this meeting and other talks with other library professionals and the City's audit team, the funds can only be invested in more secure investment options. This will be discussed at City Council Work Session in December.
- Plaza Update: Everything is finished. The lights are working and look amazing. The furniture was delivered and will be stored at the Lockerby facility until it can be assembled and installed in the spring.
- The library signed on as a partner for a Recovery Act Grant that was submitted by Healthy Communities Initiative for out-of-school programming for the all of Rice County.
- The FREE books cart is going well. Staff has shipped out some boxes to Better World Books and that is working well also. Pat Rice with AAUW stated that due to the pandemic and not having a book sale in 2020 that they have run out of store space for more books at this time. She said that the AAUW would be willing to take discarded books after their 2022 book sale.
- Mark Blando from the Owatonna Library visited our library to learn about our library and Makerspace programs.
- Margo Berry who is doing the marketing audit for the library has developed a marketing survey on how people are using the library. Delane has posted this on the library's Facebook page, emailed the attachment to the Board, Friends and staff and printed out hard copies of the survey which is located on a table in front of the Circulation Desk.
- Delane has been meeting with SELCO staff for the transition to fine free starting January 1, 2022. They have a marketing specialist who will be assisting her in the advertising of our new change.
- December 2<sup>nd</sup> is Hometown Holidays. The library will be providing Santa on the plaza and music inside at Buckham West.

**NEXT MEETING DATE:** Monday, December 13, 2021, at 6:00 p.m. in person in the Great Hall.

Note: masks will be required in all City facilities starting Monday, December 6, 2021.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,  
Linda Hanson, Library Technician