



**Community & Economic
Development Department**
Planning and Zoning Division

ZONING CERTIFICATE APPLICATION – CHANGE OF USE

APPLICANT	
Name	Email
Address	Phone
OWNER (if different from Applicant)	
Name	Email
Address	Phone
DEVELOPER, ARCHITECT, ENGINEER, CONTRACTOR, OR OTHER CONTACT	
Name	Email
Address	Phone
PROPERTY	
Parcel ID	
Address	
Brief Project Description	

Planning & Zoning Case # _____

Basic Information:

- Site Plan or layout sketch with proposed changes.
- Date and north arrow.
- Location of streets, public trails, railroads, or waterways that are adjoining the site.
- Location of existing and proposed structures, with distance from property lines noted.

SIGNATURE OF APPLICANT _____ **DATE** _____

***SIGNATURE OF OWNER** _____ **DATE** _____

****If applicant is different from property owner, owner's signature required.***

For Office Use Only		
Dept	Date	Approval
PZ		
BC		
HPC		