

**CITY OF FARIBAULT
ORDINANCE No. 2019-23**

**AMENDING SECTION 6.02. – POWERS AND DUTIES OF THE CITY
ADMINISTRATOR. OF THE FARIBAULT CITY CHARTER**

THE CITY OF FARIBAULT ORDAINS:

Section 1. The City Council of the City of Faribault, pursuant to the recommendation of the City of Faribault Charter Commission, has hereby determined that Chapter 6 of the City Charter be amended by the addition of the underlined language and by the deletion of the ~~stricken~~ language in Section 6.02 as follows:

Section 6.02. - Powers and duties of the city administrator.

Subdivision 1. Responsible for administration. The city administrator shall be responsible to the council for the administration of the City's affairs. The city administrator shall have the powers and duties set forth in the following subdivisions and as established by the council.

Subdivision 2. Enforcement. The city administrator shall see that this charter and the laws, ordinances, and resolutions of the City are enforced.

Subdivision 3. Personnel. ~~The council shall have the power to appoint, suspend or remove departmental administrators established by ordinance. Except as provided above, the administrator shall have the power to suspend, remove or discharge employees only upon obtaining the prior approval of the council at any regular or special meeting called for that purpose. Hiring, suspension or discharge of civil service employees shall be in accordance with applicable statutes.~~ The council shall appoint all subordinate officers and employees and shall oversee and supervise any review, appraisal or discipline related to such employees, unless otherwise delegated.

- A. In situations where immediate employment action is needed relative to the city administrator, the Mayor along with one other council member, or such committee appointed by the council for such employment oversight purposes, shall be authorized to immediately respond to any employment situation, in the interests of the public health, safety and welfare of the city.
- B. The administrator, or designee in their absence, shall have the authority to suspend any employee of the city where immediate employment action is needed. The administrator shall promptly inform the council of such action, and if needed, shall request a special meeting be held to review the matter with the council for consideration of further employment action, up to and including termination.

C. The administrator, or designee in their absence, shall have the authority to appoint, suspend, or discharge all part-time, seasonal, and temporary employees, and shall have the authority to discharge all probationary employees except departmental administrators.

Section 2. This ordinance shall take effect ninety days after the date of its publication.

First Reading: December 10, 2019

Second Reading:

Publication Date:

Faribault City Council

Kevin F. Voracek, Mayor

ATTEST:

Timothy C. Murray, City Administrator